Your **HTC** One max
User guide

HTC

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Conventions used in this guide

In this user guide, we use the following symbols to indicate useful and important information:

This is a note. A note often gives additional information, such as what happens when you choose to do or not to do a certain action. A note also provides information that may only be applicable to some situations.

This is a tip. A tip gives you an alternative way to do a particular step or procedure, or lets you know of an option that you may find helpful.

This indicates important information that you need in order to accomplish a certain task or to get a feature to work properly.

This provides safety precaution information, that is, information that you need to be careful about to prevent potential problems.

Important note on recoverable data

Files and other data that have been deleted, cleared, removed, or erased from your device may still be recoverable by third-party data recovery software. Even a factory reset may not permanently erase all data from your phone, including personal information.

Unboxing

HTC One max

Front panel
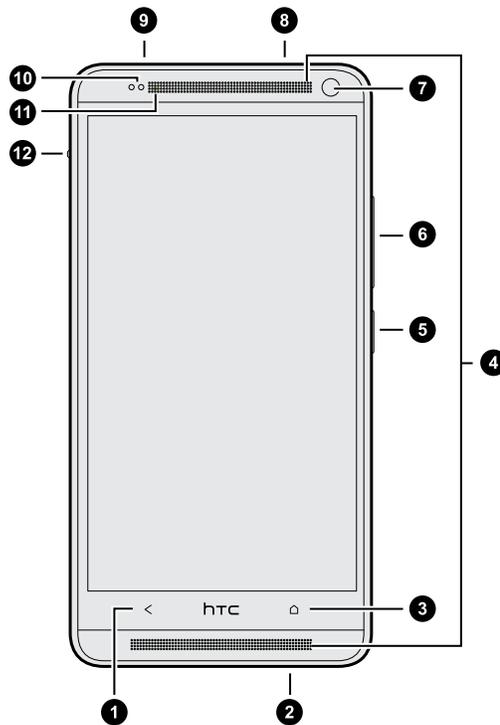
1. BACK
2. USB connector
3. HOME
4. Dual speakers
5. POWER
6. VOLUME
7. Front camera
8. 3.5mm headset jack
9. IR SENSOR
10. Proximity sensor
11. Notification LED
12. Back cover lock

▪ HTC One max is available in either a 3G or LTE version, depending on your region and mobile operator. You need an LTE plan to use your operator's 4G/LTE network for voice calls and data services. Check with your operator for details.

▪ If you want to use a case, please don't cover and block the proximity sensor. Purchase a case designed for HTC One max.

Back panel
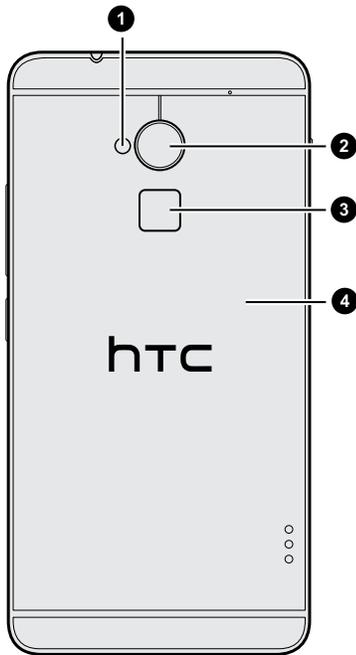
1. LED flash
2. Main camera
3. Fingerprint scanner
4. Back cover

Back cover

Removing the back cover

1. Securely hold HTC One max facing down.

2. Slide the back cover lock down, and then lift the back cover from the side.
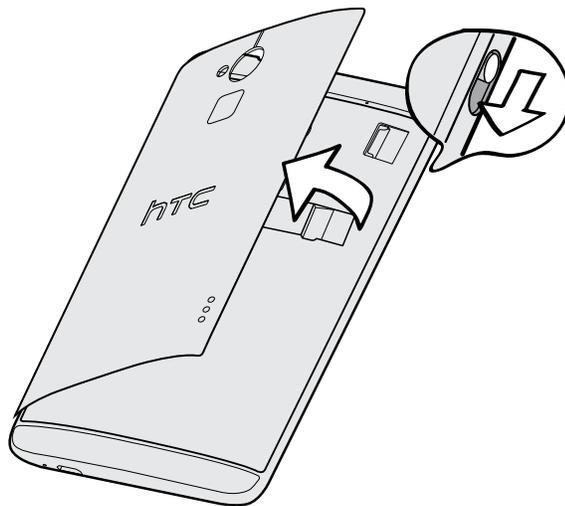
Replacing the back cover

1. Align the back cover to the left side of the card slot compartment, and then insert the tabs into the slots on the left.
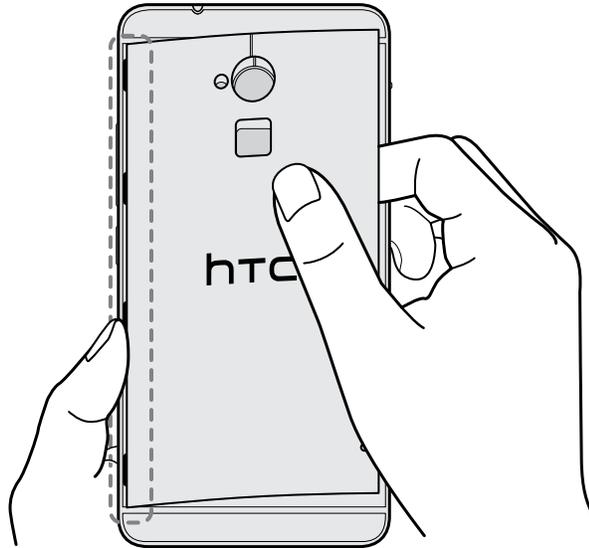
2. Close the back cover and press starting from the top to the bottom. Make sure that there are no gaps on any side.
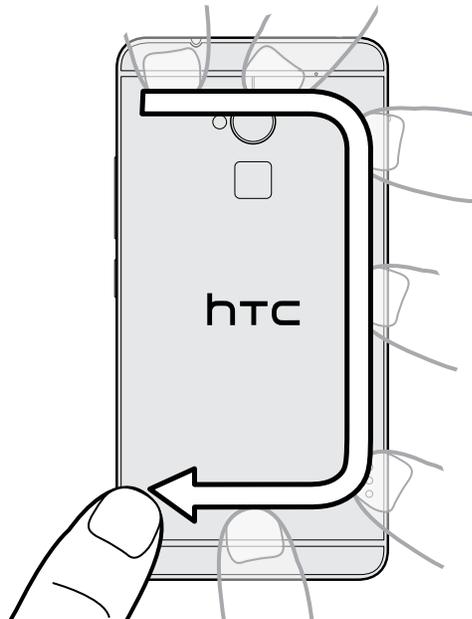
3. Press again on the right side to secure the cover into place, and then slide the lock all the way to the closed position.
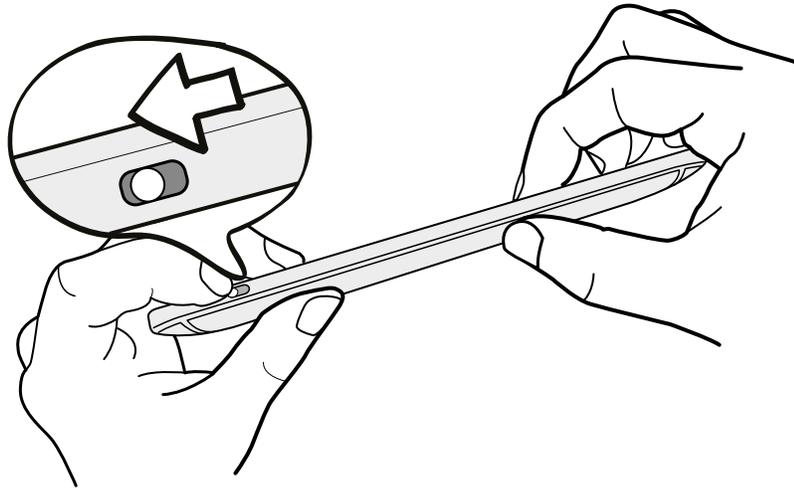
micro SIM card

HTC One max uses a micro SIM card. The micro SIM card contains your phone number, service details, and memory for storing phonebook contacts and/or text messages.

Inserting the micro SIM card

Use a standard micro SIM only. Inserting a smaller size SIM (such as nano SIM with an adapter or a modified SIM) may cause the card to not fit properly or damage the card slot.

1. Take the back cover off.

2. With the micro SIM card's gold contacts facing down and its cut-off corner facing in, insert the micro SIM card all the way into the micro SIM card slot.
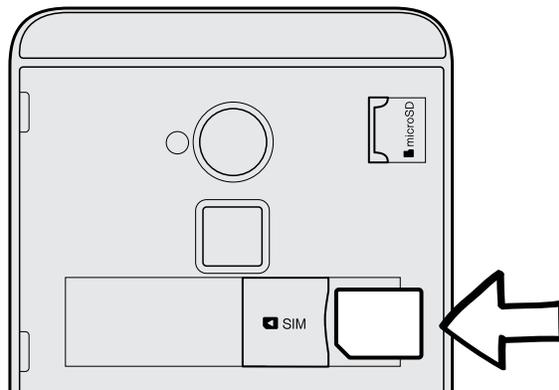
3. Push the micro SIM card in until it clicks into place.

Removing the micro SIM card

Make sure to switch off HTC One max before removing your micro SIM card.

1. Take the back cover off.

2. Push the micro SIM card in to eject it from its slot, and remove it.

Storage card

Use a storage card to store your photos, videos, and music.

Inserting the storage card

1. Take the back cover off.

2. Insert the microSD™ card into the storage card slot with its gold contacts facing down and push it into place.
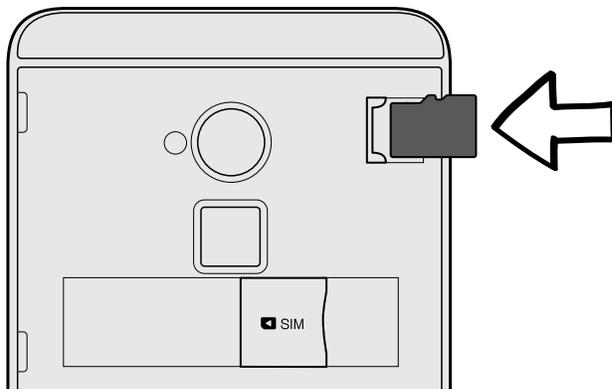
Unmounting the storage card

When you need to remove the storage card while HTC One max is on, unmount the storage card first to prevent corrupting or damaging the files in the storage card.

1. Go to Settings, and then tap **Storage**.

2. Tap **Unmount SD card**.

Removing the storage card

1. Take the back cover off.

2. Slide the storage card out from its slot.

Charging the battery

Before you turn on and start using HTC One max, it is recommended that you charge the battery.

Use only the adapter and the USB cable that came with HTC One max to charge the battery. When the battery power is too low, make sure to use the power adapter to charge, not the USB cable connection with your computer.

1. Insert the small end of the USB cable into the USB connector.
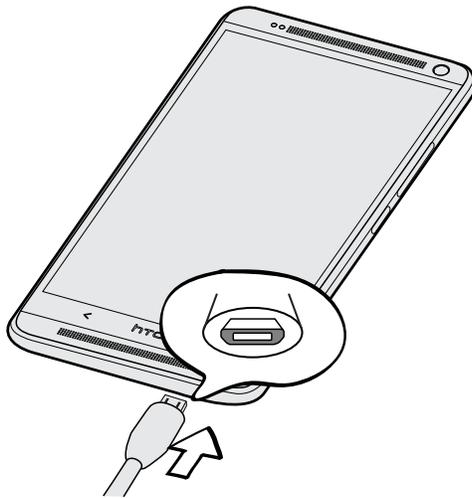
2. Insert the other end of the USB cable into the power adapter.

3. Plug in the power adapter to an electrical outlet to start charging the battery.

- As a safety precaution, the battery may stop charging to avoid overheating.

- When you're using the Internet and charging the battery, HTC One max may become warmer. This is normal.

- To conserve energy, unplug the power adapter from the electrical outlet after you finish charging.

Switching the power on or off

Switching the power on

Press the POWER button until HTC One max vibrates.

When you turn on HTC One max for the first time, you'll need to set it up.

Switching the power off

1. If the display is off, press the POWER button to turn it back on. If you've set up a lock screen, you need to unlock it.

2. Press and hold the POWER button for a few seconds.

3. Tap **Power off** on the options menu.

Want some quick guidance on your phone?

Exploring HTC One max

Tips & Help lets you get the most out of HTC One max in seconds.

- Ever have the feeling that you're not getting the most out of your phone? Browse through the friendly walkthroughs on Tips & Help to learn how. The topics range from intro to advanced and the Tips & Help feed on the Home screen even recommends topics that you might like.

- Need to know how to do something right away? Just type in some keywords and get clear, up-to-date answers right on HTC One max.

To open Tips & Help from the Home screen, tap ⠿ > **Tips & Help**.

If you haven't downloaded Tips & Help content yet, or if there's updated content available, just tap the download link to get it.

To change the sync settings of Tips & Help, tap ⋮ > **Update settings**.

Searching Tips & Help

1. In Tips & Help, tap 🔍 , and then enter the words you want to search for.

2. Tap a search result to jump straight to that item.

Phone setup and transfer

Setting up your new phone for the first time

When you switch on your new phone for the first time, you'll be asked to set it up. Walk through the on-device setup to choose your Internet connection, select how you want to set up your new phone, and more.

- Select **Set up from scratch** to set up your accounts and personalize your new phone from your computer using the HTC Get Started service.

  Your phone shows you the URL of the HTC Get Started site and a pair code. On your computer's web browser, just go to the URL and enter the pair code to start your web setup. You need an HTC Account to save your accounts and settings on the Web and download them to your phone.

- If you already finished the HTC Get Started setup before turning on your new phone, just download your web setup. Choose to import content, and then select **Apply HTC Get Started setup**.

- If you have content from an old phone, you can choose to do a direct phone-to-phone transfer.

- If you have used HTC Backup before, you can restore your backup to HTC One max. See Restoring your backup from your online storage to HTC One max on page 19.

- To make it easier for you to back up and restore content from HTC One max to another HTC phone in the future, select **Back up phone daily over Wi-Fi**.

- To find out more about HTC Get Started and HTC Account, see the Help and FAQ on the HTC Get Started site (www.htcsense.com/help/).

- If you transferred content such as wallpaper and ringtone from an old phone, using HTC Get Started to personalize and download the same content types from the Web will change your settings on your new phone.

- Some features that need to connect to the Internet such as location-based services and auto-sync of your online accounts may incur extra data fees. To avoid incurring data fees, disable these features under Settings. For more information on location services, see Turning location services on or off on page 163.

Transferring content from an Android phone

On your old Android™ phone, download the HTC Transfer Tool and use it to transfer your content to your new HTC phone. The types of locally stored content on your old phone that the tool can transfer include contacts, messages, calendar events, web bookmarks, music, photos, and videos. Some settings can also be transferred.

⚐
- You need Android version 2.2 or later to use the HTC Transfer Tool on your old phone.
- If your old phone has Android version 2.1 or an earlier version, you need to use Bluetooth® transfer. For details, see Transferring contacts from your old phone through Bluetooth on page 18.

1. Do one of the following:
   - If you're setting up your new HTC phone for the first time, choose to transfer content, and then select **Transfer from old phone** on the Set up phone screen.
   - Go to Settings, and then tap **Get content from another phone**.

2. Choose whether to transfer from an old HTC Android phone or other Android phone.

3. Tap **Full transfer**.

4. Follow the steps shown on your new phone to download the HTC Transfer Tool from Google Play™ to your old phone, install it, and open the tool.

5. When you see a PIN on your old phone, make sure the same PIN also appears on your new phone before you continue.
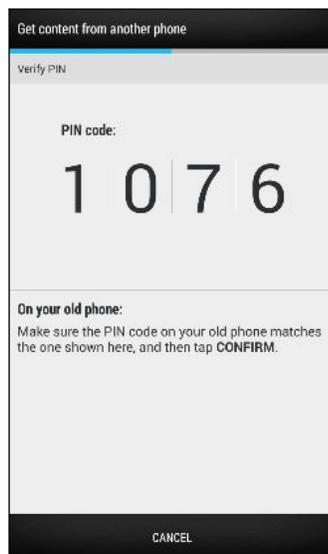
If the PIN code doesn't appear, this may mean that your old phone is unable to connect to your new phone. If this happens, tap **Try another transfer method** on your new phone to use Bluetooth for transferring contacts from your old phone.

6. On your old phone, choose the types of content you want to transfer, and then tap **Transfer**.

7. Wait for the transfer to finish.

8. Tap **Done** on both phones.

Transferring content from an iPhone

If you have an iPhone, it's fast and easy to transfer your contacts, messages, and other content when you use HTC Sync Manager.

To find out how, see Transferring iPhone content to your HTC phone on page 140.

If you only need to migrate your contacts, you can also use Bluetooth transfer. For details, see Transferring contacts from your old phone through Bluetooth on page 18.

Transferring contacts from your old phone through Bluetooth

Use Bluetooth to transfer contacts from an iPhone, a phone that has Android version 2.1 (or earlier version), or other types of phones. Depending on the capabilities of your old phone, you may be able to transfer not only contacts but also other data such as calendar events and text messages to your new HTC phone.

Use HTC Sync Manager to transfer more types of content from an iPhone.

1. Do one of the following:
   - If you're setting up your new phone for the first time, choose to transfer content, and then select **Transfer from old phone** on the Set up phone screen.
   - Go to Settings, and then tap **Get content from another phone**.

2. Choose whether to transfer from an Android phone, iPhone, or other phone types. If you chose to transfer from an Android phone, tap **Quick transfer**.

3. Choose your old phone's name and model.

4. On your old phone, turn Bluetooth on and set it to discoverable mode.

5. Follow the onscreen instructions on your old and new phones to pair them and start the data transfer.

Getting contacts and other content into HTC One max

Aside from the HTC Transfer Tool, there are other ways you can add contacts and other content to HTC One max.

Sync with your computer	Use HTC Sync Manager to sync contacts, documents, playlists, and more between HTC One max and your computer running a Windows® or Mac OS operating system.
	You can also use it to transfer contacts, messages, and other content from an iPhone to your computer, and then to your HTC One max.
Google® Account	Google contacts are imported to HTC One max after you sign in to your Google Account. You can also create more Google contacts right from HTC One max.
Social network accounts	Log in to your favorite social networks to sync contact information from them.
Microsoft® Exchange ActiveSync®	HTC One max syncs your work contacts from the Microsoft Exchange ActiveSync Server in your workplace.
Phone contacts	You can create contacts locally on HTC One max, if you don't prefer to store them on your online accounts.
SIM card	Copy all your SIM contacts to HTC One max.

Restoring your backup from your online storage to HTC One max

If you've used HTC Backup before, you can restore your backup to HTC One max, or to a new HTC phone.

⚑ Depending on the amount of content, restoring your backup to your phone through your data connection may incur additional data costs and take a long time. Using a Wi-Fi® connection is recommended.

1. When you turn on HTC One max for the first time or after a factory reset, choose to restore content, and then select **Restore from HTC Backup** on the Set up phone screen.

2. Make sure to sign in using the same account that you used to set up HTC Backup. Your backup history will then be displayed.

3. Select a backup, and then tap **Next**.

4. When prompted, sign in to the same online storage account that you used to save your backup, and then allow HTC Backup to access your account.

5. After your settings have been restored, tap **Next** to continue setting up HTC One max.

Your free apps that you've previously downloaded from Google Play will be restored in the background, and you can track the progress via a notification in the status bar.

Your apps will appear on the All Apps screen as they are installed. The All Apps and Home screen shortcuts will be reorganized as in your backup after all of your apps have been installed. You may continue using HTC One max while apps are being restored.

To restore paid apps, you need to download and install them from Google Play.

Transferring photos, videos, and music between your phone and computer

There are two ways you can transfer your media from or to your computer.

- Connect HTC One max to your computer. Your computer will recognize it just like any removable USB drive, and you can copy your media between them.

- Download and use the HTC Sync Manager software on your computer. You can set it up to automatically get music, photos, and videos off HTC One max to your computer. You can also sync playlists from your computer to the phone.

   If you have an iPhone, you can even connect it and transfer camera roll photos to your computer. Then reconnect HTC One max and copy them over.

Tired of keeping copies of your media in several places? Use online storage services to put your media in one place so you can manage them anywhere — on your computer, HTC One max, and other mobile devices.

Go to Settings, and then tap **Accounts & sync** > ✚ to check first what online storage accounts are available on HTC One max and sign in to the one you want to use. Use the Gallery app to access media in your online storage.

Home screen

Your Home screen is where you make HTC One max your own.

- After you've turned on and set up HTC One max, you'll see the Feeds panel as the main Home screen. Customize it to show posts from your social networks, headlines from your favorite news media, and more. For details, see Your dynamic Home screen on page 38.

- You can change the apps on the launch bar at the bottom of the Home screen. See Personalizing the launch bar on page 74.

- Swipe left and you'll discover widget panels for adding your favorite widgets, apps, and more so they're just a tap away. And if you need more widget panels, you can add more. For details, see Personalizing on page 73.

Press △ to return to the Home screen you were last in.

Getting to know your settings

Want to change the ringtone, set up a Wi-Fi connection, or add your accounts? Do this and more in Settings.

1. Open Settings either from the Quick settings panel or the All Apps screen.

    - With two fingers, swipe down from the status bar to open Quick settings, and then tap ⚙.
    - From the Home screen, tap ⬛ to switch to the All Apps screen, and then tap **Settings**.

2. Here are some of the basic settings you can change:

    - Tap the **On/Off** switch next to an item such as Wi-Fi to turn it on or off. Tap the item itself to configure its settings.

    - Tap **Sound** to set a ringtone, choose a sound profile, and configure incoming call sound settings.

    - Tap **Personalize** to change the wallpaper, add widgets and shortcuts to the Home screen, and more.

    - Tap **Accounts & sync** to add and sign in to your different accounts, such as email, social networks, and more.

    - Tap **Security** to help secure HTC One max, for example with a screen lock.

About the fingerprint scanner

You can quickly unlock the HTC One max and open apps using your fingerprint. You can add up to three fingerprints to use for unlocking the phone and launching apps.

When setting up and using the fingerprint scanner, follow these tips:

- § Move your hand as you swipe the finger across the scanner, to avoid curling or pointing your finger.

- § Swipe vertically, not horizontally across the scanner.

- § Make sure your finger is dry and clean.

- § Don't swipe too quickly or slowly.

- § Make sure you're not pressing too hard (or lightly).

Adding a fingerprint

If you didn't add your fingerprint when you first set up HTC One max, you can add it in Settings.

1. Go to Settings, and then tap **Fingerprint scan**.

2. Tap **Continue**.

3. Choose which finger you want to use.

4. Swipe your finger down the scanner. You'll need to swipe it four times to register your fingerprint.
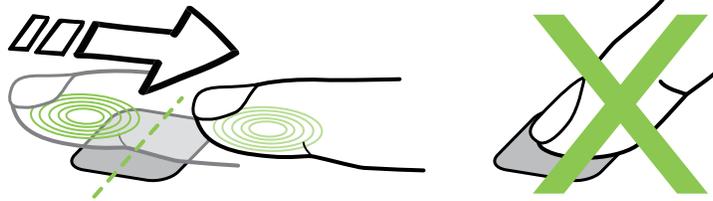
⚑ Make sure to swipe down the center of the scanner with the pad of your finger, not just the tip.

5. After you've successfully recorded your fingerprint, tap **Continue**.

6. Enter and confirm a backup password to be used in the event the phone doesn't recognize your fingerprint.

7. If you want to launch an app automatically after unlocking your phone, tap **OK** and choose the app you want.

✎ To change the backup password in the future, go to Settings and tap **Fingerprint scan** > **Change backup password**.

Adding, removing, or editing fingerprints

You can add more fingerprints to use, change fingerprint settings, and remove fingerprints.

1. Go to Settings, and then tap **Fingerprint scan**.

2. Under Edit fingerprint, do either of the following:

   - Tap a recorded fingerprint, and then choose whether to remove it or select an app to launch.
   - Tap **Learn new fingerprint** to add new fingerprints.

Updating your phone's software

HTC One max can check and notify you if there's a new update available. You can also choose to automatically download updates or manually check if there's an available update.

Installing a software update

When Internet connection is on and there's a new software update available, the update notification icon appears in the status bar.

1. Slide the Notifications panel open, and then tap the system update notification.

2. If you don't want to download the update using your data connection, select **Update over Wi-Fi only**.

3. Tap **Download**.

4. When download is complete, select **Install now**, and then tap **OK**.

After updating, HTC One max will restart.

Installing an application update

When Internet connection is on and there's an available update for your HTC or mobile operator apps, the update notification icon ⊕ appears in the status bar.

1. Slide the Notifications panel open, and then tap the update notification.

   The Updates screen opens with the list of application updates to be installed.

2. Tap an item to view its details, and then tap ‹ .

3. When you're done reviewing the updates, tap **Install**. You'll be asked to restart HTC One max if needed.

Enabling automatic updates

You can choose to automatically download and install software updates for HTC or mobile operator apps. System software updates will also be automatically downloaded, but you need to confirm when to install the updates.

1. Go to Settings, and then tap **About**.

2. Tap **Software updates** > **Auto update**.

Checking for updates manually

1. Go to Settings, and then tap **About**.

2. Tap **Software updates**. HTC One max checks if updates are available.

If you don't have Internet connection, you'll be prompted to turn on mobile data or connect to a Wi-Fi network. Once connected, tap **Check now** to check for updates.

Getting apps from Google Play

Google Play is the place to go to find new apps for HTC One max. Choose from a wide variety of free and paid apps ranging from productivity apps, entertainment, to games.

- A Google Wallet™ payment service is required to purchase a paid app. You will be asked to confirm method of payment when you purchase an app.
- The name of the Play Store app may differ depending on your region.
- The ability to purchase apps varies by region.

Finding and installing an app

When you install apps and use them on HTC One max, they may require access to your personal information or access to certain functions or settings. Download and install only apps that you trust.

Be cautious when downloading apps that have access to functions or a significant amount of your data on HTC One max. You're responsible for the results of using downloaded apps.

1. Open the Play Store app.

2. Browse or search for an app.

3. When you find the app that you like, tap it and read its description and user reviews.

4. To download or purchase the app, tap **Install** (for free apps) or the price button (for paid apps).

5. Tap **Accept**.

Apps sometimes get updated with improvements or bug fixes. To automatically download updates, after installing the app, tap ⁝ > **Auto-update**.

To open the app, go to the All Apps screen and tap the app.

Restoring apps from Google Play

Upgraded to a new phone, replaced a lost one, or performed a factory reset? Restore apps that you previously downloaded.

1. Open the Play Store app.

2. Tap ⁝ > **My apps**.

3. Swipe to the All tab, and then tap the app you want to restore.

4. Install the app.

For more details, refer to the Google Play help.

Downloading apps from the web

You can download apps directly from websites.

⚑ Apps downloaded from websites can be from unknown sources. To help protect HTC One max and your personal data, we strongly recommend that you only download from websites you trust.

1. Open the browser, and then go to the website where you can download the app you want.

2. Follow the website's download instructions for the app.

Before you can install the downloaded app, make sure that you've set HTC One max to allow installation of third-party apps in **Settings** > **Security** > **Unknown sources**.

⚠ After installing the app, make sure to go back to **Settings** > **Security** and clear the **Unknown sources** option.

Uninstalling an app

If you no longer need an app that you've downloaded and installed, you can uninstall it.

⚑ Most of the preloaded apps cannot be uninstalled.

From the All Apps screen, press and hold the app you want to remove, and then drag it to **Uninstall**.

✎ If you purchased an app in Play Store, you can uninstall it for a refund within a limited time. To know more about the refund policy for paid apps, refer to the Google Play help.

Your first week with your new phone

About your phone

Features you'll enjoy on HTC One max

HTC One max gives you options for quick and easy setup. Transferring your old phone's content such as your contacts, messages, and media can be done right from HTC One max.

Also, enjoy taking shots with the camera, checking personalized content with HTC BlinkFeed™, and more.

Easy phone setup and transfer

- With our HTC Get Started service, you can set up and personalize HTC One max from your computer, and just download your settings to HTC One max. See Setting up your new phone for the first time on page 16.

- Easily transfer your contacts, messages, music, photos, videos, and more from an Android phone to HTC One max. See Transferring content from an Android phone on page 17.

  By using **HTC Sync Manager**, you can even migrate content from an iPhone. See Transferring iPhone content to your HTC phone on page 140.

- Back up HTC One max to the cloud so it'll be a lot easier to restore your content to a new phone next time. See Using HTC Backup on page 134.

Fingerprint scanner

You can use the fingerprint scanner at the back of HTC One max to quickly unlock your phone with your fingerprint. You can also assign up to three fingers to open apps that you often use. See About the fingerprint scanner on page 21.

Dynamic Home screen

With **HTC BlinkFeed**, personalize your Home screen with the information and updates that matter most to you. See a variety of content such as feeds about news and your interests, social network updates, HTC One max tips, and more. The content is refreshed when you're connected to the Internet. See Your dynamic Home screen on page 38.

HTC Zoe

Experience a whole new way of capturing and retouching photos.

- Capture entire moments with pictures and sound, and watch them come alive again with **HTC Zoe™**. See Taking HTC Zoe photos on page 55.

- Retouch your HTC Zoe photos or continuous shots with **Object Removal**, **Always Smile**, and **Sequence Shot**. You can even create a short animation with **GIF Creator**. See Gallery on page 60.

New way to share memories

- Show off the excitement of your event. **Video Highlights** automatically selects the highlights of an event or album to create a half-minute show with a musical theme. See Viewing and editing Video Highlights on page 66.

- Share your Video Highlights with friends and family through **HTC Share**. See Sharing Video Highlights through HTC Share on page 71.

Outstanding camera features

- With **VideoPic**, you can snap a picture while you're shooting video. See Taking a photo while recording a video (VideoPic) on page 54.

- Switch to **Sweep panorama** and pan the camera to capture a wide-angle view of the scenery. See Taking a panoramic photo on page 56.

- With **Dual capture** mode, capture both the scene and your own self-portrait in a single photo or video. See Using dual capture mode on page 56.

- Use **Continuous shooting** mode to capture 20 consecutive shots (or more) of a subject in motion.

- By just tapping the shutter button, take three shots of your subject at different exposures and combine them into a nice, evenly exposed photo.

  With the main camera, you can also record HDR videos with authentic sound quality.

  See Using HDR on page 57.

- With **Variable Speed Playback**, add a cinematic flair to your videos by slowing down particular scenes. See Changing the video playback speed on page 66.

Unleash your creativity

The **Scribble** app takes a page from your imagination. Design photo blogs and greeting cards, or plan your schedule and budget using an assortment of templates. To add personalized content, you can easily access the camera, calendar, and more right on the app.

You can even include HTC Zoe photos to make your notes action-packed.

See Using Scribble on page 105.

Immerse in music

- In our HTC Music app, you can see a visual animation while you're playing a song. And if lyrics are available, they'll show onscreen.

- Your phone's dual speakers make the audio loud, while the built-in amplifiers deliver rich and sharp sound. With HTC BoomSound, you'll hear fine details not only while you listen to music but also when you watch videos, play games, and the like.

Entertainment with HTC Sense TV

HTC Sense TV™ brings entertainment to your phone and extends it to your TV. You can:

- Access your TV program guide with the TV app. With just one tap, watch a program on your home TV. See Enjoying TV with HTC One max on page 113.

  You can also turn HTC One max into a remote control for your TV, set-top box (cable box), and home theater. See Setting up your remote control on page 117.

- Use HTC Media Link HD to wirelessly share your media from HTC One max to your HD TV. See Connecting to your home entertainment system on page 120.

Google Drive integration

HTC One max features an additional 50GB of Google Drive™ storage free for 2 years. See Activating your free Google Drive storage on page 126.

Basics

Touch gestures

Use touch gestures to get around the Home screen, open apps, scroll through lists, and more.

Tap
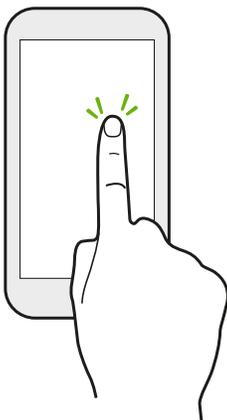
- Tap the screen with your finger when you want to select onscreen items such as application and settings icons, or press onscreen buttons.

- After you've scrolled down a long list or screen (in apps such as Mail and People), tap the status bar to jump straight to the top of your screen.

Press and hold

To open the available options for an item (for example, a contact or link in a webpage), just press and hold the item.

Swipe or slide

Quickly swipe your finger vertically or horizontally across the screen to go to other Home pages, scroll through documents, and more.

Drag

Press and hold your finger with some pressure before you start to drag. While dragging, don't release your finger until you have reached the target position.

Flick

Flicking the screen is similar to swiping, except that you need to swipe your finger in light, quicker strokes, such as when moving right and left on the Home screen, or flicking through a contacts or message list.

Press and flick
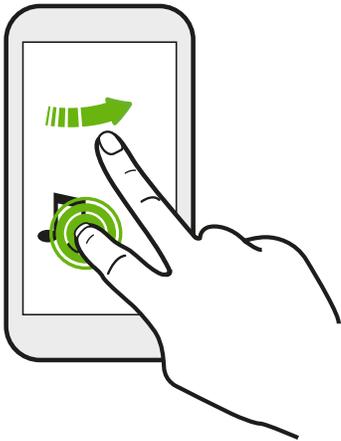
On the Home screen, you can easily move a widget or icon from one screen to another.

Press and hold the widget or icon with one finger, and flick the screen to the new location with another finger.

Slide with two fingers

In some apps, like Gallery, Messages, Mail, or the web browser, slide two fingers apart to zoom in when viewing a picture or text.

Slide two fingers together to zoom out of the picture or text.

Two-finger swipe

- Swipe down from the status bar using two fingers to access Quick settings.
- In some apps that have sorting, like Mail or People, swipe up or down using two fingers to scroll the screen. The screen displays the sorting order, and you can easily scroll to the information you want.

Three-finger swipe
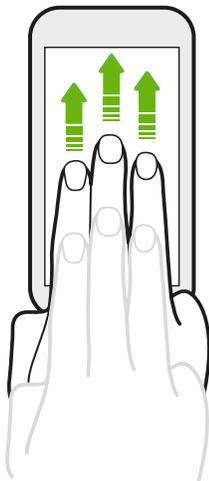
- Swipe up using three fingers to open the Media output screen. Then choose the device where to share content such as photos, videos, and music from HTC One max. You can also share streaming media from apps such as YouTube®.
- Swipe down to disconnect from Media output.

HTC gestures is enabled by default, which makes the three-finger gesture work only when sharing content or using HTC apps.

Three-finger tap

While using the HTC Car app, tap the screen with three fingers to activate the voice command mode.

Can't use multi-finger gestures in your apps?

That's because **HTC gestures** is enabled by default. This makes the three-finger gesture exclusive for sharing content or for use with HTC apps. You won't be able to use multi-finger gestures (gestures that use three fingers or more) for other purposes.

To use multi-finger gestures in games or musical instrument apps, clear the **HTC gestures** option in **Settings** > **Display, gestures & buttons** (or **Display & buttons**).

Motion gestures

Use motion gestures to mute HTC One max, lower the ringtone volume, and more.

Flip to silence

When a call comes in you can turn HTC One max over to mute it.

Pick up to lower volume

In a business meeting or restaurant, pick HTC One max up when a call comes in to lower the ringtone volume.

Set volume to automatically rise while in your pocket or bag

On a noisy street and can't hear HTC One max ringing in your bag?

You can set HTC One max to recognize when it's in your bag or pocket and raise the ringtone volume so that you can hear it in noisy environments.

Rotate HTC One max for a better view
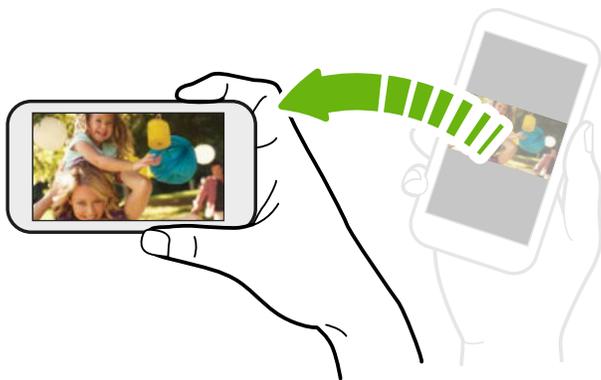
For many screens, you can automatically change the screen orientation from portrait to landscape by turning HTC One max sideways.

When entering text, you can turn HTC One max sideways to bring up a bigger keyboard.

Sleep mode

Sleep mode saves battery power by putting HTC One max into a low power state while the display is off. It also stops accidental button presses when HTC One max is in your bag.

Switching to Sleep mode

Briefly press the POWER button to turn off the display and switch to Sleep mode. HTC One max also automatically goes into Sleep mode when it's left idle for a while.

You can change the time before HTC One max sleeps in the **Display, gestures & buttons** (or **Display & buttons**) settings.

Waking up from Sleep mode

To wake HTC One max up manually, press the POWER button. If you've set up a lock screen, you need to unlock it.

HTC One max automatically wakes up when you have an incoming call.

Unlocking the screen

Drag the lock icon or clock up.

If you've set up a screen lock, you'll be asked to provide your credentials before HTC One max unlocks.

If you've set an event reminder or an alarm, you can snooze or dismiss the event or alarm right from the lock screen. Just drag 🕐 or ✖ up.

Opening an app

- Tap an app on the launch bar at the bottom of the Home screen.

- To see the All Apps screen, tap ⊞ . Then tap the app you want to use.

- In the All Apps screen, pull down to show the hidden menu bar. Then tap 🔍 and enter the name of the app you're looking for.

Opening an app or folder from the lock screen

§ On the lock screen, drag an app or folder icon up to unlock the screen and directly go to the app or folder.

The shortcuts on the lock screen are the same ones on your Home screen's launch bar. To change the lock screen shortcuts, replace the apps or folders on the launch bar.

§ When there's a notification or info shown on the lock screen such as a missed call or new message, you can drag it up to directly go to its app.

If you've set up a screen lock, you'll be asked to provide your credentials first before HTC One max opens the app or folder.

Switching between recently opened apps

When you're multitasking and using different apps on HTC One max, you can easily switch between the apps you've recently opened.

Double-tap △ to see recently-opened apps.
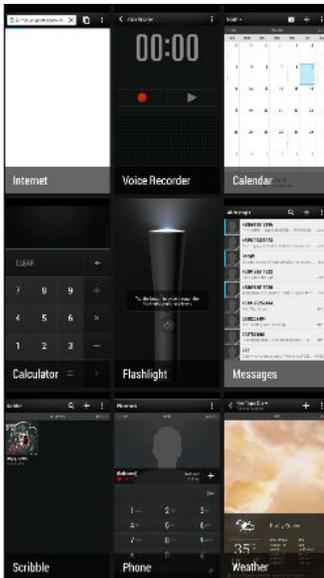
§ To switch back to an app, just tap it.

§ To remove an app from the list, drag it up.

Refreshing content

In some apps, you can easily refresh content that's synced or downloaded from the Web with a simple finger gesture.

1. While viewing content such as weather, stocks, or Mail inbox, scroll to the top of the screen.

2. Pull down with your finger, and then release to refresh.

Using Quick Settings

Tap the tiles in Quick Settings to easily turn on Wi-Fi, Bluetooth, and more. You'll also find a few shortcuts, such as for viewing your profile in the People app.

With two fingers, swipe down from the status bar to open Quick Settings.

> You can also tap ▦ to switch to Quick Settings from the Notifications panel.

Customizing Quick Settings

Aside from the default tiles, there are several other tiles available in Quick Settings.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. Tap ✎ and do one of the following:

   - In the Quick Settings list, press and hold ☰ next to the item you want to move and drag it to rearrange the list.
   - Under Hidden items, press and hold ☰ and drag it up to make it available in Quick Settings.

> There is a limit to the number of tiles that can be shown in Quick Settings. You may need to remove an existing item to make space for another one. To remove an item, drag it below Hidden items.

Miss having a Menu button?

You can set the Home button to open the Menu.

1. Go to Settings, and then tap **Display, gestures & buttons** (or **Display & buttons**).

2. Tap **Home** and select how you want to open the Menu, which is to press and hold the button.

Capturing your phone's screen

Want to show off your high game score or write a blog post about HTC One max features? It's easy to take a picture of the screen and share it from Gallery.

Press and hold POWER and VOLUME DOWN at the same time.

The image is saved in the Screenshots album in Gallery.

> You can also share the image when see ▤ in the status bar. Open the Notifications panel and tap ⑂ under the screenshot notification. If you don't see ⑂, slide two fingers apart on the screenshot notification.

HTC BlinkFeed

Your dynamic Home screen

Stay in touch with friends or get the latest about your interests right on the Feeds panel of your Home screen. Set up which social networks, news sources, and more will appear.

- Tap a tile to view the content or to comment on a post or status update.
- Scroll to the top and pull down on the screen to manually refresh the stream.

> While in the Feeds panel, you can press either the △ button or ＜ button or tap the status bar to scroll to the top.

- From the Feeds panel, swipe right to open the slideout menu to choose the type of feeds to display. Select Highlights to see a combination of content such as upcoming events, frequently-viewed photos in Gallery, and more.
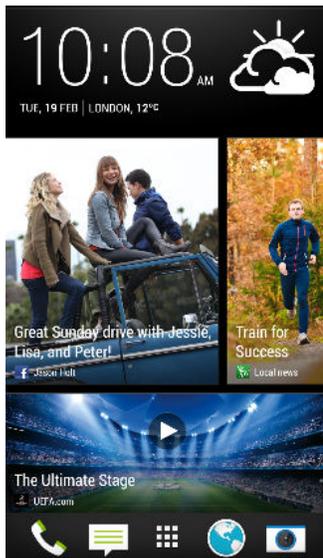
Turning HTC BlinkFeed on or off

1. On the Feeds panel or any widget panel, slide two fingers together to customize the Home screen.

2. Tap **BlinkFeed on/off** to show or hide the Feeds panel.

Selecting feeds

Get updated with the most relevant content and posts with just a swipe. Choose which feeds to display on the Feeds panel. You can select popular news channels and websites or choose a category like Entertainment. You can also show posts from friends in social networks or information from apps such as Calendar.

1. From the Feeds panel, swipe left to right to open the slideout menu.

2. Tap ⋮ > **Topics and services**.

> The first time you try to select content, you'll be asked if you want to use your Facebook® profile to automatically select content.

3. Swipe left or right to choose from the different types of feeds you can display on the Feeds panel. You can select news media sources, social networks, apps, and more.

> Content from feeds that have just been added may take a few minutes to appear on the Feeds panel. For some apps such as Calendar updates may only happen once per day.

Customizing the Highlights feed

When you select topics and services for the Feeds panel, the top trending articles from the selected sources, recent status updates, and more are shown. If you want to temporarily show fewer items in your Highlights feed, you can filter out some of your selected topics and services.

1. From the Feeds panel, swipe left to right to open the slideout menu.

2. Tap ⋮ > **Settings**.

3. Tap **Choose Highlights topics**.

4. Select the news sources, social networks, and apps you want to appear in the Highlights feed.

Adding or removing locales

Want to keep up to date on current events in more than one locale? You can add several locales.

1. From the Feeds panel, swipe left to right to open the slideout menu.

2. Tap ⋮ > **Topics and services**.

3. On the Featured headlines or Categories tabs, tap ⋮ > **Add editions** (or **Remove editions**).

Adding topics of your interest

Looking for a more specific topic? Search for and select topics of your interest to display them on the Feeds panel.

1. From the Feeds panel, swipe left to right to open the slideout menu.

2. Tap ⋮ > **Topics and services**.

3. Swipe to the Custom topics tab, tap 🔍 and enter the topic you're looking for.

4. Tap a result, and then tap ➕ to add it to the Custom topics tab.

Reading articles in the Feeds panel

1. While in the Feeds panel, swipe up or down to find an article you want to read.

2. Tap the tile to view the article.

💡   If related articles are found, you can scroll down to the end to see the links.

Saving articles for later

Don't have time to read that potentially interesting article? You can bookmark articles to your reading list.

Do one of the following:

- While viewing an article, tap ▤ .
- On the Feeds panel, press and hold the tile of the article you want to bookmark. Then tap **Read later**.

You'll find the reading list in the slideout menu.

Deleting tiles from the Feeds panel

Want to get rid of a tile? Now you can easily remove any tile from the Feeds panel.

1. On the Feeds panel, press and hold the tile you want to remove.

2. Tap **Remove**.

Posting to your social networks

You can easily post a status update from the Home screen.

1. From the Feeds panel, swipe left to right to open the slideout menu.

2. Tap ⋮ > **Compose**, and then choose a social network.

3. Compose your status update and post it on your social network.

Notifications

Notification LED
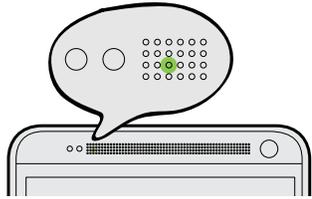
The notification LED shows a:

- Solid green light when HTC One max is connected to the power adapter or a computer and the battery is fully charged.

- Flashing green light when you have a pending notification.

- Solid orange light when the battery is being charged.

- Flashing orange light when the battery level reaches very low.

Notifications panel

Notification icons inform you of new messages, calendar events, alarms, and activities in progress such as files downloading.

When you see notification icons, open the Notifications panel to check out details of the notifications that you've received.

1. To open the Notifications panel, slide down from the top of the screen.
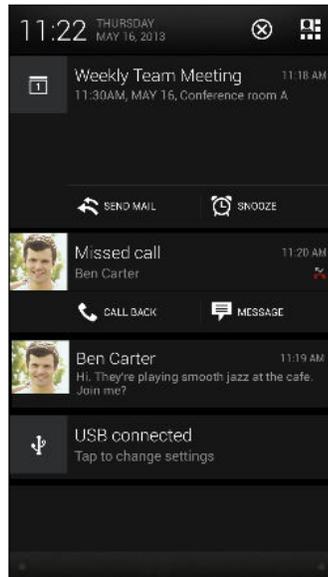
If you have several notifications, scroll down the screen to see them all.

To quickly access the Notifications panel from Quick settings, tap ☰ .

2. On the Notifications panel:

- You can expand certain notifications to see more information, such as email previews and calendar events. Slide two fingers apart to expand a notification. To collapse it, slide two fingers together.
- You'll see icons in some notifications that allow you to take immediate actions. For example, when you have a missed call, tap the available icons to return the call or reply with a text message.
- Tap the notification icon on the left to open the corresponding app.
- To dismiss just one notification in the list, drag it left or right.

3. To close the Notifications panel, slide up from the bottom bar of the panel or press ＜ .

You can also tap ⊗ to dismiss all notifications and close the Notifications panel.

Working with text

Selecting, copying, and pasting text

In HTC apps such as Internet and Mail, you can select and copy text, and then paste or share it.

1. Press and hold on a word.

2. Drag the start and end anchors to highlight the surrounding text you want to select.
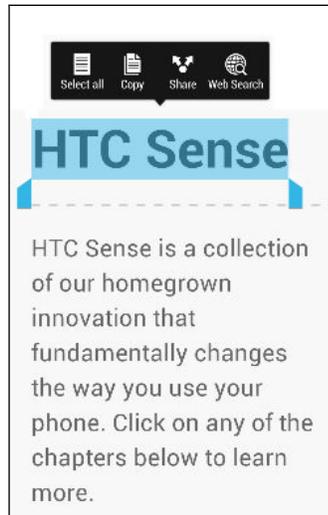
> You can use the magnifier to zoom in while selecting your text. To turn on the magnifier, go to **Settings** > **Accessibility**, and then select the **Show magnifier** option. You'll see the magnifier when you press and hold one of the text selection anchors.

3. After you have selected the text you want to copy, tap **Copy**.

   The selected text is then copied to the clipboard.

4. In a text entry field (for example while composing an email), press and hold at the point where you want to paste the text.

5. Tap **Paste**.

> To copy the address of a linked webpage in the Internet app, press and hold the link, and then tap **Copy link URL**.

Sharing text

1. After you have selected the text you want to share, tap **Share**.

2. Choose where to paste and share the selected text, such as in an email message or social network status update.

The HTC Sense keyboard

Typing is fast and accurate with the HTC Sense™ keyboard.

- Word prediction also saves typing time. As you type, you'll see word suggestions that you can choose from. You can even add words, phrases, and shortcuts to the word prediction dictionary. See Entering text with word prediction on page 45.

- You can type words by just speaking. See Entering text by speaking on page 47.

- Turn on the Trace keyboard so you can type words by just sliding your finger from one letter to another. See Using the Trace keyboard on page 47.

- Just swipe right to access the numeric and symbol keyboard. Or swipe left to switch between languages.

- The keys have secondary numbers, punctuation symbols, or other characters that you can insert without having to switch to the numeric and symbol keyboard.

  For example, just press and hold a key on the first row to insert a number.

- Choose from a wide selection of emoji.

- Show or hide navigational arrow keys on the keyboard. If you enable the arrow keys in Settings, they'll only appear on the portrait keyboard.

Entering text

The onscreen keyboard becomes available when you tap a text field in an app. Enter letters and numbers, change the keyboard layout or language, and more.

Tap the keys on the onscreen keyboard to enter letters and numbers, as well as punctuation marks and symbols.

- Tap ⬆ to enter an uppercase letter. Tap twice to turn on caps lock.
- Press and hold keys with gray characters at the top to enter numbers, symbols, or accented letters. Some keys have multiple characters or accents associated with them.
- Swipe right to show number and symbol keys. To return to the main keyboard, swipe left.
- Press ‹ to close the onscreen keyboard.

To open the keyboard settings, press and hold the comma key if you see 🔧 above the key. Or go to **Settings** > **Language & keyboard** > **HTC Sense Input**.

Selecting a keyboard layout

Choose a keyboard layout that suits your typing style.

1. Go to Settings, and then tap **Language & keyboard** > **HTC Sense Input**.

2. Tap **Keyboard selection** > **Keyboard types**.

3. Select the keyboard layout that you want to use.

Choosing and switching between keyboard languages

If multiple keyboard languages are available on HTC One max, you can choose which languages to enable in the onscreen keyboard.

1. Go to Settings, and then tap **Language & keyboard** > **HTC Sense Input**.

2. Tap **Keyboard selection**, and then choose the languages you want.

To change the keyboard language, do any of the following:

- Swipe left on the onscreen keyboard (not available if you're using trace keyboard).

- Tap the language key (for example, EN) until you see the keyboard language you want to use.

- Press and hold the language key, and then drag your finger to the keyboard language you want to use.

Entering text with word prediction

Ever started typing something you weren't sure how to spell? With word prediction, you'll see suggested words displayed just above the keyboard.
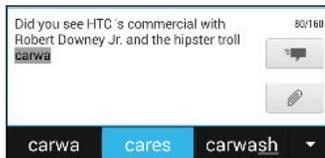
Word prediction and next word prediction are enabled by default.

To enter text in word prediction mode, do any of the following:

- Tap the space bar to insert a highlighted word in the suggestion list.
- Tap a word from the suggestion list.
- Tap the arrow next to the suggestion list to see more choices.

If you've accidentally chosen a wrong word from the suggestion list, you can always go back and change it by tapping the word and selecting another suggestion.

Setting a second language for word prediction

You can set the word prediction to be bilingual. As you type, you'll get word suggestions in the languages that you've selected.

> ⚑ Bilingual prediction is available only when you're using a Latin-based keyboard.

1. Go to Settings, and then tap **Language & keyboard** > **HTC Sense Input**.
2. Tap **Keyboard selection** > **Bilingual prediction**, and then choose the language you want.

Adding words and phrases to the word prediction dictionary

Add frequently-used names, acronyms, and even phrases to the word prediction dictionary to easily find them in the suggestion list.

Type even faster when you create text shortcuts to words and phrases. Instead of typing "`Talk to you later`", save a few keystrokes by adding the ttyl shortcut. In your message or email, just type "`ttyl`", and then tap the spacebar to enter the complete phrase.

1. Go to Settings, and then tap **Language & keyboard** > **HTC Sense Input**.
2. Tap **Personal dictionary** > ✚.
3. Enter a word or phrase, and then enter its text shortcut. Be sure to remember this shortcut, including the uppercase and lowercase letters you've typed.
4. Tap **OK**.

> 💡 While you're entering text using the Standard keyboard layout, tapping a suggested word that's not in the dictionary (usually the first word shown in the suggestion list) automatically stores it.

Editing or deleting words and phrases in the word prediction dictionary

1. Go to Settings, and then tap **Language & keyboard** > **HTC Sense Input**.
2. Tap **Personal dictionary**.

   - To edit a word, phrase, or shortcut, tap the item in the list.
   - To delete items from the dictionary, tap ⋮ > **Delete**. Select the words you want to remove, and then tap **Delete**.

Using the Trace keyboard

Instead of tapping the keys on the onscreen keyboard, you can "trace" to type words.

> ⚑ You need to turn on the Trace keyboard in **Settings** > **Language & keyboard** > **HTC Sense Input**.

1. Slide your finger from one letter to the next to enter a word.

2. Lift your finger when the word is completed.

3. If you want to continue entering text, slide your finger over the letters again to enter the next word.

> ✎ If the word that appears after you traced isn't the one you want, you can:
>
> ▪ Tap a word from the suggestion list.
>
> ▪ Tap the arrow next to the suggestion list to see more choices.

Entering text by speaking

No time to type? Try speaking the words to enter them.

1. Tap an area where you want to enter text.

2. On the onscreen keyboard, press and hold 🎤.

3. When you see the animated microphone button and the words "Speak now", say the words you want to enter.

> 💡 To set the voice input language, tap the language bar above the microphone button. You can choose one or more languages. Available languages may vary.

4. If a word doesn't match what you've spoken and it's underlined, tap the underlined word to delete it or to see more choices.

5. Enter punctuation marks by saying the name (for example, say "comma").

Battery

Checking battery usage

See a ranking list of apps that are using the battery. You can also see how much and how long the battery has been used for each app.

1. Go to Settings, and then tap **Power**.

2. Tap **Usage**, and then tap an app to check how it's using the battery. You'll see how much battery power is used by resources such as the CPU for the app and other use details.

> If you see buttons while viewing an app's battery use details, you can tap them to adjust settings that affect battery usage, stop the app, and more.

Displaying the battery percentage

You can check the percentage of remaining battery power right from the status bar.

1. Go to Settings, and then tap **Power**.

2. Select **Show battery level**.

Checking battery history

Check how long you've been using HTC One max since the last charge. You can also see a chart that shows how long the screen has been on, and how long you've been using connections like the mobile network or Wi-Fi.

1. Go to Settings, and then tap **Power**.

2. Tap **History**.

3. If you've used HTC One max for a long time since the last charge, swipe left or right to scale the graph that details battery usage over time.

   You can also slide two fingers together or apart to scale the graph.

Getting the battery to last longer

How long the battery can last before it needs recharging depends on how you use HTC One max. HTC One max power management helps to increase battery life.

In times when you need to extend the battery life more, try out some of these tips:

Check your battery usage

Monitoring your battery usage helps you identify what's using the most power so you can choose what to do about it. For details, see Checking battery usage on page 48.

Manage your connections

- Turn off wireless connections you're not using.

  To turn on or off connections such as mobile data, Wi-Fi, or Bluetooth, go to Settings and tap their **On/Off** switches.

- Turn GPS on only when a precise location is needed.

  To prevent some apps from using GPS in the background, keep the **GPS satellites** setting off. Turn it on only when you need your precise location while using navigation or location-based apps. Go to Settings and tap **Location** to turn this setting on or off. For more information on location services, see Turning location services on or off on page 163.

- If the **Sleep mode** option in **Settings > Power** is enabled, at low peak times, your phone will turn off the data connection after the screen has been off for 15 minutes and there's no network activity (no downloads, streaming, or data usage). The data connection resumes when you switch the screen back on.

- Turn on Airplane mode when you don't need any wireless connections and you don't want to receive calls or messages.

Manage your display

Lowering the brightness, letting the display sleep when not in use, and keeping it simple helps save battery power.

- Use automatic brightness (the default), or manually lower the brightness.

- Set the screen timeout to a shorter time.

- Don't use a live wallpaper for your Home screen. Animation effects are nice to show off to other people but they drain your battery.

  Changing your wallpaper to a plain, black background can also help a little. The less color is displayed, the less battery is used.

- Set the web browser to auto dim the screen while webpages load. Open the Internet app, and then tap ⋮ > **Settings > Accessibility > Dim screen during page loading**.

For more details, see Settings and security on page 194 and Personalizing on page 73.

Manage your apps

- Install the latest software and application updates. Updates sometimes include battery performance improvements.

- Uninstall or disable apps that you never use.

  Many apps run processes or sync data in the background even when you're not using them. If there are apps that you don't need anymore, uninstall them.

  If an app came preloaded and can't be uninstalled, disabling the app can still prevent it from continuously running or syncing data. In **Settings > Apps**, swipe to the **All** tab, tap the app, and then tap **Disable**.

Limit background data and sync

Background data and sync can use a lot of battery power if you have many apps syncing data in the background. It's recommended not to let apps sync data too often. Determine which apps can be set with longer sync times, or sync manually.

- In Settings, tap **Accounts & sync** and check what types of data are being synced in your online accounts. When the battery is starting to run low, temporarily disable syncing some data.

- If you have many email accounts, consider prolonging the sync time of some accounts.

  In the Mail app, select an account, tap ⋮ > **Settings** > **Sync, Send & Receive**, and then adjust the settings under Sync schedule.

- When you're not traveling from one place to another, sync weather updates of only your current location, rather than in all of your named cities. Open the Weather app, and then tap ⋮ > **Edit** to remove unneeded cities.

- Choose widgets wisely.

  Some widgets constantly sync data. Consider removing the ones that are not important from your Home screen.

- In Play Store, tap ⋮ > **Settings**, and then clear **Auto-add widgets** to avoid automatically adding Home screen widgets whenever you've installed new apps. Also tap **Auto-update apps** > **Do not auto-update apps** if you're fine with updating apps from Play Store manually.

Other tips

To squeeze in a little bit more battery power, try these tips:

- Tone down the ringtone and media volume.

- Minimize the use of vibration or sound feedback. In Settings, tap **Sound** and choose which ones you don't need and can disable.

- Check your apps' settings as you may find more options to optimize the battery.

Using power saver mode

Power saver mode helps to increase battery life. It reduces the usage of phone features that drain the battery such as the display and data connection.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. Tap the **Power saver** tile to turn power saver mode on or off.

   If you want to choose which phone features to conserve power for, tap ⋯ first before you turn power saver mode on.

If power saver mode's **Data connection** option is selected, HTC One max automatically disconnects from the mobile network after 15 minutes when the screen is off and the data connection is idle (no download activity, streaming, or data usage). It reconnects and then disconnects periodically when the data connection is idle to save battery power.

Keep in mind though that the **Sleep mode** option for the data connection in **Settings > Power**, when enabled, overrides power saver mode.

Camera

Camera basics

Take great photos and videos with the camera, and make them more memorable by applying a variety of effects and scenes.

Open the Camera app to capture that perfect moment. While waiting to take your next photo, switch HTC One max to Sleep mode. When you're ready to take more photos and videos, just press POWER again to use the camera.

Use the controls on the Viewfinder screen to add effects, set the flash, and more.
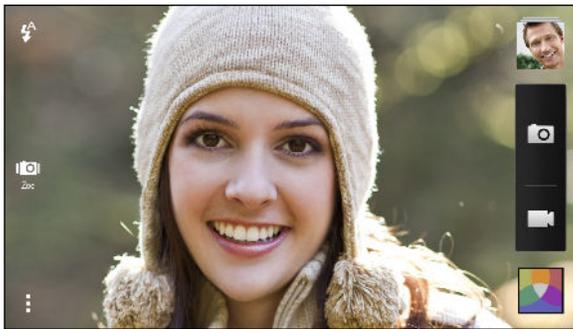
Zooming

- Before taking a photo or video, slide two fingers apart to zoom in or together to zoom out.

- When you see the zoom bar, slide your finger on the zoom bar to zoom in or out.

- When you're recording video, you can freely zoom in or out while recording.

Switching between the front and main camera

On the Viewfinder screen, do any of the following:

- Pull from the top or bottom edge in landscape view.

- Pull from the left or right edge in portrait view.

- Tap ⋮ and then tap the **Front/Main** switch.

> Some camera features are not available when you're using the front camera, such as zooming.

Choosing an effect

Use the available camera effects to make your photos look like they've been taken through special lenses or filters. You can also apply certain effects to videos.

1. Tap ▦.

2. Scroll through the available effects and tap one that you like.

Effects marked with ▣ can only be applied to photos.

Setting the video resolution

1. On the Viewfinder screen, tap ⋮.

2. Under Settings, tap **Video Quality**, and then choose a video resolution.

Choosing a flash mode

Tap the flash icon to choose a flash mode.

When using Flash on or Auto flash mode, the camera intelligently sets the best flash brightness for your photo.

Taking a photo

1. Open the Camera app.

2. Just point the camera at what you want to capture. The camera adjusts the focus automatically as you move it.

3. When you're ready to take the photo, tap ▣.

You can also tap anywhere on the screen to take a photo if you turned on **Touch to capture** in ⋮ > **Shutter option**.

Recording video

1. Open the Camera app.

2. When you're ready to start recording, tap ▇◣.

3. While recording, you can:

   - Freely zoom in or out.
   - Change focus to a different subject or area by just tapping it on the Viewfinder screen.
   - Tap the flash icon to turn the flash on or off.

4. To stop recording, tap ●.

Taking a photo while recording a video (VideoPic)

Make sure that you're in **Normal** scene to use this feature.

While you're recording video using the main camera, tap 📷 to capture a still shot of your subject.

Taking continuous camera shots

Do you want to take photos of moving subjects? Whether it's your kid's football game or a car race, you can capture the action.

Make sure that you're in **Normal** scene to use this feature.

1. On the Viewfinder screen, just press and hold 📷. The camera takes up to 20 consecutive shots of your subject.
2. After taking the shots, do any of the following:

   - To keep just one photo, select the photo that you like the most, and then tap **Best shot**.
   - To save the photos as a batch, press ‹ .

To get creative with your photos, open and edit them in the Gallery app. Additional editing features are available for a batch of continuous shots, such as Sequence Shot, Always Smile, and Object Removal.

Camera scenes

A scene is a collection of settings to suit the lighting and environment. Use **Normal** and let the camera automatically determine optimal settings, or choose from a wide selection of scenes before you start taking photos.

Improving portrait shots

If you'd like your family or friends to look their best in your photos, make sure to use the portrait scene. It smoothens the skin in your shots.

1. On the Viewfinder screen, tap ⋮.
2. Under Photo capture mode, tap ▼ next to **Scene**, and then tap **Portrait**.
3. When you're ready to take the photo, tap 📷.

Taking a self portrait

No one around to take your photo?

1. Switch to the front camera by pulling the Viewfinder screen's top or bottom edge in landscape view.

> In portrait view, you can pull from the left or right edge to switch to the front camera.

2. Tap anywhere on the screen to start the timer. The camera takes a photo after the countdown.

Taking HTC Zoe photos

Don't let the best moments just pass by. When timing is everything, capture the exact moment with HTC Zoe and get more than just a still photo.

> Some camera features are not available when you're using HTC Zoe, such as zooming.

1. On the Viewfinder screen, tap ▣ to switch HTC Zoe on.

2. When you're ready to capture, tap ▣ . When you see the shutter release icon slowly turn red ▣ , continue holding the phone steady as the camera captures a few seconds of shots.

You'll find HTC Zoe photos in the Gallery app comprised of a video clip and a cover photo.

What is HTC Zoe?

HTC Zoe captures a series of high quality photos and collects them in a short video clip. Like the traditional "Zoetrope" that inspired it, HTC Zoe photos are in motion when you view them.

But HTC Zoe is more than just a camera mode. With HTC Zoe, you can:

- Get creative with advanced editing features in Gallery such as Sequence Shot, Always Smile, and Object Removal.

- Extract and save a specific image from your HTC Zoe shot while viewing it in Gallery. See Sharing or saving a frame from an HTC Zoe photo on page 65.

- Share HTC Zoe shots, including a highlight video and a collage of your best photos, using HTC Share. See Sharing Video Highlights through HTC Share on page 71.

Taking a panoramic photo

Get a wider shot of natural or urban landscapes in one sweep.

Some camera features are not available when you're in this mode, such as zooming.

1. On the Viewfinder screen, tap ⋮.

2. Under Photo capture mode, tap **Sweep panorama**.

3. When you're ready to take the shot, tap ⬤. Directional arrows appear, prompting you to pan left or right in either landscape or portrait view.

4. Pan HTC One max as smoothly as you can to automatically capture frames.

   You can also tap ◼ to stop capturing anytime.

The camera stitches the frames into a single photo.

Using dual capture mode

Do you know that you can use both cameras at the same time when taking shots? With dual capture mode, you can capture the scene and your own self-portrait in a single photo or video.

1. On the Viewfinder screen, tap ⋮.

2. Under Photo capture mode, tap **Dual capture**.

3. Choose the primary frame by switching to either the main or front camera.

4. To adjust the secondary frame, drag it to its new position or slide two fingers to resize it.

5. Tap ⬤ to take a photo or ◼ to record a video.

Using HDR

When shooting portraits against a bright background, use the HDR (High Dynamic Range) scene to capture your subjects clearly. HDR brings out the details of both the highlights and shadows, even in high contrast lighting.

1. On the Viewfinder screen, tap ⋮.
2. To take an HDR photo, under Photo capture mode, tap **HDR**, and then tap ▣.

> - HDR is also available when you're using the front camera.
>
> - HDR works best when your subject is steady. The camera takes multiple shots at different exposure levels and combines them into one enhanced photo.

3. To capture an HDR video, under Video capture mode, tap **Scene** > **Video HDR (Full HD)**, and then tap ◼.

Recording videos in slow motion

Relive high speed action bit by bit and add a touch of suspense to your videos.

> Audio is not captured when you're in this mode.

1. On the Viewfinder screen, tap ⋮.
2. Under Video capture mode, tap **Scene** > **Slow motion video**.
3. Frame your subject on the Viewfinder screen.
4. Tap ◼ to start recording.
5. To stop recording, tap ●.

After recording your slow motion video, you can change the playback speed of selected sections when you edit the video in Gallery.

Tips for capturing better photos

To get better captures with the Camera app, here are some tips on what to do while taking your shots.

Getting the most out of HTC Zoe photos

- When shooting in Zoe mode, try to keep HTC One max steady to capture moving subjects against a static background scene.

- If using Sequence Shot to stitch different action shots in one photo, encourage the subject to make obvious lateral movements.

- When taking a group photo, ask your subjects to hold the pose until you have finished capturing. Use Always Smile to choose the best frames and have a photo that has everyone smiling.

- If you need more than a few seconds to capture the moment, take continuous camera shots and clear the frame limit. You can apply Object Removal, Sequence Shot, and Always Smile on continuous camera shots that are saved as a batch.

Improving focus and sharpness

- HTC One max has autofocus, which works best on a subject that is not moving too much. To change the focus, on the Viewfinder, tap the one you want to focus on.

- If the subject is moving, on the Viewfinder, press and hold the subject to lock the focus.

- You can manually adjust the sharpness of a photo by editing in Gallery. You can also set the sharpness before taking a photo in the Camera settings.

  Generally, it is better to sharpen a blurry image rather than to reduce the sharpness in an image.

Taking well-lit photos

- HTC One max automatically adjusts the focus and exposure. If the image appears underexposed (the image appears dark on the Viewfinder), tap a part of the image that is in shadow. Conversely, tap a well-lit object in the image if the image seems to be overexposed. Focus on an object with a neutral tone for a balanced exposure. Keep in mind that tapping on another object may shift the focus from your subject.

- If you are using the default settings and the photo still appears too dark, switch to Night mode, but place HTC One max on a level surface to keep it steady.

- If there are parts of the image that are in shadows and others are in highlights, use HDR mode to capture three shots of different exposures and combine them into one shot. Keep HTC One max steady or place it on a level surface when using HDR.

- When taking a panoramic photo, consider the whole scene and focus on an object that has a neutral tone to help keep the exposure balanced in the composite image.

- If your subject is lit from the back, use Backlight scene to highlight the foreground and keep some details of the background.

Other tips

- In Camera settings, tap **Grid** to help frame the subject better or improve the composition.

- If taking pictures under fluorescent or incandescent bulbs and the subject appears to be off-color, choose a white balance option in Camera settings. Check the image on the Viewfinder and select the option that displays the closest color to the natural color of the subject.

- In Camera settings, you can tap **Image adjustments** and adjust the exposure, contrast, and others before taking the photo.

- After capturing the photo, you can continue to edit the contrast, brightness, and other settings in Gallery. You can even straighten a slightly skewed photo by tapping **Edit** > **Tools** > **Straighten**.
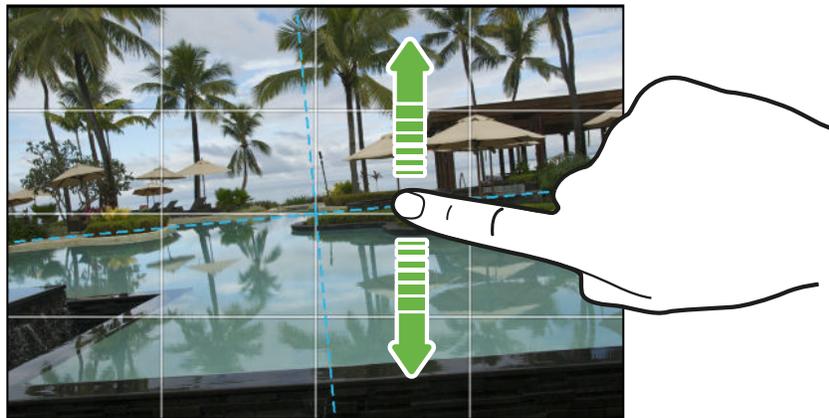
Gallery

Viewing photos and videos in Gallery

Reminisce about good times. Use Gallery to view all your photos and videos. View them by album, event, or location. You can also trim videos, add photo frames and special effects, and more.

1. Open the Gallery app.

2. On the Gallery app's main screen, swipe to the Albums or Events tab.

3. Tap a tile to open an album or event. You'll see the following tabs:

Video Highlights	Displays a video of the highlights of the event or the album.
All	Displays all photos or videos taken of the event or the album.
Locations	Displays all photos or videos taken at a location.

4. To view a photo or video in full screen, swipe to the All tab and then tap the photo or video.

Viewing photos and videos by event

Photos and videos that you captured using HTC One max are grouped together in Events view according to the time and location they were taken.

1. Open the Gallery app.

2. On the Gallery app's main screen, swipe to the Events tab.

3. Tap a tile to open an event.

4. Swipe to the All tab to see photos and videos that are grouped by time and location.

Viewing photos by location

Using Map view, you can view photos according to location.

⚑   Only photos with geo-tag info appear on the map.

1. Open the Gallery app.

2. On the Gallery app's main screen, swipe to the Albums or Events tab.

3. Tap a tile to open an album or event.

4. Swipe to the Locations tab.

    You'll see tiles of photos taken at specific locations, with numbers that indicate how many photos were taken in each location.

5. Tap ▨ to display Map view.

6. Zoom out or pan across the map until a numerical location indicator appears.

    The number in the location indicator shows how many photos were taken in that area.

7. Tap the location indicator. The photos taken in the same area are displayed.

Want to know where you took a particular photo? While viewing the photo in full screen, tap anywhere on the screen, and then tap ⁞ > **Show on map**. (**Show on map** is available when you've enabled **Geo-tag photos** in Camera.)

Watching and trimming a video

1. On the Gallery app's main screen, swipe to the Albums or Events tab.

2. Tap a tile to open an album or event.

3. Swipe to the All tab.

4. When you see the video you want, tap it to play in full screen.

5. Tap the onscreen controls to pause or resume playback, adjust the volume, and more.

Tap ▣ to share the video on your home network.

6. To trim the video, tap ⁞ > **Edit**.

7. Drag the trim sliders to the part where you want the video to begin and end.

8. Tap ▶ to preview your trimmed video.

9. Tap **Save**.

The trimmed video is saved as a new file. The original video remains unedited.

Viewing photo highlights

Easily see all your favorite photos in one place. Gallery automatically groups all your most viewed or shared photos (your highlights) in one album. You can also manually add photos to the album.

▪ To view these favorite photos, open the Highlight album.

▪ To manually add a photo, view the photo in full screen, tap the photo, and then tap ★.

Saving a photo from a video

It's easy to save a still shot from a video.

While you're watching a video in Gallery, tap ▣ to capture a still shot.

You can also pause the playback and drag the slider to the image you want before tapping ▣.

Organizing your photos and videos

Showing or hiding albums

Have too many albums cluttering up Gallery? You can choose to show or hide albums.

1. Open the Gallery app.

2. On the Gallery app's main screen, swipe to the **Albums** tab.

3. Tap ⋮ > **Show/hide albums** and choose which albums you'd like to show or hide.

Copying or moving photos or videos to another album

1. Open the Gallery app.

2. On the Gallery app's main screen, swipe to the **Albums** tab.

3. Tap a tile to open an album.

4. Tap ⋮ > **Move to** or **Copy to**.

5. Select the photos or videos you want to move or copy and then tap **Next**.

6. Select an album to move or copy the photos or videos to. To create a new album to move or copy to, tap ✚.

The photos or videos will be copied to the destination album.

> To move or copy a single photo or video, open an album and then press and hold the photo or video. Choose whether to move or copy the photo or video and then select the destination album or create a new album.

Renaming an album

If you have created albums to organize photos, you can rename these albums.

1. On the Gallery app's Albums tab, press and hold the album that you want to rename.

2. Tap **Rename**.

> Some albums, like Camera shots and All photos, cannot be renamed.

Merging or splitting events

You can combine photos from two events, or move photos from an event into a new or existing event.

1. On the Gallery app's Events tab, press and hold the event that you want to split or combine.

2. Do one of the following:

   - Tap **Merge to** and then select another event to combine the two events.
   - Tap **Split to** and then select the pictures or videos in the event you want to split to another event. Tap **Next** and then tap an existing event as the destination, or tap ✚ to create a new event as the destination.

Editing your photos

Make your pictures even better. Gallery has an array of editing tools that let you crop, rotate, apply and create photo effects, and much more to your photos.

1. Open the Gallery app.

2. Open the photo you want in full screen, tap it, and then tap **Edit**.

3. Do any of the following:

   - Tap **Effects** to apply a special effect filter to the photo.
   - Tap **Frames** to add a decorative frame to the photo.
   - Tap **Retouch** to make a portrait shot even better with red eye removal, skin smoothing, and more.
   - Tap **Tools** to rotate, crop, flip, or straighten the photo.

4. Tap **Save**.

- To save and share the edited photo, tap ⤳.

- Except for when applying rotation, edited photos are saved as copies of the original.

Drawing over a photo

Get more creative with your photos or call out an interesting part in a picture. You can also use the pen (sold separately) to draw.

1. Open the Gallery app.

2. Open the photo you want in full screen, tap it, and then tap **Edit**.

3. Tap **Tools** > **Draw**.

4. Tap 🖊 and then choose a pen stroke, color, and thickness.

5. Draw over the photo. Tap the arrows to undo or redo strokes.

6. Tap **Done**.

7. Tap **Save**.

    The edited photo is saved as a copy. The original photo remains unedited.

Adding custom photo effects

Are the existing photo effects not exactly what you are looking for? You can make your own photo effects in Gallery.

You can only add effects to photos that are stored locally.

1. Open the Gallery app.

2. Open the photo you want in full screen, tap it, and then tap **Edit**.

3. Tap **Effects**.

4. Press and hold the effect you want to customize and drag it to **Custom**.

You can also press and hold an effect and then drag it to a new location.

5. On the Custom Effects screen you can:

    ▪ Make changes to the effect by adjusting filters such as exposure, saturation, white balance, and more.
    ▪ Use the slider bars on selected filters to adjust the intensity of the effect.
    ▪ Rearrange filters to modify the effect. Press and hold the filter you want to move. Then drag it to a new position.
    ▪ Remove filters. Press and hold the filter you want to remove. Then drag it to **Remove**.
    ▪ Tap ✚ to add more filters and create a more complex effect.

6. Tap **Done** to apply the effects to your photo.

To save your custom effects for future use, tap **Save Preset**.

Sharing or saving a frame from an HTC Zoe photo

When you view an HTC Zoe photo in full screen and tap it (to display the playback controls), you'll see a white dot on the progress bar. The white dot indicates the cover photo, which is the moment when the shutter button was pressed when you captured the HTC Zoe photo. You can share or save the cover photo. Or choose another frame from the HTC Zoe photo to share or save.

- § To share a frame other than the cover photo, drag the slider on the progress bar to the frame that you want.

- § To share the cover photo or your selected frame, tap and choose how you want to share it, such as sending by email or posting to your social network.

  Be sure to select **Current image** before sharing.

- § To save the cover photo or your selected frame on your phone, tap > **Save frame**.

Viewing photos in your social networks

Right in the Gallery app, check what you and your friends have uploaded to your social networks or photo sharing sites.

> Log on to your accounts and add them in Gallery before you start viewing online photos.

1. Open the Gallery app.
2. On the Gallery app's main screen, swipe to the Albums tab.
3. Tap the **Friends** tile.
4. Tap a social network account or photo sharing site.

> In social networks, to comment on a photo, press and hold a photo thumbnail and then tap **Add comment**.

Adding an online service

1. On the Gallery app's main screen, swipe to the Albums tab.
2. Tap > **Add online service**.
3. Tap the social network or photo sharing service that you want to add.

To remove a network or photo sharing service, on the Add online service screen tap the service name and then tap > **Remove**.

Removing an account does not remove accounts and information from the online service itself.

Changing the video playback speed

Want to add a cinematic flair to your video by slowing down a particular scene? You can vary the playback speed of a selected section of a slow motion video.

> You can only change the video playback speed of videos captured using the slow motion scene in the Camera app.

1. On the Gallery app's main screen, swipe to the Albums or Events tab.
2. Tap a tile to open an album or event.
3. Swipe to the All tab.
4. When you see the slow motion video you want (marked with 🚶), tap it to play in full screen.
5. Tap 🚶 to switch between normal and slow motion playback.
6. To adjust the playback speed of the video, tap ⋮ > **Edit** > **Adjust playback speed**.
7. Frame the sequence you want to slow down by moving the left and right sliders.
8. Drag the slider up or down to choose how fast you want the sequence to play.
9. Tap ▶ to watch the result.
10. Tap **Save**.

The edited video is saved as a new file. The original video remains unedited.

Viewing and editing Video Highlights

Want to share the excitement of a wedding or party? When you view an entire album or event on the Video Highlights tab, Gallery automatically selects the highlights, and displays them as a short video with background theme and music.

This video is about half a minute long. You can change the highlights, theme, and music, and also save or share the video.

1. Open the Gallery app.
2. On the Gallery app's main screen, swipe to the Albums or Events tab.
3. Tap a tile to open an album or event.
4. Swipe to the Video Highlights tab. The large tile on top automatically plays a video, showing the highlights of your album or event.
5. To change the highlights in the video:
   - Tap **Content**, and then tap a thumbnail to include or exclude it from the video.
   - Tap ⤭ to shuffle the highlights.

6. Tap **Themes** to choose from a variety of color schemes and music themes to apply to the video.

7. Tap **Music** to change the default soundtrack to your own music.

    To restore the default soundtrack, tap ⋮ > **Restore default track**.

8. To trim the chosen soundtrack, include audio that was captured with the video, and enable content to play back chronologically, tap ⋮ > **Video and audio settings**.

9. To view the Video Highlights in full screen, hold HTC One max in landscape orientation.

10. Tap the preview to view the highlight video in full screen.

11. To create a video file of the highlights, tap ⋮ > **Save**.

    This will be saved in the Video Highlights album.

Creating an animated gif

Create an animated gif that you can quickly upload and share.

> ⚑ ▪ You can save a batch of shots that was captured with continuous shooting mode as an animated gif.
>
> ▪ You can also save a HTC Zoe photo as an animated gif.

1. Open the Gallery app.

2. Open the photo you want in full screen, tap it, and then tap **Edit** > **Retouch** > **Gif creator**. You'll see an animation of the frames.

3. Drag the trim sliders to the part where you want the animated gif to begin and end.

4. Tap **Next**.

5. On the next screen, you can choose the direction you want the animation to play, set the speed of the animation, choose which frames you want to include, and more.

6. Tap **Save**.

> ✎ ▪ To save and share the edited photo, tap 🔗.
>
> ▪ The edited photo is saved as a copy. The original photo remains unedited.

Creating an action sequence shot

Hop, skip, or jump. Create a sequence shot to stitch a series of actions into one photo.

> ▪ This feature is available for a batch of shots that was captured with continuous shooting mode.
>
> ▪ You can also use this feature for HTC Zoe photos.

1. Open the Gallery app.

2. Open the photo you want in full screen, tap it, and then tap **Edit** > **Retouch** > **Sequence Shot**. You'll see frames that you can combine in one photo.

3. Select the frames that you want to include in the sequence shot.

4. Tap **Done**.

5. Tap **Save**. The edited photo is saved as a copy. The original photo remains unedited.

Editing a group shot

Finding it difficult to choose a group shot with the most smiles and the fewest blinks? Retouch a group shot so everyone looks their best in the photo.

> ▪ This feature is available for a batch of shots that was captured with continuous shooting mode.
>
> ▪ You can also use this feature for HTC Zoe photos.

1. Open the Gallery app.

2. Open the photo you want in full screen, tap it, and then tap **Edit** > **Retouch** > **Always Smile**. You'll see circles around any faces detected in the photo.

3. Select one face at a time and drag it sideways with your finger to select the expression you want.

4. After making your changes, tap **Done**.

5. Tap **Save**. The edited photo is saved as a copy. The original photo remains unedited.

Removing unwanted objects in a photo

Did a pedestrian or passing car ruin your otherwise perfect shot of a famous landmark? Retouch the photo to remove unwanted people or objects.

- This feature is available for a batch of shots that was captured with continuous shooting mode.
- You can also use this feature for HTC Zoe photos.

1. Open the Gallery app.

2. Open the photo you want in full screen, tap it, and then tap **Edit** > **Retouch** > **Object Removal**. You'll see frames around areas in the photo where objects have been automatically removed.

To choose a precise moment in an HTC Zoe photo, while viewing the HTC Zoe photo, drag the slider on the progress bar until you see the image you want. You can then remove unwanted objects.

3. To retain an object, tap ✖ on its image on the film strip.

4. After making your changes, tap **Done**.

5. Tap **Save**. The edited photo is saved as a copy. The original photo remains unedited.

Sending your photos and videos

Send photos and videos to your computer or to another device via email, MMS, or Bluetooth.

1. Open the Gallery app.

2. On the Gallery app's main screen, swipe to the Albums tab.

3. Tap a tile to open an album.

4. Tap and then choose how you want to send the photos and videos.

5. Select the photos or videos you want to send and then tap **Next**.

You can send several photos, videos, or both in an email message. They are added as file attachments in your email.

6. If you selected an HTC Zoe photo, you can choose to send it as a still image or video.

    If you choose to send it as a still image, the cover photo (the shot that was captured when the shutter was pressed) will be sent.

7. Follow the onscreen instructions to finish sending your photos and videos.

Sharing your photos on social networks

Use the Gallery app to share photos straight to your social networks.

⚑   Log in to your social network account before you start uploading.

1. Open the Gallery app.

2. On the Gallery app's main screen, swipe to the Albums tab.

3. Tap a tile to open an album.

4. Tap 🔀.

5. If you see the HTC Share screen, tap **No, thanks** to close it.

6. From the selection menu, choose which social network you want to upload to.

7. Select the items you want to share and then tap **Next**.

8. If you have an HTC Zoe photo and share it as a still image, the cover photo (the shot that was captured when the shutter was pressed) will be shared.

9. Follow the onscreen instructions to upload. You may be able to enter a caption, select the online album you want to upload to, select privacy options, and more.

Sharing Video Highlights through HTC Share

Share your Video Highlights via a web link to friends and family. Recipients will see a short video of the highlights, and then they can view photos and videos individually.

- If you've included an HTC Zoe photo in your Video Highlights, viewers will see it in motion when viewing the whole collection.

- Post the link on your social network or choose from several sharing options.

- See what others think of your collection, and add your own thoughts.

You must have an HTC Account to share a collection using HTC Share. Friends and family do not need an HTC Account to view your collection--anyone who has the URL link can view photos.

1. Open the Gallery app.

2. On the Gallery app's main screen, swipe to the Albums or Events tab, and then tap a tile to open an album or event.

3. Swipe to the Video Highlights tab.

    You'll see the highlights taken from a certain event or an album. The highlights have been pre-selected and combined into a Video Highlight. You can change the content, theme, or sound track.

4. Tap .

5. Change the title if you want, and add a caption.

6. Under Share to, select how you want to share your collection.

7. If you want your collection to be publicly available on HTCShare.com, tap > **Add to HTC Share feed**.

    If you want to limit who can view your collection, clear the **Add to HTC Share feed** option. Note that when sharing through a social network, the privacy setting of that social network will determine who can see the link to your collection.

8. Tap **Done**

9. Check the notification panel to see if HTC Share has finished uploading or if there are other steps to complete sharing your collection.

A link is sent to friends and family or a status update appears on their social networks. They can:

- Tap or click the link to view the collection on a web browser.

- Tap or click a photo in the collection for a closer look.

- Add a comment, or like your collection (viewers need to sign in using their social network account).

> Do not reproduce, distribute, or otherwise use copyrighted materials in connection with the Video Highlights feature unless you have secured the copyright owner's permission first.

Managing collections in HTC Share

Want to share your collection to more friends or delete those you have already uploaded to HTC Share?

1. On the Gallery app's main screen, swipe to the My HTC Shares tab.

   At the top, you can see how much storage is available for your account.

2. Choose a collection.

3. To view a collection on a web browser, tap ▶.

4. To comment, tap the text box and enter your comment. Swipe left to view who liked your collection.

5. To share a collection to more recipients, tap ⦿, and then select how you want to share your collection.

6. To delete a collection, tap ⋮ > **Delete**.

> To delete multiple collections, on the My HTC Shares tab, tap ⋮ > **Delete**, and then choose the collection you want to delete. Tap **Delete**.

HTC Share settings

In settings, you can select options to upload over a Wi-Fi network, choose to make your collections publicly available on HTCShare.com, and more.

1. On the Video Highlights tab, tap 🖼.

2. On the screen where you can change the title or add a caption for your collection, tap ⋮ > **Settings**.

Personalizing

Making HTC One max truly yours

Make HTC One max look and sound just the way you want it. Personalize it with a different wallpaper and ringtone, and you can also choose notification sounds for events such as incoming text, email, and calendar reminders.

Changing your wallpaper

Pick your favorite photo as your Home wallpaper. Choose from the available wallpapers, or use any photo you've taken with the camera.

You can also use the HTC Get Started service to choose a photo from your computer as your wallpaper.

1. Go to Settings, and then tap **Personalize**.

2. Tap **Wallpaper**.

3. Tap one of the following:

HTC wallpapers	Choose a preset wallpaper, and then tap **Preview**.
Live wallpapers	Choose a preset animated wallpaper, and then tap **Preview**. If the animated wallpaper you chose can be customized, tap **Settings**.
Computer photos	Use the HTC Get Started service to choose a photo from your computer and use it as a wallpaper on HTC One max.
Gallery	Choose an existing photo and crop it.

4. Tap **Done** or **Apply**.

Personalizing the launch bar

The launch bar gives you one-touch access to commonly used apps. You can replace the apps on the launch bar with other apps you often use.

1. Press and hold the app you want to replace, and then drag it out to 🗑 .

2. Press and hold an app, and then drag it to the empty slot on the launch bar.

- You can also group apps on the launch bar into a folder.

- The apps or shortcuts you see on the lock screen are the same as the ones on the launch bar.

Adding a widget to your Home screen

Widgets make at-a-glance important information and media content easily available. Choose from a selection of widgets and add the most useful ones to your Home screen.

1. On the Feeds panel or any widget panel, slide two fingers together to customize the Home screen.

2. Tap ▼ > **Widgets**. You can:

   - Swipe to browse through the widgets.
   - Tap 🔍 to search for specific widgets.

Some widgets are available in different styles and sizes.

3. Press and hold and then drag a widget to a home screen thumbnail where you want to add it.

You can also add widgets that allow you to quickly switch on or off certain settings such as Wi-Fi and Bluetooth.

Changing the settings of a widget

You can modify basic settings of some widgets (for example, the People widget) from the Home screen.

1. Press and hold a widget on your Home screen, and then drag it to ⚙.

    The relevant screen where you can change some settings for this widget then opens.

2. Customize the widget settings.

Resizing a widget

Some widgets can be resized after you've added them to your Home screen.

1. Press and hold a widget on the Home screen, and then release your finger. If a border appears, that means the widget is resizable.

2. Drag the sides of the border to enlarge or shrink the widget size.

Adding apps and other shortcuts on your Home screen

Place apps you often use on any widget panel of your Home screen. You can also add shortcuts to frequently used settings, bookmarked webpages, and more.

1. On the Feeds panel or any widget panel, slide two fingers together to customize the Home screen.

2. Tap ▼ > **Apps** or **Shortcuts**. You can:

    ▪ Swipe to browse through the apps or shortcuts.
    ▪ Tap 🔍 to search for specific apps or shortcuts.

3. Press and hold and then drag an app or a shortcut to a home screen thumbnail where you want to add it.

To add an app from the All Apps screen, press and hold an app and drag it to 📥. Drop the app on an empty space on the Home screen.

Rearranging or removing widgets and icons on your Home screen

Moving a widget or icon

You can easily move a widget or icon from one widget panel to another.

1. Press and hold the widget or icon with one finger.

2. With another finger, flick left or right to rotate the screen to another widget panel.

3. Release the widget or icon.

4. To move the widget or icon to another position on the panel, just press and hold and then drag it.

Removing a widget or icon

1. Press and hold the widget or icon you want to remove, and then drag it to 🗑 .

2. When the widget or icon turns red, lift your finger.

Arranging apps on the All Apps screen

Personalize the All Apps screen to your liking. You can rearrange the apps and change the layout.

1. From the Feeds panel or any widget panel, tap ⚏ .

2. Pull down and hold the screen until you see an icon bar.

3. Tap ⋮ > **Grid size** to choose whether to display more or fewer apps per page.

4. If you're not in Custom view, tap ▼ > **Custom**.

5. To move an app, press and hold the app, and then do one of the following:

    ▪ Drag the app to another position on the same page. Wait until you see the occupying icon move away before releasing your finger.
    ▪ Drag the app to the ⌄ or ⌃ arrow to move it to another page.

You can also group apps into folders and hide or unhide apps.

Grouping apps into a folder

You can combine apps into folders on the All Apps screen, launch bar, or on the widget panels of your Home screen.

⚑   To group apps on the All Apps screen, you need to be in Custom view.

1. Press and hold an app, and then drag it over to another app to automatically create a folder.
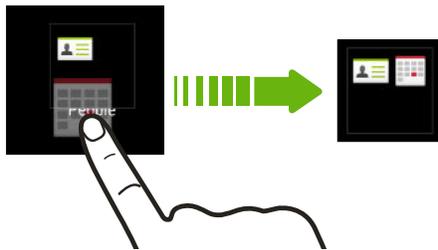
2. To add more apps into the folder, do the following:

    ▪ On the All Apps screen, drag each app over to the folder.
    ▪ On the launch bar or widget panel, first tap the folder to open it. Tap ✚, select apps that you want to add, and then tap **Done**.

💡   You can also add shortcuts to settings or information to a folder that's on the launch bar or widget panel. Add a shortcut first to a widget panel, and then drag it over to the folder.

Renaming a folder

1. Tap the folder to open it.

2. Tap the folder window's title bar.

3. Enter a new folder name.

4. Tap outside the folder to close it.

Removing items from a folder

1. Tap the folder to open it.

2. Do one of the following:

   - From a folder on the All Apps screen, press and hold an app, and then drag it out of the folder.
   - From a folder on the launch bar or widget panel, press and hold an app, and then drag it out to 🗑 .

If there's only one item left in the folder, the folder ungroups the last item and removes itself automatically.

Hiding or unhiding apps

On the All Apps screen, you can hide apps that you don't use. You can easily unhide them later when you need them.

1. On the All Apps screen, pull down and hold the screen until you see an icon bar.

   Custom ▾   🔍 📥 ⋮

2. Tap ⋮ > **Hide/Unhide apps**.

3. Select the apps you want to hide, or clear their check boxes to unhide them.

4. Tap **Done**.

Adding, removing, or arranging widget panels

⚑ - You won't be able to add a new widget panel if you've already reached the maximum limit.

   - If the Feeds panel is not hidden, it always appears as the first panel. A widget panel cannot be inserted before the Feeds panel.

1. On the Feeds panel or any widget panel, slide two fingers together to customize the Home screen.

2. To add a new widget panel, swipe left across the Home screen thumbnails until you reach the last thumbnail, and then tap ➕.

3. To remove a widget panel, press and hold its thumbnail, and then drag it to 🗑 .

4. To move a widget panel, press and hold its thumbnail, and then drag it left or right to the position that you want.

Changing your main Home screen

By default, the Feeds panel is the main Home screen. Instead of jumping to the Feeds panel when pressing the **HOME** button, you can go directly to a widget panel.

1. On the Feeds panel or any widget panel, slide two fingers together to customize the Home screen.

2. Tap a widget panel that you want to be your main Home screen.

3. Tap **Set as home**.

> Pressing ⌂ from an app will first return you to the last panel you were in. Just press ⌂ again to go to your main Home screen.

Changing the sounds for your ringtone, notifications, and alarm

1. Go to Settings, and then tap **Personalize**.

2. Under Sound, choose different sounds for your ringtone, system notification, and alarm.

   Go to the Messages, Mail, Calendar, and Tasks apps to choose sounds for new messages, email, calendar, and task reminders respectively.

> Want alarms to ring louder but notifications to be more discreet? In Settings, tap **Sound** > **Volumes** and set the volume levels for each sound type.

Rearranging application tabs

You can add to or rearrange the tabs in some apps to make it easy to get to the most important information.

1. Open an app that has tabs.

2. Press and hold a tab until a screen for rearranging tabs appears.

3. You can:

   - Select the tabs you want to add.
   - Change the order of the tabs. Press and hold ☰ next to a tab, and then drag to the new position.

4. Tap **Done**.

Adding a widget on the lock screen

Choose from our selection of lock screen widgets.

1. On the lock screen, pull from the right edge until you see a ✚ icon.
2. Tap ✚.
3. Tap a widget that you want to add to the lock screen.

Moving or deleting a lock screen widget

1. On the lock screen, pull from the right edge until you see the widget you want to move or delete.
2. You can:

   - Press and hold the widget, and then drag it left or right to the position that you want.
   - Press and hold the widget, and then drag it to ✖ to remove it.

Phone calls

Making a call with Smart dial

You can either dial a number directly, or use Smart dial to quickly place a call. Smart dial searches and calls a stored/synced contact or a number from your call history.

HTC One max is available in either a 3G or LTE version, depending on your region and mobile operator. You need an LTE plan to use your operator's 4G/LTE network for voice calls and data services. Check with your operator for details.

1. Open the Phone app.

2. Enter the phone number or first few letters of the contact's name to see the top matching contact.

If there is more than one match, you'll be told how many matches. For example, tap "8 MATCHES" to see all 8 matches.

3. Tap the contact you want to call.

- To check other phone numbers associated with the contact, tap ⊞ beside the contact name.

- If the phone number has an extension, tap ⊞ after connecting to the main line and then dial the extension number.

4. To hang up, tap **End Call**.

Changing the Phone dialer layout

Switch between the Smart dial keypad to find contacts with just a few taps and a full screen keypad that gives you more room to enter phone numbers.

1. Open the Phone app.

2. Tap ⠿ > **Full screen keypad** or **Smart dial keypad**.

Dialing an extension number

To skip voice prompts when dialing an extension number, do one of the following:

- After dialing the main number, press and hold * . The letter p is added to the number you are dialing. Enter the extension number, and then tap **Call**. You will be connected to the mainline and then to the extension number.

- After dialing the main number, press and hold **#**. The letter w is added to the number you are dialing. Enter the extension number, and then tap **Call**. After connecting to the main line, tap **Send** to dial the extension number.

You can save phone numbers with an extension in the People app.

Returning a missed call

You'll see the missed call icon in the status bar when you miss a call.

1. Slide the Notifications panel open to check who the caller is.

2. To return the call, spread your two fingers on the missed call notification to expand it, and then tap **Call back**.

If you have multiple missed calls, tap the missed calls notification to open the Call History tab.

Using Speed dial

Use Speed dial to call a phone number with a single tap. For example, if you assign a contact's number to the number 2 key, you can just press and hold 2 to dial the number.

The number 1 key is generally reserved for your voicemail. Press and hold this key to call voicemail and retrieve your voicemail messages.

Assigning a speed dial key

1. Open the Phone app.

2. Tap ⋮ > **Speed dial** > ✚.

You can also press and hold an unassigned key on the dialpad, and then tap **Yes**.

3. Select a contact from the list.

4. On the Speed dial screen, choose the phone number of the contact to use, and a speed dial key to assign.

5. Tap **Save**.

Calling a phone number in a text message

1. Tap the phone number within the message.
2. Tap **Call**.

To call the message sender, tap the received message, and then tap **Call** on the options menu.

Calling a phone number in an email

1. Tap the phone number in the email body.
2. Tap **Call**.

Calling a phone number in a Calendar event

1. Open an event in Calendar.
2. On the Event details screen, tap the phone number.
3. Tap **Call**.

Making an emergency call

In some regions, you can make emergency calls from HTC One max even if you don't have a micro SIM card installed or your micro SIM card has been blocked.

If you don't have a network signal, you won't be able to make an emergency call.

1. Open the Phone app.
2. Dial the emergency number for your locale, and then tap **Call**.

If you've enabled but forgotten your lock password or lock pattern, you can still make emergency calls by tapping **Emergency call** on the screen.

Receiving calls

When you receive a phone call from a contact, the Incoming call screen appears.

HTC One max will automatically adjust the ringtone volume when you use the polite ringer and pocket mode features.

Answering or rejecting a call

Do one of the following:

- If the display is on when you get a call, tap **Answer** or **Decline**.
- If the display is locked when you get a call, drag 📞 or 📵 upwards.

After declining a call, you can send a text message to the caller or create a task to remind you to return the call.

You can also press the POWER button twice to reject a call.

Muting the ringing sound without rejecting the call

Do one of the following:

- Press the VOLUME DOWN or VOLUME UP button.
- Press the POWER button.
- Place HTC One max face down on a level surface.

If HTC One max is already facing down, it will still ring when there are subsequent incoming calls.

Look who's calling

Every time you make a call or your friend gives you a ring, you get to see your friend's latest social network status update right on the call screen. You'll also see a birthday reminder if your friend's birthday (stored on your phone or online account) will happen in a few days.

Viewing a task reminder while on a call

Did you promise to babysit for a friend this weekend? If you associate a task with a due date to a contact, you'll see a task reminder on the call screen when you're on a call with that friend.

If the contact has a recent status update, you won't be able to see the task reminder.

What can I do during a call?

When a call is in progress, you can turn the speakerphone on, place the call on hold, and more.

Putting a call on hold

To put the call on hold, tap ⋮ > **Hold**. The status bar then displays the hold call icon ☎ .

To resume the call, tap ⋮ > **Unhold**.

Switching between calls

If you're already in a call and you accept another call, you can switch between the two calls.

1. When you receive another call, tap **Answer** to accept the second call and put the first call on hold.

2. To switch between the calls, tap the person you want to talk to on the screen.

Turning the speakerphone on or off during a call

> ⚠ To decrease potential damage to your hearing, do not hold HTC One max to your ear when the speakerphone is on.

- On the call screen, tap 🔊. The speakerphone icon ☎ appears in the status bar.
- To turn the speakerphone off, tap 🔊.

Muting the microphone during a call

On the call screen, tap 🎤 to toggle between turning the microphone on or off. When the microphone is turned off, the mute icon 🎤 appears in the status bar.

Ending a call

Do one of the following to end the call:

- On the call screen, tap **End Call**.
- Slide the Notifications panel open, then tap ☎.

If the phone number of the person who called is not in your contacts list, you can choose to save the number to your contacts list after you hang up.

Setting up a conference call

Conference calling with your friends, family, or co-workers is easy. Make the first call (or accept a call), and then simply dial each subsequent call to add it to the conference.

> Make sure your micro SIM card is enabled with conference calling service. Contact your mobile operator for details.

1. Make a call to the first conference call participant.

2. When connected, tap ⋮ > **Add call**, and then dial the number of the second participant. The first participant is put on hold.

3. When connected to the second participant, tap ⦔ .

4. To add another participant, tap ⦖, and then dial the number of the contact.

5. When connected, tap ⦔ to add the participant to the conference call.

6. To talk to a person in the conference call in private, tap ••• and then select **Private call**.

To end the call with a participant, tap ••• and then tap **Finish this call**.

To end the conference call, tap **End Call**.

Checking calls in the Call History

Use Call History to check missed calls, your dialed numbers, and received calls.

1. Open the Phone app.

2. Swipe to view the Call History tab.

3. Do one of the following:

   - Tap a name or number in the list to call.
   - Press and hold a name or number in the list to display the options menu.
   - Tap ▼ to display just a particular type of call such as missed calls or outgoing calls.

Adding a new phone number to your contacts from Call History

1. On the Call History tab, tap ➕.

2. Choose whether to create a new contact or save the number to an existing contact.

Clearing the Call History list

On the Call History tab, do one of the following:

Remove one name or number	Press and hold the name or number, and then tap **Delete from call history**.
Clear the entire list	Tap ⋮ > **Remove call history**. On the Delete from call history screen, tap ⋮ > **Select all**, and then tap **Delete**.

Blocking a caller

When you block a phone number or a contact, all calls from the phone number or contact will be declined automatically.

On the Call History tab, press and hold the contact or phone number you want to block, and then tap **Block contact**.

> You can always remove a caller from your blocked list. On the Call History tab, tap ⋮ > **Blocked contacts**. Press and hold a contact, and then tap **Unblock contacts**.

Changing ringtone settings

Switching between silent, vibrate, and normal modes

Do one of the following:

- To change from silent to normal mode, press the VOLUME UP button.
- To change from vibrate to normal mode, press the VOLUME UP button twice.
- Go to Settings, and then tap **Sound** > **Sound profile**.

Lowering the ring volume automatically

HTC One max has a quiet ring feature that automatically lowers the ring volume when you move it.

1. Go to Settings, and then tap **Sound**.

2. Select the **Quiet ring on pickup** option.

Making HTC One max ring louder in your pocket or bag

To help avoid missing incoming calls when HTC One max is in your pocket or bag, the pocket mode feature gradually increases the ring volume and vibrates when you receive a call.

1. Go to Settings, and then tap **Sound**.

2. Select the **Pocket mode** option.

Home dialing

When you're on a trip abroad, it's easy to dial friends and family from home.

Your home country code is automatically added when you call your contacts while roaming. But when manually entering a phone number to call, you need to enter a plus (+) sign and country code before the number.

> Using a roaming service may incur additional charges. Check with your mobile operator for rates before using a roaming service.

Changing the default country code for Home dialing

1. Go to Settings, and then tap **Call**.

2. Tap **Home dialing settings**.

3. Select a country, and then tap **OK**.

Turning off Home dialing

If you prefer to manually enter complete phone numbers to call while roaming, you can turn off Home dialing.

1. Go to Settings, and then tap **Call**.

2. Under Other settings, clear the **Home dialing** option.

Messages

Sending a text message (SMS)

1. Open the Messages app.
2. Tap ✚.
3. Enter a contact name or mobile number in the **To** field.
4. Tap the box that says **Add text**, and then enter your message.
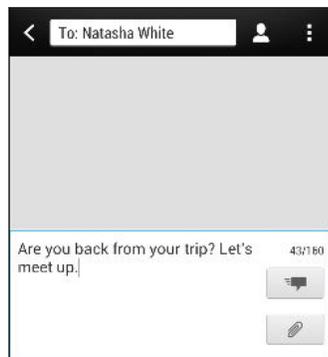
5. Tap 🗨, or press 〈 to save the message as a draft.

- There is a limit on the number of characters for a single text message (displayed above 🗨). If you exceed the limit, your text message will be delivered as one but will be billed as more than one message.
- Your text message automatically becomes a multimedia message if you enter an email address as the recipient, add a message subject, attach an item, or compose a very long message.

Sending a multimedia message (MMS)

1. Open the Messages app.
2. Tap ✚.
3. Enter a contact name, mobile number, or email address in the **To** field.
4. To add a subject line, tap ⋮ > **Add subject**.
5. Tap the box that says **Add text**, and then enter your message.

6. Tap ✐ , and then choose an attachment type.

Record videos with minimum resolution so you can reduce the file size of your attachments. In Camera settings, tap **Video Quality** > **MMS**.

7. Select or browse for the item to attach.

8. After adding an attachment, tap ••• to see options for replacing, viewing or removing your attachment.

9. Tap ☰, or press ‹ to save the message as a draft.

Depending on the resolution of your photo or video attachments, they may be displayed as cropped thumbnails in your multimedia message.

Creating a slideshow

1. After you've added either a photo, video, or audio in the multimedia message you're composing, tap ✐ > **Slide**.

2. Choose where you want to insert the next slide.

3. Right after adding a slide, do one of the following:

    - Tap ✐ , and then choose to add a photo or a video.
    - Tap ✐ > **Audio** to add music or a voice recording to a slide.
    - Tap **Add text**, and then enter your caption.
    - Tap ••• to see options for replacing, viewing, or removing your attachment.

4. Tap ⋮ > **Preview**. Tap once on the preview screen to see playback controls.

5. When finished, tap ☰, or press ‹ to save the message as a draft.

Can't find your contacts' email addresses in Messages?

1. If only phone numbers are showing up when you're entering a contact name, tap 👤 .

2. Tap ⋮ > **Show Email**.

To always show email addresses, in Message settings, tap **General** > **Show email address**.

Sending a group message

Group messaging makes it easy to send a message to multiple contacts all at once. You can choose to send a group SMS or group MMS.

> Group MMS may incur extra data fees.

1. Open the Messages app.
2. Tap ✚.
3. Tap 👤, and then select multiple recipients.
4. To send a group SMS, make sure that **Send as individual messages** is selected. Clear this option to send your message as a group MMS.

Group SMS	Your message will be sent to the recipients as a text message and you will be charged by your mobile operator for each message sent. Replies of your recipients are sorted separately.
Group MMS	Similar to a group chat, sending a group MMS lets your recipients join the conversation you've started. HTC One max also organizes message replies in a single conversation thread. If this is your first time to send a group MMS, you may need to enter your mobile phone number.

5. Tap the box that says **Add text**, then enter your message.
6. Tap 💬.

Top questions on group MMS

Why can't my recipients see or join the group MMS I sent to them?

Check whether your recipients have enabled Group messaging on their mobile devices. Some devices or mobile operators may not support this feature.

How do I receive or block group MMS?

In Message settings, tap **Multimedia messages (MMS)**, and then turn **Group Messaging** on or off.

Resuming a draft message

Open a draft message right from the Messages screen, edit the message, and then tap
📝.

💡 To see all draft messages in one place, tap ⋮ on the Messages screen, and then tap
Drafts.

Replying to a message

1. On the Messages screen, tap a contact (or phone number) to display the
exchange of messages with that contact.

2. Tap the box that says **Add text**, and then enter your message.

3. Tap 📝.

Replying to a contact's other phone number

When a contact has multiple phone numbers stored on HTC One max, you can select
which phone number to reply to.

Keep in mind that your response will be sent to the phone number of the latest
message you've received from this contact.

1. On the Messages screen, tap a contact (or phone number) to display the
exchange of messages with that contact.

2. Tap ▼ > **Open contact**.

✏️ If you have recently received or sent a message to the contact, tap ▼ and select
which phone number you want to reply to.

3. On the Details tab, tap 📝 next to the phone number you want to reply to.

4. Tap the box that says **Add text**, then enter your reply message.

5. Tap .

Why am I not receiving text messages from contacts who use iPhone?

If you have just migrated your contacts from iPhone to HTC One max, your contacts may still be texting you through iMessage and not through SMS or MMS.

To receive text messages from your contacts who are using iPhone, you must unregister the phone number you used on your old iPhone from your Apple support profile.

Or, if you still have your old iPhone, turn off the service in iMessage settings.

Saving a text message in the Tasks app

Save a text message in your Tasks list so you can remind yourself when to reply.

1. On the Messages screen, tap a contact (or phone number) to display the exchange of messages with that contact.

2. Tap the message you want to save, and then tap **Save as task**.

3. Enter other details or change the task title.

4. Tap **Save**.

Forwarding a message

1. On the Messages screen, tap a contact (or phone number) to view the exchange of messages with that contact.

2. Tap a message, and then tap **Forward**.

3. In the **To** field, fill in one or more recipients.

4. Tap .

Viewing and saving an attachment from a multimedia message

- If there's a media attachment such as a photo or video in a received message, tap it to view the content.

- To save the attachment, tap the multimedia message, and then choose to save from the options menu.

- If the attachment is a contact (vCard), tap it and choose where to save it, and then tap **Save** to add to your contacts.

- If the attachment is an appointment or event (vCalendar), tap it to view the event details, then tap **Save** and choose the calendar where to save it.

> If you are concerned about the size of your data downloads, you can choose to check the size and subject first before you download a multimedia message. On the Messages screen, tap ⋮ > **Settings** > **Multimedia messages (MMS)**. Clear the **Auto-retrieve** option.

Moving messages to the secure box

You can move private messages to the secure box. You will need to enter a password to read these messages.

> - The secure box does not encrypt messages.
>
> - Messages stored on your mico SIM card cannot be moved to the secure box.

1. On the Messages screen, tap a contact (or phone number) to display the exchange of messages with that contact.

2. Tap ⋮ > **Move to secure box**.

3. Select the messages, and then tap **Move**.

> To move all the messages from a contact, on the Messages screen, press and hold the contact and tap **Move to secure box**.

- To read messages in the secure box, on the Messages screen, tap ▼ > **Secure**. If it is your first time to use the secure box, set a password.

- To remove messages or contacts from the secure box, press and hold the contact (or phone number) and tap **Move to general box**.

Blocking unwanted messages

Declutter your Messages screen by moving spam messages from contacts to the block box. If you have blocked a contact, that contact's text or picture messages will also be in the block box.

- On the Messages screen, press and hold a contact (or phone number) and tap **Block contact**.

- To block multiple contacts, tap ⋮ > **Block contacts**, select the contacts, and tap **Move**.

When the contact sends you messages, you will not see them in the Messages screen or receive notifications and calls.

To read messages in the block box, on the Messages screen, tap ▼ > **Block**.

- To remove messages or contacts from the block box, press and hold the contact (or phone number) and tap **Unblock**.

- To completely discard future messages from blocked contacts, clear the **Save block message** option in the Messages settings.

WAP push messages

WAP push messages contain a web link. Often, the link will be to download a file that you have requested from a service provider. Open only links from sources that you trust.

When you receive a WAP push message, a notification icon 📥 is displayed in the status bar.

Opening and reading a new WAP push message

1. Open the Notifications panel, and then tap the push message notification.

2. Tap **Visit website**.

Viewing all your WAP push messages

1. Open the Messages app.

2. Tap ⋮ > **Push messages**.

You can only see this option if you've previously received WAP push messages.

Copying a text message to your micro SIM card

1. On the Messages screen, tap a contact (or phone number) to display the exchange of messages with that contact.

2. Tap the message, and then tap **Copy to SIM**. A SIM card icon 📇 is displayed.

Deleting messages and conversations

On the Messages screen, do any of the following:

Delete a message	Open the conversation thread with a contact, tap the message, and then tap **Delete message**. To delete multiple messages within a conversation, tap ⋮ > **Delete messages** > **Delete by selection**, and then select the messages to delete.
Delete a conversation	Press and hold a contact (or phone number), and then tap **Delete**. To delete multiple conversations, on the Messages screen, tap ⋮ > **Delete threads**, and then select the conversations to delete.

> ✎ In the Messages settings, tap **General** > **Delete old messages** to auto delete old messages.

How do I protect a message from being deleted?

You can lock a message so that it will not be deleted even if you delete the other messages in the conversation.

1. On the Messages screen, tap a contact (or phone number) to display the exchange of messages with that contact.

2. Tap the message that you want to lock.

3. Tap **Lock message** on the options menu. A lock icon 🔒 is displayed.

Search and web browser

Searching HTC One max and the Web

You can search for information on HTC One max and on the Web. Start your search by entering a keyword or by using Google Voice Search™.

> Some apps, such as People or Mail, have their own search function, which you can use to search only within those apps.

Performing searches on the Web and HTC One max

1. Open the Google app. Or swipe up from the △ button.

> If you've already set up a Google account on HTC One max, you will be given the option to sign in to Google Now™. See Getting instant information with Google Now on page 98.

2. In the search box, enter what you want to search for. As you type, matching items on HTC One max and suggestions from Google web search are shown.

> To search for the information exclusively on HTC One max, swipe your finger up the screen, and then tap **Search phone**.

3. If what you're searching for is in the list of suggestions, tap the item to open it in its compatible app.

Searching the Web with your voice

Use Google Voice Search to find information on the Web by speaking to HTC One max.

1. Open the Google app. Or swipe up from the △ button.

2. Tap 🎤 , and then say what you want to search for. After speaking, matching items from Google web search are shown.

3. If what you're searching for is in the list, tap the item to open it in its compatible app. Otherwise, tap 🎤 to search again.

Setting search options

1. Open the Google app. Or swipe up from the △ button.

2. Do one of the following:

   - Press ‹ to hide the onscreen keyboard.
   - Scroll to the bottom.

3. Tap ⋮ > **Settings** to set the following options:

   - **Voice**. Set the Google Voice Search language, speech output, and more.
   - **Phone search**. Select which apps on HTC One max are included when doing a search.
   - **Privacy & accounts**. Manage your location history, enable recent web searches to show, or clear your search history.

> You can also access the settings when viewing the search results. Pull down the screen to show the hidden menu button, and then tap ⋮ > **Settings**.

Getting instant information with Google Now

Do you want to know the weather or your morning commute time before you start your day? Google Now delivers quick and up-to-date information that matters to you —all without the search.

Depending on your location, time of day, and previous Google searches, Google Now displays information cards that include:

- The day's weather and the weather forecast for upcoming days.

- The traffic conditions on your way to work or your commute back home.

- The directions and travel time to your next appointment.

- The next train or bus arriving at your platform or bus stop.

- Your favorite team's score and stats while you enjoy the game.

Setting up Google Now

> Before setting up Google Now:
>
> - Make sure that you're signed in to your Google account.
>
> - Turn location services on and make sure that you have an Internet connection. For more information on location services, see Turning location services on or off on page 163.

1. Open the Google app. Or swipe up from the △ button.

2. The subsequent screens show examples of Google Now information cards. Tap **Next** until you reach the **Get Google Now!** screen.

3. Tap **Yes, I'm in**. Google Now information cards will start to appear on the Google search screen.

4. To see all available information cards, tap **Show more cards**.

More information cards will appear on the Google search screen as you use HTC One max to search the Web, create appointments, and more.

Changing card settings

You can easily customize the settings of Google Now cards to suit your information needs. For example, you can change the weather units in the Weather card or your transportation mode in the Traffic card. You can also specify the details on certain cards or keep a card from appearing on the Google search screen.

1. Open the Google app. Or swipe up from the ⌂ button.

2. Tap ⓘ on the card you want to change, and then tap a setting at the bottom of the card.

> For certain cards that need specific details, such as your work address or sports teams and stocks you follow, scroll to the bottom of the screen, and then tap ⋮ > **Settings** > **My stuff**.

Dismissing and hiding cards

1. Open the Google app. Or swipe up from the ⌂ button.

2. Do any of the following:

    ▪ To dismiss a card, swipe it left or right.
    ▪ To keep the card from appearing on the Google search screen, scroll to the bottom of the screen and then tap ⋮ > **Settings** > **Google Now**. Tap the **On/Off** switch next to the card you want to hide.

Refreshing Google Now

Refresh Google Now to update the information cards or show relevant cards for information that you've just added on HTC One max, like an upcoming event in Calendar.

1. Open the Google app. Or swipe up from the ⌂ button.

2. Scroll to the bottom of the screen, and then tap ⋮ > **Refresh**.

Turning off Google Now

1. Open the Google app. Or swipe up from the ⌂ button.

2. Scroll to the bottom of the screen, and then tap ⋮ > **Settings**.

3. Tap the **On/Off** switch next to Google Now, and then tap **Turn off**.

Browsing the Web

1. Open the Internet app.

2. Tap the URL box on top of the screen.

> If the webpage is in fullscreen mode, flick the screen down to show the URL box and other options.

3. Enter the webpage address or your search keywords.

4. On the webpage, you can:

   - Tap a link to open it, or press and hold a link to see more options.
   - Tap an email address to send a message to the email address, save it to People, and more.
   - Press and hold an image to save, copy, or set it as your wallpaper.

5. To return to the previous webpage you've viewed, tap ⋮, and then tap ＜ or ＞.

Maximizing your browsing space

- To hide the status bar when browsing, tap ⋮ > **Settings** > **General**, and then select **Fullscreen**.

- While browsing a webpage, tap ⋮ > **Desktop View** to display the full desktop version of the webpage.

Using browser tabs

Open multiple browser tabs and quickly switch from one webpage to another.

Open the Internet app.

- To add a browser tab, tap ⬒ > ✚. Repeat the same to open new browser tabs.
- To switch among browser tabs, tap ⬒ and swipe to the webpage you want to view. Tap the browser tab to display the webpage in full screen.
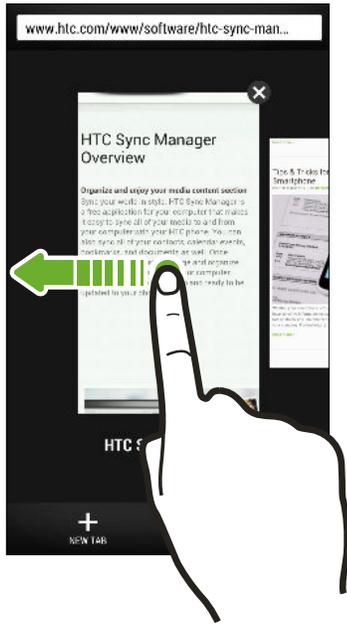
- To close a browser tab, tap ⬒, and then tap ✕.

Saving web content for later

Save webpages to read later, even without an Internet connection. You can also add some video clips on webpages to the Watch list so you can quickly find and watch them whenever you like.

HTC One max saves webpage text and images only. You will need Internet connection to open linked pages and play video clips.

1. While viewing a webpage, tap ⋮ > ✚.
2. Tap **Reading list** or **Watch list**.

When the webpage you're adding to the Watch list has one or more video clips, you'll be asked to choose which videos you want to add.

To view a saved webpage or video clip, tap ⋮ > **Saved**. Swipe to the Reading list or Watch list, and then tap a webpage or video you want to view.

Setting browser options

Customize the web browser to suit your browsing style. Set display, privacy, and security options when using the web browser.

From the browser screen, tap ⋮ > **Settings**.

Bookmarking a webpage

Add your favorite webpages as bookmarks so you can access them quickly.

⚑ Bookmark a webpage in a normal browser screen and not when you're browsing incognito.

1. While viewing a webpage, tap ⋮ > ✚ > **Bookmarks**.

2. On the Bookmark this page screen, you can edit the bookmark name, sync the bookmark with an online account, or save the bookmark in a new category folder.

3. Tap **Done**.

To view and open a bookmark, tap ⋮ > **Bookmarks**. Navigate to the bookmark you want to open, and then tap it.

💡 You can also add a bookmark directly to the Home screen. While viewing a webpage, tap ⋮ > ✚ > **Home screen**.

Not seeing your bookmark?

On the Bookmarks screen, tap ▼ and select **All bookmarks**. HTC One max will display all your bookmarks, including those which are synced with an online account.

Syncing your bookmarks with Google Chrome

Create bookmarks from your computer's Google Chrome™ browser and sync them on HTC One max. For more information about Google Chrome, visit http://support.google.com/chrome.

- Using your Google Chrome desktop browser, you need to sign in to your Google Account and set up Google Chrome sync.

- Be sure that you are logged in to your Google Account every time you save Google Chrome bookmarks on your computer.

1. Go to Settings, and then tap **Accounts & sync**.

2. Tap **Google**.

3. Tap your Google Account.

4. Select the **Internet** option.

Using your browsing history

HTC One max keeps a record of webpages you've visited.

If you don't want HTC One max to keep your browsing history, browse using an incognito tab. See Private browsing on page 104.

1. While viewing a webpage, tap ⋮ > **History**.

2. Swipe to the History or Most visited tab.

3. Navigate to the webpage that you want to view, and then tap it.

Clearing your browsing history

1. While viewing a webpage, tap ⋮ > **Settings** > **Privacy & security** > **Clear history**.

2. Tap **OK**.

All webpage entries in the History and Most visited tabs are deleted.

> 💡 If you want to delete a single webpage entry, go to the History or Most visited tab, press and hold the webpage entry, and then tap **Remove from history** or **Remove from most visited**.

> ⚑ Only the browsing history stored by the Internet app is deleted. Browsing history stored by other browsers on HTC One max will remain unaffected.

Private browsing

You can use incognito tabs to browse the Web with more privacy. Browser cookies are deleted and not shared when you close all incognito tabs. Pages you view in incognito also won't appear in your browser history (except for files you've downloaded).

From the browser screen, tap 🗔 > 🕶.

Fun and entertainment

Using Scribble

Want to make a page for your digital scrapbook or create interesting photos to share on your blog or social network? With ready-to-use templates in Scribble, you can get artistic and combine photos, text, and illustrations in a note. Your note can even display a bit of life when you include an animated gif. You can also add HTC Zoe photos.

Your friend's birthday coming up? Create a greeting card and link it to your friend's birthday in Calendar. When you receive a reminder, you can send your wishes in a few taps.

You can also take care of important stuff such as creating a list or tracking a budget.

By using a capacitive stylus pen (sold separately), you can refine illustrations or write in your own handwriting.

Composing a note

1. Open the Scribble app.

2. Tap ✛ and choose a template.

3. Tap the area that says **Title text here** and type in a note title.

4. Use the editing tools to enter text, change the pen characteristics, draw or write figures, record audio, and more.

5. You can insert images such as photos and web page thumbnails. To find out how, see Inserting images in a note on page 105.

6. Tap ↶ or ↷ to undo or redo the last action.

7. Tap ⋮ for other options, such as changing the template, linking the note to an event, and more.

8. Press ⟨ to save the note.

Inserting images in a note

Insert photos, web page thumbnails, and more in your notes. You can also add HTC Zoe photos.

1. Open a note in the Scribble app.

2. To take a photo, tap 📷. Choose a frame, and then tap ◉. To customize the frame, tap ⟳ and then trace the frame.

3. To insert an image, tap ⋮ > **Insert** and browse to the photo you want to add.

4. To insert a web page thumbnail, tap ⋮ > **Web content**, and then in the Internet app, go to the web page that you want to import. Tap ⋮ > **Share** > **Scribble**.

5. Press and hold an element to move, resize, or delete it. You can also use two fingers to rotate an element.

Inserting an illustration and stickers in a note

Communicate ideas better by adding illustrations, stickers (also called emojis), and interesting visuals in your note.

1. Open a note in the Scribble app.

2. Tap 🖌 and choose a pen stroke, color, and thickness. You can highlight or encircle important parts or draw figures.
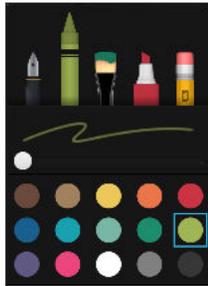
3. Tap ✏ and choose a color and thickness, and then draw figures or write text. The drawing is inserted at the cursor and is the same size as the surrounding text.

4. Tap 😊 and select a sticker.

5. Press and hold a drawing or sticker to move, resize, or delete it. You can also use two fingers to rotate an image.

Creating a note for a photo blog

Think photos can best convey your story? Group photos into a note and easily share it on your photo blog or a social network.

You can make your note more entertaining by including photo collages, stickers, and more. You can also add HTC Zoe photos.

> ⚑ If inserting a collage, first group the photos in the same event or album in Gallery.

1. Open the Scribble app.

2. Tap ✛ and choose the photo blog template.

3. Tap 🖾 to capture a photo or select photos in Gallery and group them in a collage.

4. If inserting a collage, press and hold the collage and then select a layout. You can also:

   - Press and hold, and then drag around a photo within the frame to put the subject in the center of the frame.
   - Press and hold, and then drag a photo over another to re-arrange them.
   - Slide two fingers apart to zoom in on a photo, or slide two fingers together to zoom out.
   - Tap another layout to change the current layout.

5. Tap the area above the date, and then use the editing tools to insert text and illustrations.

6. Tap the ➕ on the left to add another page.

7. Press ‹ to save the note.

> ✏️ ▪ To delete a page, press and hold a collage or photo, and then tap **Delete**.
>
> ▪ If you share the note as an image, all the pages will be contained in one .JPG file.

Grouping notes into a notebook

1. Open the Scribble app.

2. Tap ⦂ > **Group**.

3. Select the notes that you want to group, and tap **Group**.

4. Tap **OK**.

5. Enter a notebook name, and tap **OK**.

   The number of notes in a notebook is displayed next to the notebook name on the Notebooks tab.

To group notes into an existing notebook, tap ⦂ > **Move to**. Select the notes you want to group, and then select the notebook.

To create a new notebook, swipe to the Notebook tab, tap ➕, and enter the notebook name.

Sharing a note

With a note opened, tap 🔗 and choose how you want to share the note.

| Attachment	Attach a note to an email. The recipient needs an HTC phone with the Scribble app to open and edit the note.
Hyperlink	Save the note using Google Drive online storage service and send a link. The recipient can view the note on a web browser or edit it in the Scribble app. If there are animated gifs in the note, the recipient can see them in motion when viewed on a web browser. HTC Zoe photos will also be animated.
Image	Insert the note as .JPG file. Share it through email or on a social network. If the note includes an animated gif, only the first frame of the video will be shared. The same applies for notes with HTC Zoe photos.
Plain text	Extract the text in a note and edit it before sharing.

> 💡 You can also share notes as multiple image files. On the Scribble main screen, tap ⦂ > **Share** > **Image** and select the notes and notebooks you want to share.

Listening to music

Enjoy your favorite songs on HTC One max using the Music app.

> When you open the Music app for the first time, you'll be asked if you would like to automatically download related content, such as album covers and artist photos, to HTC One max.

1. Open the Music app.

2. Swipe to the different tabs to browse by category.

3. Tap a song to play.

4. Tap the onscreen icons to control music playback, repeat songs, and more.
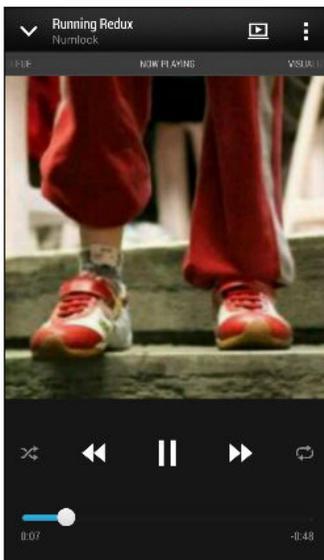
	Press and drag your finger across the progress bar to jump to any part of the song.
	Turn shuffle on or off. (Shuffle is off when button is gray.)
	Cycle through the repeat modes: repeat all songs, repeat current song, and don't repeat.
	Play your music on a DLNA® compliant TV or audio system, HTC Media Link HD, or stereo Bluetooth device.
	Minimize the Now playing screen to continue browsing your music collection.

> When you're listening to music and the screen display turns off, press POWER to turn the screen back on and control the music playback directly on the Lock screen.

Creating and working with playlists

Personalize your music experience by creating music playlists. Make a playlist containing just your favorite songs or create one to match your mood for the day. You can make as many playlists as you like.

1. Open the Music app.

2. Swipe to the Playlists tab.

3. Tap ✚, and then enter a playlist name.

4. To add songs, tap ✚ beside the title text box, browse your music collection, and then tap a song to add.

   Repeat this step to add more songs.

5. You can also:

Rearrange songs	Press and hold ☰ next to the song title you want to move, and then drag it to its new position.
Delete songs	Select the songs you want to remove from the playlist.
Change playlist name	Type the new name of the playlist in the title text box.

6. Tap **Save**.

To edit a playlist you've created, swipe to the Playlists tab on the Music app's main screen. Tap a playlist to open it, and then tap ⋮ > **Edit playlist**.

Playing the songs in a playlist

1. Open the Music app.

2. Swipe to the Playlists tab.

3. Tap a playlist, and then tap the song you want to play first.

The song starts playing on the Now playing tab.

Deleting playlists

✏️ The Recently played and the Recently added playlists can't be deleted.

1. Open the Music app.

2. Swipe to the Playlists tab.

3. You can:

   - Press and hold the playlist you want to delete, and then tap **Delete playlist**.
   - Tap ⋮ > **Delete playlists** to remove several playlists.

Adding a song to the queue

While playing a song, you can also browse other tracks stored on HTC One max. Add a song or an album to the queue so it plays when the current playlist has finished playing.

1. While a song is playing, browse for other tracks.

2. Do any of the following:

   - Browse for the album or playlist that you want, press and hold it, and then tap **Add to queue**.
   - Browse for an artist or song, and then tap ••• > **Add to queue**.

The songs you've added appear on the Queue tab.

Updating album covers and artist photos

To save on data usage, you might want to connect to a Wi-Fi network when updating your album covers and artist photos. In Music settings, select **Wi-Fi only**.

1. Open the Music app.

2. Swipe to the Artists or Albums tab.

3. Tap ⋮ > **Update artist photos** or **Update album art**.

If you want HTC One max to automatically check and update your music collection, tap ⋮ on the Music app's main screen, and then tap **Settings**. Select **Album art** and **Artist photos**.

Setting a song as a ringtone

Pick a song from your Music library and set it as your ringtone or as ringtone for a favorite contact.

1. Open the Music app.

2. Play the song that you want to set as a ringtone.

3. Tap ⋮ > **Set as ringtone**.

4. Tap **Phone ringtone** or **Contact ringtone**. If you select **Contact ringtone**, choose the contacts you want to associate the ringtone with.

Trimming an MP3 ringtone

Use the Music app's ringtone trimmer if you want to set only a part of the song as ringtone.

1. When you find the song that you want, tap ⋮ > **Set as ringtone** > **Trim the ringtone**.

2. Drag the trim sliders ▌▌ to the part where you want the ringtone to begin and end.

   For a more precise trimming, tap the left or right arrow buttons. Time markers indicate where you are on the song.

3. When you're done trimming, tap **Set as**.

4. Choose whether to set your trimmed song as your **Phone ringtone** or **Contact ringtone**.

You can see your new ringtone in the phone settings. Go to **Settings** > **Sound** > **Ringtone**.

Viewing song lyrics

Love a song so much that you want to sing along? HTC One max gives your music an extra kick with song lyrics and cool music visualizations.

> To save on data usage, connect to a Wi-Fi network when downloading lyrics. In Music settings, select **Wi-Fi only**.

1. Open the Music app.

2. Browse to the song you want to play and tap it.

3. Swipe to the Visualizer tab to view the lyrics. Song lyrics appear onscreen if content has been successfully downloaded.

> Want a different visual for your music? Tap ⋮ > **Scene** and select a scene. If you want the scene to change for every song, select **Random**.

4. Tap the screen to display the lyrics in full screen.

5. To jump to another part of the song, tap the screen to make the progress bar appear. Press and drag your finger across the progress bar, or press and hold ▶▶ or ◀◀.

6. To scroll through the lyrics, swipe up or down on the screen.

> Not all languages are supported.

Looking up related music info

SoundHound can find info about the song you're listening to. You can look up the lyrics, learn about the artist's tour dates, and more.

While a song is playing, tap ⋮ > **Get info**.

Finding music videos on YouTube

It's easy to find music videos of the song you're listening to on YouTube.

On the Now playing screen, tap ⋮ > **Search** > **YouTube**.

Listening to FM Radio

Listen to your favorite radio stations using the FM Radio app.

⚑ You need to connect a headset first to the audio jack of HTC One max to use FM Radio. FM Radio uses the stereo headset as the FM radio antenna.

1. Open the FM Radio app.

   The first time you open FM Radio, it scans for local FM stations that you can listen to.

2. While you're listening to an FM station, you can:

   - Tap ▶▶ or ◀◀ to go to the next or previous station.
   - Drag the slider to tune in to a frequency on the FM band. To fine tune the radio frequency, tap ▶ or ◀.
   - Tap ♥ to mark a radio station as a favorite. To see your other favorites and preset stations, tap ‹ .

3. To turn off FM Radio, tap ■ .

Enjoying TV with HTC One max

The TV app makes HTC One max a key part of your entertainment experience. The TV app lets you easily tune into your preferred shows, get reminded when your favorite show is on, see what shows are coming up, and more.

Discover current and upcoming programs with the intelligent electronic program guide (EPG) that learns your viewing habits and suggests shows you might like. The TV app can also remember more than one EPG, so if you have more than one service provider, you can get reminders for any of them.

✎ EPG information is only available for some countries.

Setting up the TV app

Make sure that you have an Internet connection before you set up the EPG.

1. Open the TV app.

2. Tap **Next**.

3. Select your location, and then tap **Next**.

   Depending on your location, you may be asked to enter your postal code or select your region.

4. Choose your TV service provider, and then tap **Next**.

Your cable or service provider may not be supported by the TV app.

5. Select the channels included in your cable package, and then tap **Next**.

6. Select your video on demand services, and then tap **Next**.

The available video on demand services depend on your location.

7. Tap ♥ next to your favorite shows. If you don't find your favorite shows in the list, tap 🔍 , enter the show's name, and then tap ♥.

8. Tap **Finish**.

Using the EPG

Use the TV app's EPG (electronic program guide) to check what's showing on your TV, view show details, or schedule TV reminders.

You need to set up a remote before using the TV app. See

1. Open the TV app.

2. Do one of the following:

   - Tap a thumbnail to check the show's title, cast, and synopsis.
   - Tap ▶ to watch the show or movie on your TV.
   - Press and hold a thumbnail to see the options menu.
   - Tap ▼ to change the type of shows you want to display on the EPG or to view the channel guide.

To make changes to your EPG settings, add remotes, and more, tap ⋮ > **Settings**.

Adding another EPG

If you have more than one TV service provider, you can add additional EPGs to the TV app and easily switch between them on the HTC One max. The TV app is designed on the concept of Rooms. For each Room you can add one EPG and one remote.

§ You can only set up another EPG for a TV service provider from the same location or country. When you change the location or country, previously created EPGs and remotes will be deleted.

§ There is a limit to the number of Rooms you can add. When you reach the maximum number, you'll need to remove one before you can add another.

1. Open the TV app.

2. On the TV app main screen, tap ⋮ > **Settings** > **Rooms**.

3. Tap ➕ and enter a name for the new Room.

4. With **Create a new room** selected, tap **Next**.

If you want to duplicate an existing EPG, select the Room with the EPG you want to copy.

5. Follow the onscreen instructions to setup the EPG.

To switch between EPGs, tap ▼ on the main screen of the TV app.

Editing, renaming, or removing a Room

1. Open the TV app.

2. Tap ⋮ > **Settings** > **Rooms**.

3. Tap a Room to hide or show channels, tag your favorite channels, and more.

If you want to rename or remove the Room, tap ⋮ while viewing the Room editor, and tap the option you want.

Scheduling TV programs

Whether your favorite show is airing in the next hour or next weekend, you'll never miss it when you set a reminder in the TV app. The Calendar app will notify you when your favorite show is about to start.

1. Open the TV app.

2. Tap a thumbnail of a program that interests you.

3. Do one of the following:

   - For programs that are part of a series, tap an episode under Upcoming, and then tap **Remind me** to add a reminder for that show.
   - For programs such as movies or sports events, tap **Remind me** under the Upcoming to add a reminder for a particular viewing time.

   The Reminder set icon 🕒 appears next to the scheduled program.

Before the show starts, you'll receive an upcoming event notification. Tap the notification and then tap the link and open it in the TV app to view the show details.

If you want to check what shows you scheduled, tap ▼ > **My Picks**. Then go to the **Scheduled** tab.

> 💡 If you want to receive reminders for future episodes of a TV series, tap **Add series**.

Watching on demand videos

Add on-demand services to the TV app to enjoy available movies and TV shows anytime you want.

> 🏳 ▪ Most on-demand movies and TV shows can be purchased or rented from your video service provider.
>
> ▪ You may need to download the on demand service app first from Google Play.

1. Open the TV app.

2. Tap ▼ , select **Movies**, **TV Programs**, or **Sports**, and then go to the On demand tab.

3. Tap a thumbnail to view details about the program.

4. Do one of the following:

   - For programs that are part of a series, go to the On demand tab and select an episode. Then tap the video on demand service that you want to use to watch the show.
   - For programs such as movies or sports events, tap the video on demand service that you want to use to watch the show.

To add or remove video on demand services, tap ⋮ > **Settings** > **On Demand**.

Setting up your remote control

Tired of shuffling your TV, set top box, and home theater system remote controls while watching TV? You can combine them into one remote.

⚑
- Make sure you have created a Room. By default, your first Room will be called "TV Room". See to add more Rooms.

- Make sure HTC One max has an Internet connection.

1. Open the TV app.

2. Tap ▼ to select the Room you want to create a remote for.

3. Tap 📱 > **Start**.

4. Select the devices you want to control with your remote, and then tap **Next**.

✎
The TV option can't be deselected.

5. Select the brand of your TV, and then tap **Next**.

6. Make sure your TV is off, and then tap **Next**.

7. Point HTC One max towards the TV and tap the blinking button on the screen.

8. Tap **Yes** if HTC One max was able to turn on your TV, and then follow the onscreen instructions to continue setting up the other devices.

   - If the TV didn't turn on, tap **No**. HTC One max will try another remote control profile.

   - If a matching remote control profile isn't found, you'll need to manually set up the remote control.

Customizing the remote control buttons

Are the predefined buttons not to your liking? You can change any button.

⚑
To avoid conflict with the EPG, it is recommended to not change any of the buttons on the Number pad tab.

1. Open the TV app.

2. Tap 📱 > ⋮ > **Button setup**.

3. Tap a button to configure.

✎
Red buttons (except for the Record button) have not been configured.

4. Align the IR port on HTC One max with the IR port on your device's remote control. Your HTC One max and your device's remote control should be less than 5 cm apart.

5. On your device's remote control, press and hold the button you want to add to HTC One max.

6. Tap the blinking onscreen button to test the button.

7. Tap **Yes** to finish setting up the button.

> If you tap **No**, you'll be prompted to try again.

8. Press ‹ until you exit the Button setup mode.

Controlling your TV with HTC One max

1. Open the TV app.

2. Tap 📱 .

3. Do any of the following:

Turn the TV, set top box, or home theater system on or off	On the Power & input tab, tap the **On**, **Off**, **On/Off** button under the device name.
Change the input source for the TV or home theater system	On the Power & input tab, tap the **Input** button under the device name.
Change channels, adjust or mute the volume, and more	Go to the Ch/Vol tab.
Enter channel numbers directly	Go to the Number pad tab.
Switch between recently watched channels	On the Number pad tab, tap ↺. You can also switch to a recently watched channel in the Notifications panel.
Access the playback controls	Go to the Ch/Vol tab.

> To automatically turn on the display when you pick up HTC One max while using the TV app, select the **Auto Wake** option in ⋮ > **Settings**.

Controlling your TV from the Notifications panel

Get a call while watching TV? You can easily use HTC One max to mute the TV and more.

1. Slide open the Notifications panel.

2. Tap the controls to mute the TV, switch channels, and more.
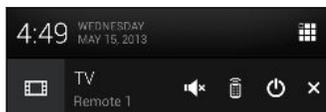
Watching videos on YouTube

Check out the latest video sensations using the YouTube app.

1. Open the YouTube app.

2. Browse or search for a video.

3. When you find the video that you like, tap it.

Want to watch the video at a later time instead? Tap ⋮ > **Add to** > **Watch later**. You can access the video again from your account profile's Watch later list.

4. While watching a video, you can:

    - Turn HTC One max sideways to watch the video in full screen.
    - Tap the video screen to pause or to resume playback, or drag the slider to jump to a different part of the video.
    - Scroll down the video information panel to see related videos and comments from other viewers.
    - Tap ⌄ to minimize the video screen and browse other videos. To close the video thumbnail, swipe it left or right.

Tap the **YouTube** icon to return to the previous screen.

Preloading videos

Set the YouTube app to preload videos so that you can watch them without interruptions. Videos are preloaded when HTC One max is being charged and is connected to a Wi-Fi network.

For more information about preloading videos, refer to the YouTube help.

1. Open the YouTube app.

2. Tap ⋮ > **Settings** > **Preloading**.

3. Select what type of videos to preload.

The videos are preloading when ⬇ appears on Watch later screen or on the channel you subscribed to. The icon changes to ⬇ when the videos are ready.

Connecting to your home entertainment system

Want to make your HTC One max experience bigger and louder? By swiping up with three fingers, share your videos, music, and even streaming media to external devices through DLNA, HTC Media Link HD, A2DP (Bluetooth), or other supported wireless display connection.

> Some devices may need to be paired before you can share to them.

About HTC Media Link HD

You can plug in HTC Media Link HD to any TV with HDMI port, and use it to display content wirelessly to your TV.

> HTC Media Link HD is sold separately.

Easy to set up and use

With just a three-finger swipe, connect HTC One max to HTC Media Link HD and share on the big screen.

Multitask with dual-screen display

HTC Media Link HD gives you dual-screen display when you're:

- Viewing a video in Gallery
- Playing music in the HTC Music app

While you're playing media on the big screen, you can multitask and do other things such as take calls, browse the Web, or send email on HTC One max.

Turns your TV into a digital photo frame

Use the TV screen saver feature to store up to 30 photos from HTC One max on HTC Media Link HD, and display them as a slideshow on your TV.

To find out more about setting up HTC Media Link HD and using it with HTC One max, refer to the HTC Media Link HD user guide.

Sharing your media on DLNA devices

If you'll be using a DLNA compliant TV or audio system, refer to its documentation on how to connect it to your home network.

1. Connect HTC One max to your home network via Wi-Fi.

2. Open the Gallery or Music app.

3. Locate the media stored on HTC One max that you want to share, and then tap it.

4. Swipe up with three fingers to show the Media output screen.

5. Choose the device on your network where you want to play the media.

6. Once connected to the device on your network, tap the onscreen controls to control playback, adjust the volume, and more.

For more information about DLNA, visit www.dlna.org.

Storage

Phone storage

Types of storage

Want to know what types of storage you can use for your apps, data, and files?

HTC One max has these storage types:

Phone storage	This storage combines both the internal storage, where apps, email, data, and text messages are stored, and the file storage, where photos, videos, and music files are kept. If you are running out of phone storage, see Making more storage space on page 123 for some tips on how to free up space.
Storage card	Use a storage card for storing more files. You can also set apps such as Camera to store directly to the card.
USB storage	When you plug in an external USB storage device (such as a USB flash drive or an SD card reader), you can view photos and videos stored on the device right from Gallery and play songs stored on the device in Music. You can also open PDFs and edit Office documents. You need a special cable to connect HTC One max and a USB storage device. HTC One max supports USB storage devices (except portable hard drives) up to 64 GB.

Copying files to or from HTC One max

You can copy your music, photos, and other files to HTC One max.

⚑   Save and close your files before copying them from your computer to HTC One max, or vice versa.

1. Connect HTC One max to the computer using the supplied USB cable. You'll see options for viewing or importing files on the computer screen.

2. Choose to view files.

3. Copy the files from your computer to HTC One max, or vice versa.

4. After copying the files, disconnect HTC One max from the computer.

Making more storage space

As you use HTC One max, you'll accumulate data and fill its storage capacity over time. Here are some tips on how to increase storage space.

Run the storage wizard

Free up space in the phone storage by uninstalling apps and deleting files you no longer want to keep. In Settings, tap **Storage** > **Make more space**.

Store files in Google Drive

Photos, email attachments, and other documents can be stored in Google Drive and accessed anywhere you are. You can set the Camera app to automatically upload photos to Google Drive.

> Google Drive is a third-party app and is not provided by or associated with HTC Corporation.

Manage photos and videos

- Set the Camera app to automatically upload to a photo-sharing site or online storage. You can retrieve them from the photo-sharing site or online storage when needed.

> Using data services while uploading photos and videos may be costly. You may want to connect to Wi-Fi or disable auto upload of camera shots if you have a limited data plan.

- After taking continuous camera shots, keep only the best shot and discard the rest.

- After editing a photo or trimming a video, the original file is kept. You can delete original files or move them to online storage or to your computer.

- If you are only sending videos through MMS, use a lower resolution. High-resolution video takes up more space. In Camera settings, tap **Video Quality** to change the resolution.

Back up apps data

Keep only the most recent data from apps on HTC One max. You can back up calendars, contacts, and bookmarks or export text messages, and personal dictionaries.

Disable some apps

Apps, even if not used often, may be running in the background and downloading data into the phone storage. If the app cannot be removed, you can disable it. In Settings, tap **Apps** and then swipe to **All**. Select the app you want to disable, and then tap **Disable**.

Encrypting data on HTC One max

You can encrypt data such as your online accounts, settings, music files and other media. After encryption, you will need to enter the screen lock PIN or password to turn on your phone and access the data.

Phone storage encryption

⚐ ▪ Set a lock screen PIN or password before encrypting your data.

▪ Fully charge the battery and keep HTC One max connected to the power adapter during encryption. The encryption process takes about an hour.

▪ You cannot undo encryption. If you want to return to an unencrypted phone, you must perform a factory reset.

1. Go to Settings, and then tap **Storage**.

2. Tap **Phone storage encryption**.

3. Tap **Encrypt**.

4. Enter the lock screen PIN or password, and tap **Next**.

5. Tap **Encrypt**.

Encryption starts and the progress is displayed. The phone may restart a few times.

When the encryption process is complete, enter your PIN or password.

Storage card encryption

You can encrypt files on your storage card to protect your files. Storage card encryption doesn't reformat or erase your card. Storage card files encrypted on the phone can be used only on the phone.

⚐ ▪ Set a lock screen PIN or password before encrypting your data.

▪ Fully charge the battery and keep HTC One max connected to the power adapter during encryption.

▪ Only files added to the storage card after enabling encryption will be encrypted. Existing files will not be encrypted.

1. Go to Settings, and then tap **Storage**.

2. Tap **File level SD card encryption**

3. Tap **Encrypt**.

4. Enter the lock screen PIN or password, and tap **Next**.

5. Tap **Encrypt**.

Encryption starts and the progress is displayed. The storage card will be unavailable during encryption.

You can stop encrypting new files by clearing the **File level SD card encryption** option. Previously encrypted files will remain encrypted. To access these files, you must enable File level SD card encryption again.

Google Drive

Using Google Drive on HTC One max

Store your photos, documents, and other files on Google Drive to access them on HTC One max, your computer, and your other mobile devices.

Just sign in to your Google Account on HTC One max to access your Google Drive storage. You can then:

- See your Google Drive photos right from Gallery. After taking photos with the Camera, you can also use Gallery to upload them to Google Drive.

- Share a link to your Google Drive files by email.

- View and edit Office documents that are stored in Google Drive. After creating new Office documents, you can also save them to Google Drive.

- View PDFs that are stored in Google Drive. You can also export Office documents as PDFs to Google Drive.

- Check your available Google Drive storage space in Settings.

- Back up HTC One max to Google Drive, so you can easily restore your backup to another HTC phone next time.

- Use the Google Drive app to manage your online storage.

Uploading files requires you have the Drive app installed on HTC One max. If this app is not preloaded, you can download and install it from Google Play.

Activating your free Google Drive storage

Use up to 65GB of free Google Drive storage. In addition to the default storage that you get from Google Drive, HTC One max features an additional 50GB of online storage free for two years. Sign in to your Google Account on HTC One max (and not from your computer or other non-HTC phones) to claim this offer.

1. If you see the promotional Google Drive offer on the Feeds panel of your Home screen, just tap the tile.

   Or open the Drive app. (If this app is not preloaded on your phone, you can download it from Google Play.)

2. On the screen that shows the additional storage offer, tap **Redeem**. The additional storage will then be added to your account.

3. Follow the onscreen prompts to learn the things you can do with Google Drive.

- If you don't see the screen for redeeming the offer, tap > **Product Tour** in the Drive app to access it.

- Additional terms and requirements may apply (including a subscription fee) after your two-year trial expires. For details, refer to the terms and conditions on the Google Drive support site (support.google.com/drive/?p=drive_offers_htc).

- The Drive app is owned by Google and is not provided by or associated with HTC Corporation.

Checking your Google Drive storage space

In Settings, you can check your available Google Drive storage space.

Go to Settings, and then tap **Storage**. Under Online storage, you'll see your Google Drive storage space.

From time to time, check back on how much online storage space you still have before you upload more content.

Uploading your photos and videos to Google Drive

Use Gallery to upload your photos and videos to Google Drive and share the link.

If you only have videos to share, make sure to upload them to a folder in Google Drive that also contains photos.

1. Open the Gallery app.

2. On the Gallery app's main screen, swipe to the Albums or Events tab.

3. Tap an album or event that contains the photos and videos you want to share.

4. Swipe to the All tab.

5. Tap .

6. If you see the HTC Share screen, tap **No, thanks** to close it.

7. From the selection menu, tap **Drive**.

8. Select the photos and videos you want to upload, and then tap **Next**.

9. Choose or create a folder in Google Drive.

10. Tap **OK** to upload.

When done, go to the All Apps screen, and then tap **Drive** to check if your uploads are in your Google Drive storage.

You can then share the link to your Google Drive photos and videos.

Sharing the link to Google Drive photos and videos

Share the link to an entire album of photos and videos that's in your Google Drive storage so that other people can access it.

1. Open the Gallery app.

2. Swipe to the Albums tab, and then tap the **Drive** tile.

3. Do one of the following:

    - Tap an album to share, and then tap ☝.
    - To share a single photo, tap to display it in full screen, and then tap ☝.

4. Choose how you want to share the link, such as sending it by email or posting it to your social networks.

Shared links are not accessible by your recipients automatically. Once your recipients receive the link, they can request access, and then you'll receive an email that notifies you to give them access. Or, before sharing, you can first use the Drive app to add the recipients you will share your Google Drive link with.

Sharing links to documents or files in Google Drive

No more attaching large files to your email. Using the Mail app, you can easily share links to documents or other files in your Google Drive by email.

1. Open the Mail app.

2. If you have several email accounts, switch to an email account you want to use.

3. Create a new email message and fill in your recipients, or reply to an email.

4. Tap 📎 .

5. Do one of the following:

    - Tap **Document**, and then choose whether to share PDFs or Office documents.
    - Tap **File** to choose any file type.

6. Tap **GoogleDrive**.

7. In your Google Drive storage, open the folder that contains the files that you want.

8. Select the files you want to share, and then tap **OK**.

   You'll then see the links to your selected files added to your email message.

9. Tap ![email icon] to send your email.

Shared links are not accessible by your recipients automatically. Once your recipients receive the link, they can request access, and then you'll receive an email that notifies you to give them access. Or, before sharing, you can first use the Drive app to add the recipients you will share your Google Drive link with.

Giving people access through the Drive app

Using the Drive app, add the people you want to share your Google Drive link with. You can also set permissions, such as to let the recipients view, edit, or comment on your shared content.

1. Open the Drive app.

2. Tap ⓘ next to a file or a folder, depending on which one you will share.

3. Tap 👤₊.

4. Enter the first few characters of the name or email address. Matching results from your Google contacts will then be listed.

5. Select a contact name or email address, and then select the permissions. You can set permissions to allow recipients to:

   ▪ View or edit a folder.

   ▪ View, edit, or comment on a file.

6. Tap **Add**.

7. Add more people, and when done, tap ✓ or press ‹ .

Working with documents that are stored in Google Drive

With Polaris Office 5, view PDFs and edit Office documents that are stored in your Google Drive. You can also create Office documents in this app, save them to Google Drive, and even export them as PDFs to Google Drive.

1. Open the Polaris Office app.

2. Tap ![file type icon] to see your documents by file type.

   Documents listed under your Google Account are the files that are stored in your Google Drive storage. (If necessary, tap ▼ next to your account to see the file list.)

3. Tap a PDF document to view it, or tap an Office document to edit it.

4. After making changes to an Office document, tap the icon on the top left to open a selection menu.

5. Tap **Save** or **Save as**.

> If you want to export this document as a PDF, tap the icon on the top left, and then tap **PDF Export**.

Saving a document from HTC One max to Google Drive

In Polaris Office 5, you can save a PDF you're viewing or an Office document you created to your Google Drive storage.

1. In Polaris Office, tap 🔲 to see your documents by file type.

   Documents listed below the ▪ icon are the files that are locally stored on HTC One max. (If necessary, tap ▼ to see the file list.)

2. Open a PDF document, or create a new Office document.

3. To save the document to Google Drive, tap the icon on the top left, and then tap **Save as**.

4. Tap the Folder path box.

5. Tap ◀, and then tap your Google Account to switch to your Google Drive storage.

6. Tap a folder where to save the document, and then tap ✔ .

7. Enter a file name, and then tap 💾 .

Getting help

To find out more about using Polaris Office 5, tap ☰ > **Help**.

Unlinking HTC One max from your Google Drive storage

You can remotely unlink HTC One max from Google Drive, if you lost your phone or you no longer need to use your Google Drive storage on your phone.

1. On your computer's web browser, sign in on the Google Accounts homepage (www.google.com/settings/account).

2. On the left-hand side of the page, click **Security**.

3. Click **Review permissions** next to the Connected applications and sites section.

4. Click the **Revoke Access** button next to the following items:

   - MyGoogleDrive
   - HTC services — Drive App

Dropbox

Using Dropbox on HTC One max

If you're a Dropbox user, you can download and install the Dropbox™ app from Google Play to continue using your online storage.

You still get to enjoy Dropbox integration with HTC apps. You can:

- § Access your Dropbox photos and videos from Gallery.

- § Upload photos and videos to your Dropbox storage.

- § Use the Mail app to share links to documents or files in your Dropbox storage by email.

- § Restore a previous backup from your Dropbox storage to HTC One max.

Access your Dropbox account on the Dropbox website (www.dropbox.com/account/bonus) to check details about any previous bonus storage space (such as the expiration).

Also refer to the following URL for information: www.dropbox.com/help/333

✎ Dropbox is a third-party app and is not provided by or associated with HTC Corporation.

Checking your Dropbox storage space

You can check how much storage space you still have in your Dropbox before you upload more content.

⚐ Before your Dropbox storage info appears in Settings, you need to access your Dropbox from an HTC app first (such as Gallery) and allow HTC Sense to access your Dropbox.

Go to Settings, and then tap **Storage**.

Under Online storage, you'll see your available Dropbox storage.

Unlinking HTC One max from Dropbox

You can remotely unlink HTC One max from your Dropbox, if you lost your phone or you no longer need to use Dropbox.

1. On your computer's web browser, log in to the Dropbox website (www.dropbox.com).

2. On the right-hand corner of any page on the website, click **Account**. (Or click your account name, and then click **Settings**.)

3. Click the **Security** tab.

4. Under My devices, click **Unlink** to the right of your Android device.

5. Click **Unlink phone**.

Sync, backup, and reset

Online sync

Adding your social networks, email accounts, and more

You can sync contacts, calendars, and other information from your social networks, email accounts, and online services on HTC One max. Depending on the account type, signing in to your online accounts lets you sync updates between HTC One max and the Web.

1. Go to Settings, and then tap **Accounts & sync**.

2. Tap ✚.

3. Tap the account type you want to add.

4. Follow the onscreen instructions to enter your account information.

> In **Settings** > **Accounts & sync**, tap the Auto sync **On/Off** switch to turn automatic sync of all your accounts.

Adding one or more Google Accounts

Sign in to your Google Account to see your Gmail™, contacts, and calendars, and to use Google apps on HTC One max. If you add more than one Google Account, you can switch between accounts in apps such as Gmail and choose which account to back up your settings to.

1. Go to Settings, and then tap **Accounts & sync**.

2. Tap ✚.

3. Tap **Google**.

4. Follow the onscreen instructions to sign in to an account or create a new account.

Forgot your Google Account password?

If you have forgotten your GoogleAccount password, you can try to recover it by going to the Google website.

1. On HTC One max or on your computer, open your web browser

2. Go to www.google.com/accounts/recovery.

3. Select the option for retrieving your password, and then enter the email address or username that you use to sign in to your Google Account.

4. Click **Continue**.

5. Follow the instructions on the screen to reset your password.

Syncing your accounts

1. Go to Settings, and then tap **Accounts & sync**.

2. Tap the Auto sync **On/Off** switch to turn automatic sync of all your accounts on or off.

3. To manually sync individual accounts, tap an account type, and then do one of the following:

   - Tap ⋮ > **Sync now** on the Account settings screen.
   - If multiple accounts are supported (such as for Exchange ActiveSync), tap ••• beside the account you want to sync, and then tap **Sync now**.

On the Account settings screen, you can also change the sync settings for an account.

Removing an account

You can remove an account to delete all information associated with it from HTC One max. Removing an account does not delete information from the online service itself.

1. Go to Settings, and then tap **Accounts & sync**.

2. Tap an account type, and then tap ⋮ > **Remove**.

   If multiple accounts are supported (such as for Exchange ActiveSync), tap ••• beside the account you want to remove, and then tap **Remove**.

Some personal data may be retained by the third-party app after you have removed the account from HTC One max.

Backup

Ways of backing up files, data, and settings

Worried that you might lose important stuff on HTC One max? Back up HTC One max before you erase the storage, do a factory reset, or upgrade to a new phone.

HTC Backup

Use the built-in HTC Backup to back up your accounts, apps, settings, contacts stored on your phone, text messages, and more to the cloud so that it will be easier to restore them on HTC One max (after a factory reset) or newer phone. For details, see Using HTC Backup on page 134.

HTC Sync Manager

Use HTC Sync Manager to import music, photos, and videos to your computer. You can also sync locally stored contacts, calendar events, bookmarks, documents, and playlists to your computer.

Likewise, HTC Sync Manager is a good alternative if you don't want to back up your accounts, settings, and other personal content to the cloud. You can use it to create backups of HTC One max on your computer. For details, see About HTC Sync Manager on page 138.

Other backup options

Separately back up other data and file types if they're not supported in HTC Backup and HTC Sync Manager.

In some apps, you can back up data to the storage on the phone so you can easily restore them after a factory reset.

> ⚐   If you're backing up data to the storage, don't choose to erase the storage when you do a factory reset.

Messages	Back up your text messages to the storage on the phone, or save them as an email attachment.
Contacts	▪ Save contacts and other personal data to your online accounts so you can just sync them when switching to another phone. ▪ If you have locally stored contacts in the People app, export them to the storage on the phone.

Files	• Manually copy and paste files by connecting HTC One max to your computer as a disk drive. • Upload files to online storage and services.
Other data	• If you added new words to your personal dictionary in the onscreen keyboard, back up the dictionary to the storage or save it as an email attachment. • Check the other apps to see if they support exporting data to the storage.

Using HTC Backup

Save the time and frustration of re-creating your personalized HTC One max experience when you do a factory reset or buy another phone. On HTC One max, use HTC Backup to do a daily backup to the cloud so you can easily restore your content and settings next time.

HTC Backup uses your Google Drive storage to keep your content and settings. It can back up and restore the following:

Personalization settings	These include your feed sources in HTC BlinkFeed, widgets, wallpaper, Home screen layout, and ringtones.
Accounts and passwords	HTC Backup stores the login credentials for many popular email and social network accounts, including Exchange ActiveSync, Outlook.com, Flickr®, LinkedIn®, and POP/IMAP.
Apps and settings	These include your contacts stored on HTC One max, text messages, web bookmarks, personal dictionary, Wi-Fi networks, TV remotes and viewing preferences, apps you've installed, grid size and sort order on the All Apps screen, and more.

Backing up HTC One max to Google Drive

Turn on HTC Backup to do a daily backup of your phone over Wi-Fi. You can turn it on by selecting **Back up phone daily over Wi-Fi** while doing the on-device setup, or enable it in Settings.

⚐ Depending on the amount of content, doing a manual backup through data connection may incur additional data costs and take a long time. Using a Wi-Fi connection is recommended.

1. Go to Settings, and then tap **Backup & reset**.

2. Tap **Backup account**.

3. Tap **HTC Account**.

4. Sign in with your Google Account, HTC Account, or Facebook account.

5. On the Cloud storage screen, tap the **Google Drive** option that has your Google Account name under it, and then tap **OK**.

6. If you used your HTC Account or Facebook account, sign in to your Google Account to access your Google Drive.

7. When prompted, tap **OK** to allow HTC Backup to access your Google Drive.

8. To do a daily backup, make sure the **Automatic backup** switch is on. You can also tap **Back up now** to manually back up your phone anytime.

You'll see the most recent backup date and time under Backup history.

Restoring your backup to HTC One max from Google Drive

If you backed up your phone to Google Drive before, you can restore your backup to HTC One max, or to a new HTC phone.

⚐   ▪ Depending on the amount of content, restoring your backup to your phone through your data connection may incur additional data costs and take a long time. Using a Wi-Fi connection is recommended.

▪ To restore paid apps, you need to download and install them from Google Play.

1. When you turn on a new HTC phone for the first time or after a factory reset, choose to restore content, and then select **Restore from HTC Backup** on the Set up phone screen.

2. Make sure to sign in using the same account that you used to back up your phone before. Your backup history will then be displayed.

3. Select a backup, and then tap **Next**.

4. If you used your HTC Account or Facebook account to backup your phone, sign in to your Google Account to access your Google Drive.

5. When prompted, allow HTC Backup to access your Google Drive.

6. After your settings have been restored, tap **Next** to continue setting up your phone.

Your free apps that you've previously downloaded from Google Play will be restored in the background, and you can track the progress via a notification in the status bar.

The All Apps and Home screen shortcuts will be reorganized as in your backup after all of your apps have been installed. You may continue using your phone while apps are being restored.

💡   You can also go to Settings, and then tap **Backup & reset** > **Restore from HTC Backup**. Just make sure that you've already signed in to the same account that you used to back up your phone before.

Restoring a backup will overwrite the current data and settings on HTC One max.

Switching from your previous online storage to Google Drive

After you've restored a saved backup from your Dropbox storage to HTC One max, remember to change your backup storage and use Google Drive from now on.

1. Go to Settings, and then tap **Backup & reset**.

2. Tap **⋮** > **Select storage service**.

3. Select **Google Drive**, and then tap **OK**.

4. Sign in to your Google Account, if you haven't done so.

Backing up your data locally

If you want to separately back up your content such as contacts and text messages on HTC One max, here are some tips on how to export or import your data.

Backing up your contacts

1. Open the People app.

2. On the People tab, tap **⋮** > **Manage contacts**.

3. Tap **Import/Export contacts** > **Export to phone storage** or **Export to SD card**.

4. Select an account or type of contacts to export.

5. To help protect your data, tap **Yes**, and then set a password for this backup. Be sure to remember this password. You'll need to enter it again when importing contacts.

   If you don't need a password, tap **No**.

6. Tap **OK**.

Restoring contacts

1. On the People tab, tap **⋮** > **Manage contacts**.

2. Tap **Import/Export contacts** > **Import from phone storage** or **Import from SD card**.

3. If you have more than one account set up, tap the type for the imported contacts.

4. If you have multiple backups available, select the backup you want to import, and then tap **OK**.

5. Enter the password you've set for this backup, and then tap **OK**.

Backing up your text messages

Keep important text messages by backing them up to the phone storage. You can easily restore backed up text messages after you've deleted them from your message list.

> Text messages in the secure box and blocked messages will not be backed up. To include such messages to your backup, move them first to the general message box.

1. Open the Messages app.

2. Tap ⋮ > **Back up/Restore SMS** > **Back up** > **Back up SMS**.

3. To help protect your data, set a password for your backup. Be sure to remember this password. You'll need to enter it again when restoring messages.

   If you don't need a password, select **Do not password protect this backup**.

4. Enter a name for your backup file, and then tap **OK**.

Backing up text messages by email

> You need to set up your email account in the Mail app.

1. On the Messages screen, tap ⋮ > **Back up/Restore SMS**.

2. Tap **Back up** > **Back up SMS via mail**.

3. To help protect your data, set a password for your backup. Be sure to remember this password. You'll need to enter it again when restoring messages.

   If you don't need a password, select **Do not password protect this backup**.

4. Enter your email address.

5. Compose your email message, and then send it.

Restoring text messages

1. Open the Messages app.

2. Tap ⋮ > **Back up/Restore SMS** > **Restore**.

3. Choose how you want to restore the messages, and tap **Next**.

4. Tap the backup to import.

5. Enter the password you've set for this backup. If you didn't set a password, select **This backup file is not password protected**.

6. Tap **OK**.

To restore text messages that were backed up via email, open the email message with the backup file attachment from the Mail app. Tap the attachment to download it first,

and then tap it again to open the backup file to import. Enter the password you've set for this backup or select **This backup file is not password protected**.

Backing up your personal dictionary

You can back up new words you've added to the predictive text dictionary.

1. Go to Settings, and then tap **Language & keyboard**.

2. Tap **HTC Sense Input**.

3. Tap **Personal dictionary** > ⋮ > **Back up to storage** or **Back up to email**.

⚑   The **Back up to storage** option only backs up to the storage card.

4. When prompted, tap **OK**.

Importing your personal dictionary

1. Go to Settings, and then tap **Language & keyboard**.

2. Tap **HTC Sense Input**.

3. Tap **Personal dictionary** > ⋮ > **Restore from storage**.

4. When prompted, tap **OK**.

Backing up or restoring tasks

1. Go to the list that contains the tasks you want to back up.

2. Tap ⋮ > **Import/Export**.

3. Tap **Export to SD card** to back up your tasks, or tap **Import from SD card** to restore tasks on HTC One max.

HTC Sync Manager

About HTC Sync Manager

HTC Sync Manager supports a computer running a Windows or Mac operating system.

Here are the things you can do with HTC Sync Manager.

View and manage media on your computer

- Show music, photos, and videos from your computer and manage them in HTC Sync Manager.

- Import iTunes and Windows Media® Player playlists from your computer to HTC Sync Manager.

- Play music, videos, and playlists using the built-in player.
- Browse and manage files on your phone (Mac only).

Transfer content

- Easily transfer iPhone photos, text messages, contacts, and more to your HTC phone.
- Import all music, photos, and videos from your HTC phone to your computer.
- Copy selected music, photos, or videos from your computer to your phone.
- Import documents from your computer to your phone.

Back up and restore

Back up your HTC phone to your computer so you can easily restore your backup to the same phone or to another phone.

Sync playlists and data

Sync music playlists and data such as contacts, calendar, and web bookmarks between your phone and your computer.

Installing HTC Sync Manager on your computer

- You need to have administrator rights if you're installing HTC Sync Manager on Windows Vista® or later versions.
- If you have problem in installing HTC Sync Manager, close all your running programs and reinstall. If the problem persists, temporarily disable your anti-virus program and try installing again.

1. Download the HTC Sync Manager installer from the HTC support site (htc.com/hsm/).
2. Launch the installer and follow the onscreen instructions.
3. Connect your phone to your computer using the supplied USB cable. HTC Sync Manager opens.

If you disabled your anti-virus program, make sure to turn it back on after installing HTC Sync Manager.

Transferring iPhone content to your HTC phone

With HTC Sync Manager, easily transfer iPhone content such as contacts, messages, wallpaper, camera photos, and more to your HTC phone.

You need to use iTunes 9.0 or later to back up your iPhone content first to your computer.

1. Connect your iPhone and your HTC phone to your computer.

2. In HTC Sync Manager, click **Home** > **TRANSFER & BACKUP**.

3. Click the **Get Started** button.

4. If you haven't used iTunes to back up your iPhone content to your computer, please do so before proceeding.

5. Click **Next**.

6. Select your iPhone backup file, and then click **OK**.

7. Select the types of content you want to transfer to your HTC phone.

You can choose whether to replace the content on your HTC phone with the iPhone content.

8. Click **Start**.

Copying or removing media on your phone

One way to copy media files from your computer to your phone is to use Windows Explorer (or the Finder application on your Mac computer). Another way is to use HTC Sync Manager.

With HTC Sync Manager, you can copy music, photos, videos, entire albums, and playlists.

1. Connect your phone to your computer. Media that have already been copied to your phone will have the ▯ icon on their thumbnails.

2. Click an item to select it. Or, to select several media for transfer, do one of the following:

Select several items	On Windows: Hold down the CTRL key, and then click each item.
	On Mac: Hold down the COMMAND key, and then click each item.
Select all items	On Windows: Press CTRL + A.
	On Mac: Press COMMAND + A.
Select consecutive items	Hold down the SHIFT key, and then click the first and last items. Or drag your mouse over the range of items you want to select.

3. Click one of these icons:

+▯	Copy the selected media to your phone.
-▯	Remove the selected media from your phone.

Batch importing all music, photos, and videos from your phone

You can set HTC Sync Manager to batch import all media files from your phone to your computer automatically. If you've already done a batch import before, HTC Sync Manager will check for new media and import new ones only.

1. Connect your phone to your computer.

2. If your HTC phone has both phone storage and a storage card, click **Home** > **SYNC SETTINGS**, and then choose which one you want to import from.

3. To import all music, click **Music** > **SETTINGS**, and then select **Copy all music from phone**.

4. To import all photos and videos, click **Gallery** > **SETTINGS**, and then select **Automatically import photos and videos from phone**.

Select **Delete photos and videos from phone after importing** if you want to remove the photos and videos from your phone after the transfer.

5. Click ⟳ if this is your first time to batch import. To allow HTC Sync Manager to automatically import files and sync data next time, click **Home** > **SYNC SETTINGS**, and then select **Sync automatically whenever the phone connects**.

Importing documents from your computer to your phone automatically

Want to bring documents with you on your phone? Set HTC Sync Manager to automatically import documents from a folder on your computer to your phone.

1. Connect your phone to your computer.

2. If your HTC phone has both phone storage and a storage card, click **Home** > **SYNC SETTINGS**, and then choose which storage you want to import documents to.

3. Click **Files** > **SYNC SETTINGS**.

4. Select the **Sync documents from the following locations on this computer** option.

5. Click **Add**, and then choose the folder that contains the documents you want to import to your phone. You can add several folders.

6. Click ⟳ if this is your first time to import. To allow HTC Sync Manager to automatically import files and sync data next time, click **Home** > **SYNC SETTINGS**, and then select **Sync automatically whenever the phone connects**.

Data and applications that HTC Sync Manager can sync with

Set up HTC Sync Manager to sync contacts, calendar events, and web bookmarks between your phone and your Windows or Mac computer.

You can sync your phone with the following applications on your computer:

On Windows	On Mac
Outlook® 2003 or later version	Apple Contacts, Apple Address Book, Apple Calendar, Apple iCal, or Outlook 2011 for Mac
Internet Explorer®, Firefox®, or Google Chrome	Safari or Google Chrome

If you'll be syncing with Firefox or Google Chrome, close the browser first before syncing.

Syncing data between your phone and your computer

1. Connect your phone to your computer.

2. In HTC Sync Manager, click **Home** > **SYNC SETTINGS**.

3. Select the check boxes of the data types you want to sync.

4. Click **Settings** on the different data types to customize sync settings.

People	• Choose the contacts application on your computer that you want to sync with your phone.
	• If there's conflicting contact info on your phone and your computer, choose which data you want to keep.
Calendar	• Choose the calendar application on your computer that you want to sync with your phone.
	• Choose from when you want to start syncing calendar events.
	• If there are conflicting appointments on your phone and your computer, choose which data you want to keep.
Bookmark	Choose the web browser on your computer that you want to sync with your phone.

5. Click ⟳ if this is your first time to sync. To allow HTC Sync Manager to auto sync your data and import files (such as documents and media) next time, click **Home** > **SYNC SETTINGS**, and then select **Sync automatically whenever the phone connects**.

When you sync bookmarks for the first time, a favorites folder named HTC bookmarks will be created on your computer's web browser. This folder contains the bookmarks from your phone. If you have bookmarks on your computer that you want to sync with your phone, make sure to save them in the HTC bookmarks folder.

> • Only the contact and calendar fields that are available on your phone will be synced with your computer.
>
> • If there are conflicting bookmarks on your phone and your computer, HTC Sync Manager always keeps the bookmarks from your computer.

Syncing playlists between your phone and your computer

Set HTC Sync Manager to sync iTunes and Windows Media Player playlists between your phone and your computer.

1. Connect your phone to your computer.

2. If your HTC phone has both phone storage and a storage card, click **Home** > **SYNC SETTINGS**, and then choose which one you want to sync with your computer.

3. Click **Music** > **SETTINGS**, and then select **Sync selected playlist**.

4. Select the playlists you want to sync.

5. Click ⟳ if this is your first time to sync. To allow HTC Sync Manager to auto sync your playlists and other items next time, click **Home** > **SYNC SETTINGS**, and then select **Sync automatically whenever the phone connects**.

Types of content HTC Sync Manager can back up and restore

Back up content from HTC One max to your computer so that you can easily restore them to the same phone or to a new phone.

HTC Sync Manager can back up the following:

Personalization settings	- Ringtones - Wallpaper - Home screen layout - Feed sources in HTC BlinkFeed
Email accounts	Login credentials and settings of email accounts, such as Exchange ActiveSync and POP/IMAP accounts
Data and other settings	- Contacts and calendar events that are stored on your phone - Text messages - Call history - Web bookmarks (including your bookmark folders) - Some system and HTC app settings
Media and documents	Camera photos and videos, Gallery events, music, Office documents, and PDFs that are stored on your phone

Backing up your phone to your computer

When you do a backup of your HTC phone, HTC Sync Manager names the backup file using the phone name.

1. Connect your phone to your computer.

2. In HTC Sync Manager, click **Home** > **TRANSFER & BACKUP**.

3. Under Backup and restore:

   - Choose whether to include media content from your phone in the backup.
   - Choose whether to always back up your phone whenever you connect it to your computer.

4. Click **Back up now**.

5. If this is your first time to back up your phone, choose whether to set a password for the backup file. Enter and confirm your password, and then click **OK**.

Restoring your backup from your computer to your phone

1. Connect your phone to your computer.

2. In HTC Sync Manager, click **Home** > **TRANSFER & BACKUP**.

3. Under Backup and restore, click **Restore**.

4. Select a backup file to restore from.

5. Choose whether to replace existing content on your phone with the content from the backup file.

6. Click **Restore Now**.

7. If the backup file has a password, enter the password, and then click **OK**.

8. When you see a message that shows the backup has been restored, click **OK**.

9. On your phone, slide open the Notifications panel, and then tap **Home screen restored** to apply your personalized Home screen layout to your phone.

HTC Sync Manager keeps opening automatically?

HTC Sync Manager opens automatically whenever you connect your HTC phone to your computer.

If you don't want HTC Sync Manager to open automatically, click **Home** > **SUMMARY**, and then clear the **Open HTC Sync Manager when a phone is connected** option.

Checking for new HTC Sync Manager updates

If you already have HTC Sync Manager open, you can manually check for software updates.

- To see what version you currently have, click the HTC logo.

- To check for and download new updates, click ☰ > **Check for updates**.

Getting help

To find out more about using HTC Sync Manager, download the user guide PDF from the HTC support site (htc.com/hsm/). Or open the Help that comes with the software.

On Windows, click ☰ in HTC Sync Manager, and then click **Help**.

Reset

Restarting HTC One max (Soft reset)

If HTC One max is running slower than normal, is unresponsive, or has an app that is not performing properly, try rebooting and see if that helps solve the problem.

1. If the display is off, press the POWER button to turn it back on. If you've set up a lock screen, you need to unlock it.

2. Press and hold the POWER button, and then tap **Restart**.

3. When asked to confirm, tap **Restart**.

HTC One max not responding?

If HTC One max does not respond when you touch the screen or press the buttons, you can still restart it.

Press and hold the POWER and VOLUME UP buttons for at least 10 seconds. HTC One max then restarts.

Resetting HTC One max (Hard reset)

If HTC One max has a persistent problem that cannot be solved, you can perform a factory reset (also called a hard reset or master reset). A factory reset reverts the phone back to its initial state — the state before you turned on the phone for the first time.

The following will be removed from the phone when you do a factory reset:

- Your Google Account

- All accounts you've added in **Settings** > **Accounts & sync** and the data associated with these accounts

- Personal data that you've created or synced to the phone such as your profile, contacts, messages, email, calendar events, and more

- System and application data and settings

- Downloaded apps

Files such as your music, photos, videos, and documents will also be deleted if you select the **Erase all data** option.

Be sure to back up any data and files you want to keep before you do a factory reset.

A factory reset may not permanently erase all data from your phone, including personal information.

Performing a factory reset from settings

1. Go to Settings, and then tap **Backup & reset**.

2. Tap **Reset phone**.

3. If you also want to delete media and other data on HTC One max, select **Erase all data**.

    To delete media and other data on your storage card, tap **Erase SD card**.

4. Tap **OK**.

Performing a factory reset using hardware buttons

If you can't turn HTC One max on or access settings, you can still perform a factory reset by using the hardware buttons on HTC One max.

The **Fast boot** option in **Settings** > **Power** must not be selected.

1. Press and hold the VOLUME DOWN button, and then press and hold the POWER button.

2. Wait for the screen with the three Android images to appear, and then release the POWER and VOLUME DOWN buttons.

3. Press VOLUME DOWN to select **FACTORY RESET**, and then press the POWER button.

People

Your contacts list

The People app lists all contacts you've stored on HTC One max and from online accounts you're logged in to. Use the People app to easily manage communications with people that matter to you.

1. Open the People app.
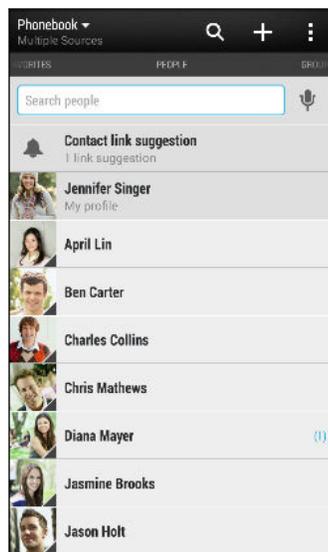
2. On your contacts list, you can:

   - View your profile and edit your contact information.
   - Create, edit, find, or send contacts.
   - Tap a contact photo to find ways to quickly connect with the contact.
   - See a notification icon when a contact has sent you new messages.

To sort your contacts by their first or last name, tap ⋮ > **Settings** > **Sort contacts by**.

Filtering your contacts list

When your contacts list gets long, you can choose which contact accounts to show.

1. On the People tab, tap ▼ .

2. Choose the accounts that contain the contacts you want to display.

3. Press ‹ .

Finding people

Search for contacts stored on HTC One max, your company directory if you have an Exchange ActiveSync account, or social networks you've signed into.

1. Open the People app.

2. On the People tab, you can:

   § Find people in your contacts list. Tap the Search people box, and then enter the first few letters of the contact name.
   § Find people on your company directory. Tap the Search people box, enter the first few letters of the contact name, and then tap **Search contacts in your Company Directory**.
   § Search for people you know on your social networks. Tap ⋮ > **Settings** > **Find people you know on**, and then select the social networks you're signed in to. The People app then uploads your contacts to the selected social networks to help you find friends.

> Aside from searching for a contact by name, you can search using a contact's email address or company name. On the People tab, tap ⋮ > **Settings** > **Search contacts by**, and then choose a search criteria.

Setting up your profile

Store your personal contact information to easily send it to other people.

1. Do one of the following:

   § On the People tab, tap **My profile**.
   § With two fingers, swipe down from the status bar to open Quick settings. Tap the **Me** tile (or your contact name, if you've already signed in to your Google account), and then tap **Me** or your contact name again.

2. Tap **Edit my contact card**.

3. Enter or edit your name and contact details.

4. Tap ▣ (or the current photo) to change your contact photo.

5. Tap **Save**.

Aside from your contact details, your profile also shows updates you've posted on your social networks and your online photo albums.

Adding a new contact

1. On the People tab, tap ✚.

2. Tap the **Name** field, and then enter the contact name.

Tap 📝 if you want to separately enter the contact's first, middle, and last name. Depending on the contact type, you may also be able to add other info such as a name suffix (for example, "Jr.").

3. Select the Contact type. This determines which account the contact will sync with.

Some fields may not be available when you're adding contacts to a SIM card.

4. Enter the contact information in the fields provided.

5. Tap **Save**.

When you tap the added contact on your contacts list, you'll see the contact information and your exchange of messages and calls. Depending on the information that you've added to the contact (such as an email address), you'll also be able to see the contact's social network updates, events, and photos.

How do I add an extension number to a contact number?

While creating a new contact in People, you can add an extension number to their number so you can skip the voice prompts when calling.

1. After entering the number of the main line, do one of the following:

   - Tap **P(,)** to insert a pause before the extension number is dialed automatically. To make the pause longer, tap **P(,)** again.
   - Tap **W(;)** to be prompted to confirm the extension number.

2. Enter the extension number.

Editing a contact's information

🏳 Social network contacts cannot be edited.

1. On the People tab, press and hold the contact, and then tap **Edit contact**.
2. Enter the new information.
3. Tap **Save**.

Getting in touch with a contact

1. Open the People app.
2. Tap a contact's photo (not the name), and then choose how you want to get in touch with that contact.
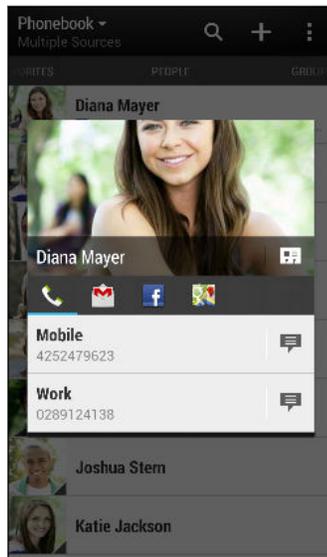
💡 For more ways of getting in touch with your contact, tap an icon below the contact photo.

Importing or copying contacts

Importing contacts from your micro SIM card

1. On the People tab, tap ⋮ > **Manage contacts**.
2. Tap **Import/Export contacts** > **Import from SIM card**.
3. If you have a Google or Exchange ActiveSync account, tap the type for the imported contacts.

4. Select the contacts you want to import.

5. Tap **Save**.

Importing a contact from an Exchange ActiveSync account

1. On the People tab, enter the contact's name or email address in the search box.

2. Tap **Search contacts in your Company Directory**.

3. Tap the name of the contact you want copied to HTC One max.

4. Tap ✛ to import the contact.

Copying contacts from one account to another

1. On the People tab, tap ⋮ > **Manage contacts**.

2. Tap **Copy contacts**, and then choose a contact type or online account to copy from.

Contacts from your social network accounts may not be copied.

3. Select a contact type or account you want to save to.

Merging contact information

Avoid duplicate entries by merging contact information from different sources, such as your social network accounts, into one contact.

Accepting contact link suggestions

When HTC One max finds contacts that can be merged, you'll see a link notification when you open the People app.

1. On the People tab, tap the Link suggestion notification when available. You'll see a list of suggested contacts to merge.

2. Choose the contacts you want to merge.

If you don't want to receive contact link suggestions, on the People tab, tap ⋮ > **Settings**. Clear the **Suggest contact link** option.

Manually merging contact information

1. On the People tab, tap the name of the contact (not the icon or photo) you want to link.

2. Tap ⋮ > **Link**.

3. You can:

   ▪ Under **Suggest links**, tap 🔗 to link the contact to an account.
   ▪ Under **Add contact**, tap one of the options to link to another contact.

Breaking the link

1. On the People tab, tap the name of the contact (not the icon or photo) whose link you want to break.

2. Tap ⋮ > **Link**.

3. Under the **Linked contacts** section, tap 🔗 beside an account to break the link.

Sending contact information

1. On the People tab, do one of the following:

To send	Do this
Someone's contact information	Press and hold the name of the contact (not the icon or photo), and then tap **Send contact as vCard**.
Your contact information	Press and hold **My profile**, and then tap **Send my profile**.

2. Choose how you want to send the vCard.

3. Select the type of information you want to send.

4. Tap **Send**.

Sending multiple contact cards

1. On the People tab, tap ⋮ > **Send contacts**.

2. Select the contacts whose contact information you want to share

3. Tap **Send**.

4. Choose how you want to send the contact cards.

Contact groups

Organize your friends, family, and colleagues into groups so you can quickly send a message or email to everyone in the group. We've also set up the Frequent group to automatically add the contacts you dial or get calls from the most.

HTC One max also syncs with groups you've created in your Google Account.

Creating a group

1. On the Groups tab, tap ✚.
2. Enter a name for the group, and then tap ⋮ > **Add contact to group**.
3. Select the contacts you want to add, and then tap **Save**.
4. When your group is complete, tap **Save**.

Sending a message or email to a group

✎ You will be charged for each text message sent. For example, if you send a message to a group of five people, you will be charged for five messages.

1. On the Groups tab, tap the group you want to send a message or email to.
2. Go to the Group action tab.
3. Choose if you want to send a group message or group email.

Editing a group

1. On the Groups tab, press and hold the group, and then tap **Edit group**.
2. You can:

   - Change the group name. You can only change the name for groups that you have created.
   - Add more contacts to the group. Tap ⋮ > **Add contact to group**.

💡 Contact not in your list? On the Groups tab, tap the name of the group where you want to add the contact, and then tap ✚ > **Create a new contact**.

   - Rearrange the group members. Press and hold ☰ at the end of the contact's name, and then drag it to its new position.
   - Select the contacts you want to remove from the group.

3. Tap **Save**.

Managing your contact groups

1. On the Groups tab, tap ⋮ > **Edit groups**.

2. You can:

   - Rearrange the contact groups. Press and hold ☰ at the end of the group name, and then drag it to its new position.
   - Select the contact groups you want to remove.

3. Tap **Save**.

Email

Gmail

Viewing your Gmail Inbox

All your received email messages are delivered to your Inbox.

1. Open the Gmail app.

2. Do any of the following from your Inbox.

   - Tap an email message (not the sender image or letter tile) to read, forward, or reply to the message.
   - Tap **Inbox** at the top bar to switch to your other Gmail account or to display drafts, sent messages, or other email labels.
   - Tap the sender image or letter tile to select one or more messages or conversations. You can then tap the onscreen buttons at the top bar to archive, delete, or mark the selected messages or conversations.

Get help in using Gmail by tapping ⋮ > **Help**.

Sending an email message in Gmail

1. In the inbox of the Gmail account you want to use, tap ✉₊ (or tap ⋮ >
    Compose).

2. Fill in one or more recipients.

Want to loop in more recipients in a carbon copy (Cc) or blind carbon copy (Bcc)
of the email message? Tap ⋮ > **Add Cc/Bcc**.

3. Enter the email subject, and then compose your message.

4. If you want to attach a photo or video, tap ⋮, and then tap the attachment type.

5. Tap ➤ to send.

Replying to or forwarding email messages in Gmail

1. In the Gmail inbox, tap the email message or conversation.

2. To reply to the sender, tap ↩. Or, tap ⋮ and choose whether to **Reply all** or
    Forward.

3. Do one of the following:

    ▪ If you're replying to the sender or you selected **Reply all**, enter your reply
      message.
    ▪ If you selected **Forward**, specify the message recipients.

Tap **Respond inline** if you want to interleave your new message with the received
email. But this removes any attachments or formatting in the original email
message.

4. Tap ➤ to send.

Mail

Checking your mail

The Mail app is where you read, send, and organize email messages from one or more email accounts that you've set up on HTC One max.

1. Open the Mail app. The inbox of one of your email accounts appears.

2. Do any of the following:

   - Tap an email message to read.
   - To switch between email accounts, tap the bar that shows the current email account, and then tap another account.
   - To display email messages in another mail folder, tap ⋮ > **Folder**, and then tap the folder you want to view.
   - To view email messages from all your accounts, tap the bar that shows the current email account, and then tap **All accounts**.
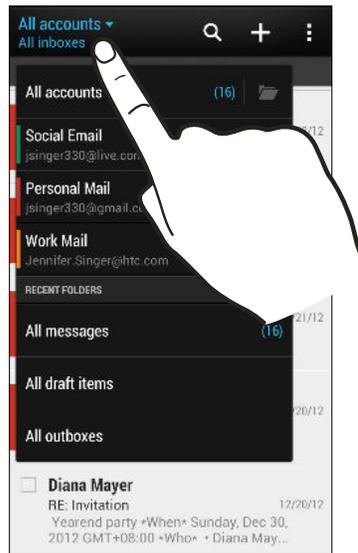
   - To change an email account's settings, select the account and then tap ⋮ > **Settings**.

Organizing your inbox

Do you have a big pile of email messages in your inbox? Organize your email messages into tabs and quickly find the messages you want.

1. Switch to the email account that you want to use.

2. In the inbox, tap ⋮ > **Filters**.

3. Select the tabs you want to add to the inbox, and then tap **Done**.

4. Swipe to the added tab to check your email messages.

Sending an email message

1. Open the Mail app.

2. Switch to the email account that you want to use.

3. Tap ➕.

4. Fill in one or more recipients.

💡 Want to loop in more recipients in a carbon copy (Cc) or blind carbon copy (Bcc) of the email message? Tap ⋮ > **Show Cc/Bcc**.

5. Enter the subject, and then compose your message.

6. Do any of the following:

   - Add an attachment. Tap 📎 and then choose what you want to attach.
   - Set the priority for an important message. Tap ⋮ > **Set priority**.

7. Tap 📧.

💡 To save the email as draft and send it later, tap ⋮ > **Save**. Or press ‹ .

Resuming a draft email message

1. In an email account inbox, tap ⋮ > **Folder** > **Drafts**.

2. Tap the message.

3. When you finish editing the message, tap 📧.

Reading and replying to an email message

1. Open the Mail app.

2. Switch to the email account you want to use.

3. In the email account inbox, tap the email message or conversation you want to read.

✏️ If you want to read a particular message inside an email conversation, tap ⌄ to expand the conversation, and then tap the email message.

4. Tap **Reply** or **Reply All**.

💡 Tap ⋮ for more actions for the email.

Saving an image in an email message

While viewing an email message, press and hold an embedded image, and then tap **Save image**. You'll find the saved image under the `Downloads` folder.

You can also copy the image to the clipboard or set it as your wallpaper.

Saving an email message in the Tasks app

Save an email message in your Tasks list so you can remind yourself when to reply.

1. In an email account inbox, press and hold the email message, and then tap **Save as task**.

2. Enter the task details, and then tap **Save**.

Managing email messages

The Mail app provides easy ways to sort, move, or delete your email messages.

Sorting email messages

Customize how you sort your email messages.

In an email account inbox, tap ⋮ > **Sort**, and select from the sorting options.

> To quickly scroll through the message list based on the sorting option you've selected, press and hold two fingers on any email message, and then drag upward or downward.

Moving email messages to another folder

1. Switch to the email account you want to use.

2. Select the email messages you want to move.

> To select all, select one email message first, and then tap ⋮ > **Select all**.

3. Tap **Move to**, and then select a folder.

Deleting email messages

1. Switch to the email account you want to use.

2. Select the email messages you want to delete.

> To select all, select one email message first, and then tap ⋮ > **Select all**.

3. Tap **Delete**.

Searching email messages

1. Tap 🔍 .

2. If you want to refine or filter your search, tap ⚙, check the search options, and then tap **OK**. For example, you can focus the search on a part of an email or filter email messages that have attachments or tagged as high priority.

3. In the search box, enter the words you want to search for.

4. Tap a result to open the email message.

Searching for emails from a contact

Do you remember the sender, but can't find a particular email from him or her?

1. Switch to the email account you want to use.

2. Press and hold an email message from a contact.

3. Tap **Search the mail from the sender**. A list of email messages from that contact appears.

Working with Exchange ActiveSync email

Enjoy the powerful email features of Microsoft Exchange ActiveSync right on HTC One max. Flag important email messages, set your out of the office reply, or send invites to your next team meeting while you're on the go.

Flagging an email

1. Switch to your Exchange ActiveSync account.

2. While viewing the inbox, tap the flag icon that appears beside an email message or conversation.

To flag an email message inside a conversation, tap 🔽 to expand the conversation, and then tap the flag icon of the email message.

Setting your Out of the office status

1. Switch to your Exchange ActiveSync account.

2. Tap ⋮ > **Out of the office**.

3. Tap your current office status, and then select **Out of the office**.

4. Set the dates and times.

5. Enter the auto-reply message.

6. If you want a different auto-reply message for recipients outside your organization, tap the **Send replies to external senders** option, and then enter the auto-reply message in the box.

7. Tap **Save**.

Sending a meeting request

1. Switch to your Exchange ActiveSync account.

2. Tap ⋮ > **New meeting invitation**.

3. Enter the meeting details.

4. Tap **Save**. Or tap **Send** if you've invited people to the meeting.

Adding an email account

Set up additional email accounts such as another Microsoft Exchange ActiveSync account or an account from a Web-based email service or email provider.

If you're adding a Microsoft Exchange ActiveSync or a POP3/IMAP email account, ask your network administrator or email service provider for additional email settings that you may need.

1. Open the Mail app.

2. Tap ⋮ > **Add account**.

3. Select an email account type from the list of email providers. Otherwise, tap **Other (POP3/IMAP)**.

4. Enter the email address and password for your email account, and then tap **Next**.

Some email accounts allow you to set the sync schedule. By default, HTC One max uses Smart Sync to save battery power. See What is Smart Sync? on page 162.

5. Enter a name for your email account, and then tap **Finish setup**.

What is Smart Sync?

Smart Sync automatically extends the sync time the longer the Mail app is inactive. Set your email account to Smart Sync when you don't need to check new email messages frequently. Smart Sync helps save battery power.

If you want to receive email messages as they arrive, select another peak and off-peak sync schedule in the email account's **Sync, Send & Receive** settings.

Travel and maps

Location settings

Turning location services on or off

In order to find your location on HTC One max, you need to enable location sources.

1. Go to Settings, and then tap **Location**.

2. Select or clear the location sources you want to turn on or off.

Turning off a location service means no applications on HTC One max will collect your location data through that location service. However, third party applications may collect — and HTC One max may continue to provide — location data through other services, including through Wi-Fi and signal triangulation.

Google Maps

About Google Maps

Google Maps™ lets you track your current location, view real-time traffic situations, and receive detailed directions to your destination.

It also provides a search tool where you can locate places of interest or an address on a map, or view locations at street level.

> - To find your location with Google Maps, you need to enable location sources.
>
> - The Google Maps app does not cover every country or city.

Getting around maps

When you open Google Maps, you can easily find your location on the map or check out nearby places by panning and zooming in and out on the map.

1. Open the Maps app.

2. Tap 	 to show your current location. The blue marker 	 or 	 shows your current location on the map.

3. Navigate the map using finger gestures.

- Slide your finger on any direction to pan.
- Double-tap the map or slide two fingers apart over an area to zoom in.
- Double-tap the map with two fingers or slide two fingers together over an area to zoom out.
- Press and hold an area with two fingers and then drag your fingers in a circular motion to rotate the map.
- Press and hold an area with two fingers and then swipe down to see an angled view of the map. Swipe up to return to overhead view.

4. Tap to turn Compass mode on. In Compass mode, the map orients itself depending on the direction you're facing. To exit Compass mode, tap .

Add a map view to see more information overlaid on the map. Tap , and then tap a map view such as **Traffic** or **Public transit**. To remove the map view, tap it again on the map view list.

Searching for a location

Use Google Maps to search for a location, such as an address or a type of business or establishment (for example, museums).

1. Open the Maps app.

2. Tap the search box and then enter the place you want to search for.

3. Tap the **Enter** key on the keyboard or tap a suggested search item. The first location on the search appears with a place marker 📍 and its info sheet displays at the bottom of the screen. All other search results are indicated by a red dot or a smart map icon.
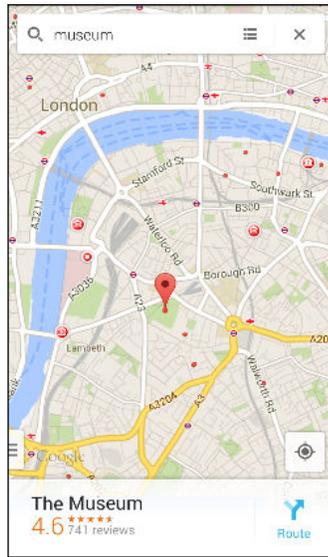
> ▪ To check the next or previous location on the search, swipe the info sheet left or right.
>
> ▪ To view the search results list, tap ☰ .

4. Tap the info sheet to check the address, get directions, see the location in Street View (if available), and more.

To clear the map and search another location, swipe down the info sheet (if it's expanded), and then tap ✖ .

Finding services near you

Quickly search for banks, gas stations, grocery stores, and other services nearby.

1. Open the Maps app.

2. Tap ◉ to show your current location.

3. Tap the search box and then press ‹ to hide the keyboard.

4. Tap one of the service icons (such as grocery or bank) or tap ••• to select other services.

5. Tap the info sheet to check the address, get directions, see the location in Street View (if available), and more.

Checking the details of a location

1. Open the Maps app.

2. Press and hold a location on the map. A place marker opens and the location's info sheet appears at the bottom of the screen.

3. Tap the place marker or the info sheet to call, get directions, view the place in Street View, and more.

Exploring places and activities near you

Google Maps lets you find places of interest where you can dine, sleep, shop, and more.

This feature may not be available for certain countries and locales.

1. Open the Maps app.

2. Tap ⊕ to show your current location.

3. Tap the search box and then press ‹ to hide the keyboard.

4. Tap the Explore card to open the Explore screen.

5. Tap an activity, and then tap a place of interest from the list. The place is displayed on the map.

6. Tap the info sheet to check the address, get directions, see the location in Street View (if available), and more. Scroll down the screen to view more information.

To find another place or activity, press ‹ twice to return to the Explore screen.

Getting directions

Get detailed directions to your destination. Google Maps provides travel directions by car, public transit, bike, or foot.

1. Open the Maps app.

2. Tap 🛉.

3. Choose how you want to get to your destination.

4. Use your current location as starting point, or tap **My location** to enter your starting point or select a location from your search history.

5. Tap **Choose destination**, and then enter or select your destination.

If you're taking public transit, tap ≛ to set the date and time of travel, or tap **Options** to set your route preferences.

6. Tap a route or transit option to view the directions on the map. You'll also see the travel duration on the info sheet at the bottom of the screen.

7. Tap the info sheet to view the directions in a list.

When you're finished viewing or following the directions, tap ✖ to reset the map. Your destination is automatically saved in the Google Maps history.

HTC Car

On the road with HTC Car

Now when you drive, you can easily use HTC One max to reach your destination, keep you entertained, and help you stay in touch with the people that matter to you. Access music, phone calls, maps, and more with HTC Car.

1. HTC Car instantly launches when you mount HTC One max in HTC Car Kit.

2. Swipe up or down to see what you can do in HTC Car.

When using HTC Car, return to the main screen from any other screen by pressing ⌂ .

When you remove HTC One max from HTC Car Kit, HTC Car will automatically exit.

You can also manually close HTC Car by pressing ＜ from the main screen.

Using voice commands in HTC Car

Use your voice to control HTC Car.

1. In HTC Car, tap the screen with three fingers to activate the voice command mode.

You can also tap **Speak** on the main screen in HTC Car.

2. Do one of the following:

Call someone	Say "Call [person's name in phonebook]"
Play music	Say "Play [song title, album, artist name, or genre]"
Play the radio	Say "Listen to [song title, artist name, or genre]"
Find something on the map	Say "Find [name of place, address, type of place]"

Playing music in HTC Car

1. In HTC Car, tap **Music**.

2. Do one of the following:

    ▪ Swipe left or right to browse by category.
    ▪ Tap Q to search your collection.

3. Tap an album, song, or playlist to listen to it.

You can also play music by tapping **Speak** on the main screen and saying what you want to hear. For example, say "Play Beethoven's 5th".

Listening to Internet radio with TuneIn

Right from HTC Car, enjoy listening to Internet radio stations with TuneIn.

1. In HTC Car, tap **Internet Radio**.

2. Do one of the following:

    ▪ Browse for available stations by category.
    ▪ Tap Q to enter and search for stations by keyword such as artist name or topic.

3. Tap a station to start listening to it.

▪ You can also find Internet radio stations by tapping **Speak** on the main screen and saying what you want to hear. For example, say "Listen to comedy".

▪ To ensure smooth playback, TuneIn preloads audio data (buffering) on HTC One max before playing your selected station. To set the amount of audio to preload, tap 🔅 and choose a buffer time.

Finding your way with HTC Car

HTC Car helps you to find your way to where you want to go. Easily find nearby restaurants and more on your weekends. HTC Car gives you the information you need so you won't get lost.

Exploring what's around you

Feeling adventurous? With just a few taps, you can find interesting places around you quickly.

1. In HTC Car, tap **Navigation**.

2. Do one of the following:

    - Tap a category.
    - Tap **Q** to enter your own search keywords.

> You can also find places by tapping **Speak** on the main screen and saying what you are looking for. For example say "Find parking".

Finding places in HTC Car

1. In HTC Car, tap **Navigation**.

2. Do one of the following:

Search for a new place	1. Tap **Q** . 2. Type what you are looking for, and tap ⏎.
Look up a previously searched place	Tap **Previous**.
Get directions for an upcoming event in Calendar	1. Tap **Appointments**. 2. Tap an upcoming appointment from the list.

3. Tap an item to go to the map.

Staying connected to your contacts

Just because you're driving doesn't mean you have to be isolated from the rest of the world. With HTC Car, you can take calls, make calls, and get notifications.

Handling incoming calls in HTC Car

When you receive an incoming call, you can easily answer or decline.

- If you hear a voice prompt, say "yes" or "no" to answer or decline a call.

- Tap **Answer** or **Decline**.

Making phone calls in HTC Car

- Tap **Dialer** to open the dialpad.

- Tap **People** and then browse a category or search by entering a name.

- Tap **Speak** and say "Call" and the person's name. For example, say "Call Jennifer Singer".

Customizing HTC Car

- To change the default behavior of HTC Car, tap **Settings**.

- To add more apps to HTC Car, tap ✚ and select an app.

Other apps

Using the Clock

Get more from the Clock app than just the regular date and time. Use HTC One max as a world clock to see the date and time in cities across the globe. You can also set alarms or track your time using the stopwatch or timer.

Setting the date and time manually

1. Open the Clock app.

2. On the World Clock tab, tap ⋮ > **Local time settings**.

3. Clear **Automatic date & time** and **Automatic time zone**, and then set the time zone, date, and time as required.

To display military time, choose the **Use 24-hour format** option.

Setting an alarm

You can set up one or more alarms.

1. Open the Clock app.

2. On the Alarms tab, select the check box of an alarm and then tap that alarm.

3. Under Set alarm, use the scroll wheels to set the alarm time.

4. If you want the alarm for multiple days, tap **Repeat**.

5. Tap **Done**.

- To turn off an alarm, clear the check box of that alarm.

- If you need to set more than three alarms, tap ✚.

- The alarm will ring even if the power is off.

Checking Weather

Use the Weather app and widget to check the current weather and weather forecasts for the next few days. In addition to your current location, you can view weather forecasts for other cities around the globe.

1. Open the Weather app. You'll see the weather for different cities, including where you are.

2. Tap a city to view weather information.

3. Swipe to the Hourly and Forecast tabs to view the forecast in your selected location.

4. To check the weather in other cities, tap ▼ , and then select the city you want.

5. To add more cities, tap ✚ and then enter the location.

Your settings in the Weather app also control the weather information that is shown in the Clock and Calendar.

Viewing the Calendar

Use the Calendar app to view your events, meetings, and appointments. If you've signed into your online accounts, related events will also appear in Calendar.

1. Open the Calendar app.

2. Tap ▼ , and then choose a calendar view.

> In any calendar view, return to the current date by tapping the today button beside ✚ .

Month view

In month view, you will see markers on days that have events. Upcoming events for the day are also shown at the bottom of the screen.

- Swipe left or right across the screen to view succeeding or previous months.

- Tap a day to view the events for that day.

- Press and hold a day to see more options.

Day and agenda views

Day view shows your day's schedule and weather forecast for the next few days, while agenda view gives a quick glance of all your day's events.

- § Swipe left or right across the screen to view succeeding or previous days.

- § Tap an event to view its details.

- § If the event is a contact's birthday or anniversary, tap it to send a greeting.

Need to see the event time in another time zone? In Day view, tap ⋮ > **Select 2nd time zone** > **Choose location**, and then enter the city name.

Week view

Week view displays a chart of the events of one week.

- § Swipe left or right across the screen to view succeeding or previous weeks.

- § Tap an event (shown as colored blocks) to view its details.

Scheduling or editing an event

You can create or edit events on HTC One max, and also sync events with your Google or Exchange ActiveSync calendars.

Editing events is not supported for all accounts.

1. Open the Calendar app.

2. On any Calendar view, do one of the following:

Create an event	Tap ✚. Tap ▼ , and then select the calendar you will add the event to.
Edit an event	View an event, and then tap ✐.

3. Enter and set the event details.

4. To invite contacts from your Google or Exchange ActiveSync account, tap 👤.

5. Tap **Save**.

   If you've invited people to the event, tap **Send** or **Send update**.

Checking your schedule for an event

Avoid juggling multiple meetings at the same time. In Calendar, you can check your appointments to see if a new event would conflict with your schedule.

1. When creating or editing an event, tap **Check calendar**.

2. Press and hold the event box, and then drag it to an available time slot.

3. Drag the top and bottom nodes to adjust the event's time duration. You'll see a message if there are conflicts with other scheduled events.

4. Tap **Done** to return to the event screen, and then save your event.

Choosing which calendars to show

1. In any calendar view, tap ⋮ > **Accounts (All calendars)** or **Accounts (Multi-calendar)**.

2. Select or clear an account you wish to show or hide.

   If you have multiple calendars under an online account, tap ••• to select the items to include.

- Calendars are synced on HTC One max, even if they are hidden.

- You can also show or hide tasks that you've created on HTC One max.

Why aren't my calendar events showing up?

If you can't find events from your email accounts or social networks in Calendar, check whether the Calendar sync is turned on in Settings.

1. Go to Settings, and then tap **Accounts & sync**.

2. Tap an account type. If multiple accounts are supported (such as Exchange ActiveSync), tap the account you want to sync.

3. Select **Calendar**, and then tap ⋮ > **Sync now**.

Sharing an event

You can share a calendar event as a vCalendar using Bluetooth or by sending it as a file attachment with your email or message.

1. Do one of the following:

   - While viewing an event, tap **⋮** > **Share via**.
   - In day, agenda or week view, press and hold an event and then tap **Share via**.

2. Choose how you want to send the event.

You can also forward accepted meeting invitations from your Exchange ActiveSync calendar. While viewing an event, tap **⋮** > **Forward**. Compose your email message, and then send it.

Accepting or declining a meeting invitation

Switch to Invites view to see meeting invitations which you have not yet accepted or declined.

You must set up an Exchange ActiveSync account to receive meeting invitations in Calendar.

1. Open the Calendar app.

2. Tap **▼** > **Invites**, and then tap a meeting invitation.

3. Accept, decline, or tentatively accept the invitation, or propose a new time.

Tap **⋮** to choose from more options, such as moving the invitation to a folder.

If you need to cancel an accepted meeting invitation or propose a new time, view the event details in Calendar, and then tap **Response**.

Dismissing or snoozing event reminders

If you have set at least one reminder for an event, the upcoming event icon 🔲 will appear in the notifications area of the status bar to remind you.

1. Slide the Notifications panel open.

2. If the notification shows that there are multiple reminders, tap it to see all the reminders. You can then choose to snooze or dismiss them.

3. If you see a single event notification, spread your two fingers on the notification to expand it. You can then:

   ▪ Tap **Snooze** or **Dismiss**. Or drag the notification left or right to dismiss it.

   ▪ Tap **Send mail** to send a quick response to the meeting attendees.

> To edit the preset quick responses or add your own, open Calendar, and then tap ⋮
> > **Settings** > **Quick response**.

If you don't want to dismiss or snooze the calendar reminders, press ‹ from the Notifications panel to keep them pending in the notifications area of the status bar.

Recording voice clips

Use Voice Recorder to capture information during lectures, interviews, or even to create your own audio log.

1. Open the Voice Recorder app.

2. Hold the microphone near the sound source.

3. Tap 🔴 to start recording a voice clip.

> Voice Recorder can run in the background while you do other things on
> HTC One max, except when you open other apps that also use audio functions.

4. Tap ■ to stop recording.

To play back the voice clip, tap ▶.

> To see your recorded voice clips, tap ‹ . Press and hold a voice clip to see options for sharing, setting it as a ringtone, and more.

Keeping track of your tasks

Use the Tasks app to organize and track to do and task lists. Create tasks on your phone or sync them with your Google and Microsoft Exchange ActiveSync accounts. You can also see your tasks in Calendar.

Creating a task

1. Open the Tasks app.

2. To select the task account where you want to create the task, tap ▼ .

3. Tap ✚, and then enter the task details.

> Tasks created under My tasks can be linked to a contact (tap 👤) or to a location (tap 📍).

4. Tap **Save**.

Managing tasks

1. Go to the list that contains the task.

2. In the list of tasks, you can:

Mark a task complete	Tap the check box next to the task. To view completed tasks, tap ⋮ > **View completed**.
Sort tasks	1. Tap ⋮ > **Sort**. 2. Select how you want to sort the tasks.
Edit a task	1. Tap the task that you want to edit, and then tap **Edit**. 2. Edit the task details, and then tap **Save**.
Delete a task	Press and hold the task that you want to delete, and then tap **Delete**.
Postpone a task	1. Press and hold a task, and then tap **Postpone**. 2. Choose how long you want to postpone the task.
Move a task to another list	You can only move the task to another list that is under the same account. 1. Press and hold the task that you want to move, and then tap **Move to**. 2. Tap the task list where you want the task to appear.

Managing task lists

1. In the Tasks app, tap ⋮ > **Manage lists**.

2. From here, you can:

Show tasks	To show all tasks under a list, tap a task list.
Create a list	Tap ✚, and then choose an account for the list. Lists can't be created for Microsoft Exchange ActiveSync accounts.
Rename a list	1. Tap ••• at the right of a list, and then tap **Rename**. 2. Enter a new name for the list, and then tap **OK**.
Delete a list	1. Tap ••• at the right of a list, and then tap **Delete**. 2. Tap **OK**.

You cannot delete a main list.

Switching to Kid Mode

Worried that your kids might wander off to inappropriate web sites or mess with your important work files while using HTC One max? Use Kid Mode™ to let your children enjoy fun and age-appropriate games and more, while helping to protect your important data from accidental deletion. To learn more about Kid Mode, visit www.zoodles.com.

1. Open the Kid Mode app.

The first time you use Kid Mode, you need to create or sign in to your Zoodles™ account.

2. On the Zoodles main screen, tap the profile that you created for your child.

3. Tap the icons to access games and apps, play recorded storybook readings, and more.

How can I allow my child to access an app in Kid Mode?

When in Kid Mode, you can choose which apps on HTC One max your child will have access to.

1. On the Zoodles main screen, tap **Parent Dashboard**.

You can also go to Parent Dashboard from **Settings** > **Security** > **Kid Mode**.

2. Confirm your action with your child lock setting (either by drawing the letter Z on the screen or by entering the child's birth year).

3. Under Basic Features, tap **Apps**. You'll see a list of apps installed on HTC One max.

4. Tap the check option beside the app that you want your child to be able to use in Zoodles.

Want to receive or block incoming calls while in Kid Mode? Under Basic Features, tap **Settings** and then select or clear the **Allow incoming calls** check option.

Closing Kid Mode

On the Zoodles main screen, tap ⊗ and then confirm your action with your child lock setting (either by drawing the letter Z on the screen or by entering the child's birth year).

Internet connections

Data connection

When you turn on HTC One max for the first time, it will be automatically set up to use your mobile operator's data connection (if the micro SIM card is inserted).

⚑ HTC One max is available in either a 3G or LTE version, depending on your region and mobile operator. You need an LTE plan to use your operator's 4G/LTE network for voice calls and data services. Check with your operator for details.

Turning the data connection on or off

Turning your data connection off saves battery life and money on data charges.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. Tap the **Mobile data** tile to turn the data connection on and off.

⚑ If you don't have the data connection turned on and you're also not connected to a Wi-Fi network, you won't receive automatic updates to your email, social network accounts, and other synced information.

Adding a new access point

You can add a new Access Point Name (APN) when roaming or if you have difficulty establishing a data connection. APNs connect HTC One max to data networks for services such as mobile web browsing.

⚑ Before you add another data connection, have the access point name and settings from your mobile operator ready (including username and password if required).

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Mobile data is off, tap the **Mobile data** tile to turn it on.

3. Tap ⋯. The Mobile network settings screen opens.

4. Tap **Access point names**.

5. On the APNs screen, tap ⋮ > **New APN**.

6. Enter the APN settings.

7. Tap ⋮ > **Save**.

8. Select the new APN on the APNs screen.

Managing your data usage

If you're on a limited data allowance, it's important to keep track of the activities and apps that usually send and receive data, such as browsing the web, syncing online accounts, and sending email or sharing status updates.

Here are some other examples:

- Streaming web videos and music

- Tuning in to Internet radio

- Playing online games

- Downloading apps, maps, and files

- Refreshing apps to update info and feeds

- Uploading and backing up your files to your online storage account

- Using HTC One max as a Wi-Fi Hotspot

- Sharing your mobile data connection by USB tethering

To help you save on data usage, connect to a Wi-Fi network whenever possible and set your online accounts and emails to sync less frequently.

Turning data roaming on or off

Connect to your mobile operator's partner networks and access data services when you're out of your mobile operator's coverage area.

> ⚠ Using data services while roaming may be costly. Check with your mobile operator for data roaming rates before you use data roaming.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Mobile data is off, tap the **Mobile data** tile to turn it on.

3. Tap ⋯. The Mobile network settings screen opens.

4. Select or clear the **Data roaming** option.

Select the **Data roaming sound** option if you'd like HTC One max to play a sound so you'll know when it's connecting to a roaming network.

Keeping track of your data usage

Monitor your data usage to help prevent going over your monthly data allowance.

> ✎ Data usage measured by HTC One max may differ from, and be less than, your actual data usage.

1. Go to Settings, and then under Wireless & networks, tap **More**.

2. Tap **Usage**.

3. On the Mobile tab, select **Limit mobile data usage** and tap **OK** to automatically disable your data connection when you reach the set limit.

4. Drag the upper LIMIT line to set your monthly data limit.

5. Select **Alert me about data usage**, and then drag the lower ALERT line to set an alert before you reach your monthly data limit.

6. Tap **Reset data usage**, and then set the day of the month when your usage cycle resets. This date is usually the start of your monthly billing cycle.

7. Drag the vertical line markers to see how much data you've used during a particular time interval.

If you're connecting HTC One max to another portable Wi-Fi hotspot, tap ⋮ > **Mobile hotspots** to restrict background data from downloading that may incur extra data fees.

Viewing the data usage of apps

1. Go to Settings, and then under Wireless & networks, tap **More**.

2. Tap **Usage**.

3. On the Mobile tab, drag the vertical line markers to see how much data you've used during a particular time interval.

4. Scroll down the screen to see a list of apps and their data usage info.

5. Tap an app to see more details.

Wi-Fi

To use Wi-Fi, you need access to a wireless access point or "hotspot".

The availability and strength of a Wi-Fi signal varies depending on objects the Wi-Fi signal has to pass through (such as buildings or a wall between rooms).

Turning Wi-Fi on and connecting to a wireless network

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. Tap the **Wi-Fi** tile to turn the Wi-Fi connection on.

3. Tap ⋯. Detected Wi-Fi networks will be listed.

> If the wireless network that you want is not listed, tap ⋮ > **Add network** to manually add it.

4. Tap the Wi-Fi network you want to connect to. If you selected a secured network, you'll be asked to enter the network key or password.

5. Tap **Connect**. You'll see the Wi-Fi icon 📶 in the status bar when connected.

The next time HTC One max connects to a previously accessed secured wireless network, you won't be asked to enter the key or other security information again.

Preventing notifications from unsecured Wi-Fi networks

You can prevent getting notified about unsecured Wi-Fi networks.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Wi-Fi connection is off, tap the **Wi-Fi** tile to turn it on.

3. Tap ⋯. Detected Wi-Fi networks will be listed.

4. Press and hold an unsecured Wi-Fi network you want to stop being notified about, and tap **Block network notification**.

5. To unblock an unsecured Wi-Fi network, press and hold the network name and tap **Unblock network notification**.

Connecting to a Wi-Fi network via WPS

If you're using a Wi-Fi router with Wi-Fi Protected Setup (WPS), you can connect HTC One max easily.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Wi-Fi connection is off, tap the **Wi-Fi** tile to turn it on.

3. Tap ⋯. Detected Wi-Fi networks will be listed.

4. Tap ⋮ > **WPS Push**, and then press the WPS button on your Wi-Fi router.

> To use the Wi-Fi Protected Setup (WPS) PIN method, tap ⋮ > **WPS Pin Entry**.

Disconnecting from the current wireless network

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Wi-Fi connection is off, tap the **Wi-Fi** tile to turn it on.

3. Tap ⋯. Detected Wi-Fi networks will be listed.

4. You can:

   - Tap the wireless network that HTC One max is connected to, and then tap **Disconnect**.
   - If you want to remove the settings for this network, press and hold the network name, and then tap **Forget network**.

Connecting to a different Wi-Fi network

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Wi-Fi connection is off, tap the **Wi-Fi** tile to turn it on.

3. Tap ⋯. Detected Wi-Fi networks will be listed.

> To manually scan for available Wi-Fi networks, tap ⋮ > **Scan**.

4. Tap a Wi-Fi network to connect to it.

Logging into a public Wi-Fi network automatically (WISPr)

You can set HTC One max to automatically log into a public Wi-Fi network that you regularly use. This saves you the trouble of going through the Wi-Fi provider's web authentication every time you connect to their Wi-Fi network. Just add your login credentials to the WISPr (Wireless Internet Service Provider roaming) settings.

> The access point of the Wi-Fi network needs to support the WISPr web portal. Consult the Wi-Fi provider for details.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Wi-Fi connection is off, tap the **Wi-Fi** tile to turn it on.

3. Tap ⋯. Detected Wi-Fi networks will be listed.

4. Tap ⋮ > **Advanced**.

5. Under WISPr settings, select the **Auto login** option.

6. Tap **WISPr account settings** > **Add a new account**.

7. Tap each item onscreen to enter the service provider name, your login name (with the full domain name), and password.

8. Tap ⋮ > **Save**

9. Turn Wi-Fi on, and then connect to the public Wi-Fi network.

> - If you have access to several public Wi-Fi networks, you can add up to five sets of login credentials to the WISPr accounts list.
>
> - In the WISPr accounts list, press and hold an account to remove or edit it.

Connecting to a virtual private network (VPN)

Add virtual private networks (VPNs) so you can connect and access resources inside a local network, such as your corporate network.

Before you can connect to your organization's local network, you may be asked to:

- § Install security certificates

- § Enter your login credentials

- § Download and install a required VPN app on HTC One max

Contact your network administrator for details. Also, HTC One max must first establish a Wi-Fi or data connection before you can start a VPN connection.

Adding a VPN connection

You must first set a lock screen PIN or password before you can use credential storage and set up the VPN.

1. Go to Settings, and then under Wireless & networks, tap **More**.

2. Tap **VPN** > ⋮ > **Add VPN profile**.

3. Enter the VPN settings and set them up according to the security details your network administrator gave you.

4. Tap **Save**.

Connecting to a VPN

1. Go to Settings, and then under Wireless & networks, tap **More**.

2. Tap **VPN**.

3. Tap the VPN that you want to connect to.

4. Enter your log in credentials, and then tap **Connect**. When you're connected, the VPN connected icon 🔑 appears in the notification area of the status bar.

You can then open the web browser to access resources such as your corporate network intranet.

Disconnecting from a VPN

1. Slide the Notifications panel open.

2. Tap the VPN notification, and then tap **Disconnect**.

Using HTC One max as a wireless router

Share your data connection with other devices by turning HTC One max into a wireless router.

> ▪ Make sure the data connection is turned on.
>
> ▪ You must have an approved data plan associated with your account from your mobile service provider to use this service. Devices connected to your Wi-Fi Hotspot use data from your subscribed data plan.

1. Go to Settings, and then under Wireless & networks, tap **More**.

2. Tap **Mobile network sharing** > **Portable Wi-Fi hotspot settings**.

3. Enter a router name or use the default router name.

4. Choose the type of security and set the password (key) for your wireless router. If you selected **None** in Security, you don't need to enter a password.

> The password is the key other people need to enter on their device so they can connect and use HTC One max as a wireless router.

5. Select the **Portable Wi-Fi hotspot** option to turn on the wireless router.

HTC One max is ready to be used as a wireless router when you see ((•)) on the status bar.

> To help minimize security risks, use the default security settings and set a strong and unique password.

Sharing your phone's Internet connection by USB tethering

No Internet connection available for your computer? No problem. Use the data connection of HTC One max to connect to the Internet.

⚐
- To make sure that the USB drivers for HTC One max are up-to-date, install the latest version of HTC Sync Manager on your computer.

- Make sure a SIM card with a data plan is inserted in HTC One max.

- You may need to have USB tethering added to your data plan, and it may incur additional cost. Contact your mobile service provider for details.

- Make sure that mobile data is turned on.

1. Go to Settings, and then under Wireless & networks, tap **More**.

2. Tap **Mobile network sharing** > **USB network setting** > **USB tethering** (or **Mobile network sharing** > **USB tethering**).

3. Connect HTC One max to your computer using the provided USB cable. The next time HTC One max connects to a computer, it will remember your settings.

Wi-Fi printing

Connect HTC One max to a supported printer via Wi-Fi and print out documents, email, photos, and more.

⚐
Both printer and HTC One max must be turned on and connected to the same local network. Connect HTC One max to the local network using Wi-Fi. To learn how to connect the printer to a local network, refer to your printer user guide.

1. While in an app (such as Mail or Calendar), open the item you want to print.

2. Tap ⋮ > **Print** (or **More** > **Print**).

3. On the Print screen, tap the printer you want to use.

4. If there's more than one page to print, set the page range that you want.

💡
Tap **Advanced** to set the page size, print layout, and page orientation, and choose if you want to print in color or black and white.

5. Tap **Print**.

You can check the printing details by opening the Notifications panel, and then tapping the item you're printing.

Printing a photo

1. While in Gallery, open the photo you want to print.

2. Tap the photo.

3. Tap ⋮ > **Print** , and then tap the printer you want to use.

4. Tap **Print**.

You can check the printing details by opening the Notifications panel, and then tapping the item you're printing.

Adding a printer

If your printer does not show up in the list, you must add it.

⚑   The printer must be in the same Wi-Fi network that you are using.

1. From the Print screen, tap **Add printer**.

2. Enter the IP address of the printer that you want to add and choose a port. If you do not know the IP address of the printer, ask for help from your network administrator.

3. Tap **Next**, and then select the manufacturer and model of the printer.

4. Tap **Save.**

The printer appears on the list and you can tap it to print your photo or document.

Wireless sharing

Connecting a Bluetooth headset

You can listen to music over a Bluetooth stereo headset, or have hands-free conversations using a compatible Bluetooth headset.

- To listen to music with your headset, the headset must support the A2DP Bluetooth profile.

- Before you connect your headset, make it discoverable so HTC One max can find it. Refer to your headset manual for details.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Bluetooth is off, tap the **Bluetooth** tile to turn it on.

3. Tap ⋯. The Bluetooth screen opens.

4. If you don't see your headset listed, tap ⋮ and then tap **Scan** to refresh the list.

5. When you see the name of your headset in the Available Devices section, tap the name. HTC One max pairs with the headset and the headset connection status is displayed in the Paired Devices section.

If automatic pairing fails, enter the passcode supplied with your headset.

When the Bluetooth headset is connected to HTC One max, the Bluetooth connected icon 🅱 is displayed in the status bar.

Reconnecting a Bluetooth headset

Normally, you can easily reconnect your headset by switching on Bluetooth on HTC One max, and then turning on the headset.

However, you might have to connect manually if your headset has been used with another Bluetooth device.

Make sure that the headset is discoverable. Refer to the headset manual for details.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Bluetooth is off, tap the **Bluetooth** tile to turn it on.

3. Tap ⋯. The Bluetooth screen opens.

4. Tap the headset's name in the Paired Devices section.

5. If prompted to enter a passcode, try `0000` or `1234`, or consult the headset documentation to find the passcode.

If you still cannot reconnect to the headset, follow the instructions in Unpairing from a Bluetooth device on page 190, and then follow the steps under Connecting a Bluetooth headset on page 189.

Unpairing from a Bluetooth device

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Bluetooth is off, tap the **Bluetooth** tile to turn it on.

3. Tap ⋯. The Bluetooth screen opens.

4. In the Paired devices section, tap ⚙ next to the device to unpair.

5. Tap **Unpair**.

Where sent information is saved

When you send information using Bluetooth, the location where it's saved depends on the type of information and the receiving device.

If you send a calendar event or contact, it is normally added directly to the corresponding application on the receiving device.

If you send another file type to a Windows computer, it is normally saved in the Bluetooth Exchange folder within your personal document folders.

- On Windows XP, the path may be: `C:\Documents and Settings\[your username]\My Documents\Bluetooth Exchange`

- On Windows Vista, the path may be: `C:\Users\[your username]\Documents`

- On Windows 7, the path may be: `C:\Users\[your username]\Documents\Bluetooth Exchange Folder`

- On Windows 8, the path may be: `C:\Users\[your username]\Documents`

If you send a file to another device, the saved location may depend on the file type. For example, if you send an image file to another mobile phone, it may be saved in a folder named "Images".

Receiving files using Bluetooth

HTC One max lets you receive various files with Bluetooth, including photos, music tracks, contact info, calendar events, and documents such as PDFs.

⚑ Refer to the device's documentation for instructions on sending information over Bluetooth.

1. With two fingers, swipe down from the status bar to open Quick Settings.

2. If Bluetooth is off, tap the **Bluetooth** tile to turn it on.

3. Tap ⋯. The Bluetooth screen opens.

4. Tap the Bluetooth name of your device near the top of the screen to make HTC One max visible to nearby Bluetooth devices.

5. On the sending device, send one or more files to HTC One max.

6. If asked, accept the pairing request on HTC One max and on the sending device. You may also be prompted to enter the same passcode or confirm the auto-generated passcode on both devices.

    You'll then get a Bluetooth authorization request.

7. Tap **Pair**.

8. When HTC One max receives a file transfer request notification, slide the Notifications panel down, tap the incoming file notification, and then tap **Accept**.

9. When a file is transferred, a notification is displayed. Slide the Notifications panel down, and then tap the relevant notification.

When you open a received file, what happens next depends on the file type:

- Media files and documents are usually opened directly in a compatible app. For example, if you open a music track, it starts playing in the Music app.

- For a vCalendar file, choose the calendar where you want to save the event, and then tap **Import**. The vCalendar is added to your Calendar events.

- For a vCard contact file, you can choose to import one, several, or all of those contacts to your contacts list.

Sharing content with NFC

With built-in NFC (near field communication) on HTC One max, you can share content to another NFC-capable mobile device in an instant. Beam webpages, photos, contact information, and more by holding HTC One max and the other device back to back.
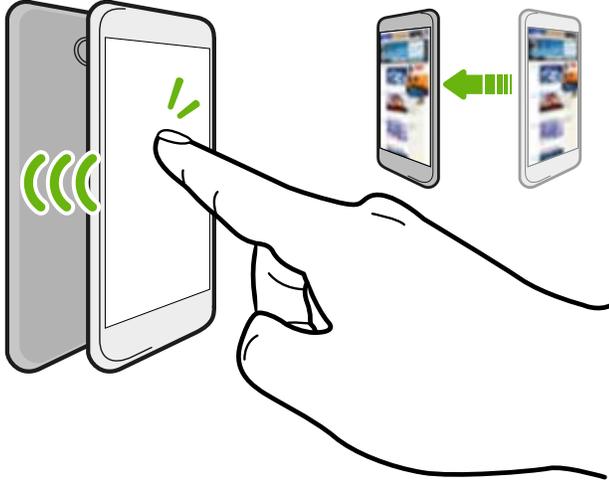
> You can also use NFC for contactless payment. Availability of NFC payment depends on when your mobile operator launches this service. Contact your mobile operator for details.

Turning NFC on or off

1. Go to Settings, and then under Wireless & networks, tap **More**.

2. Select or clear the **NFC** option.

Beaming content

> Make sure that both devices are unlocked and have NFC turned on. If the other device has an Android Beam™ option, make sure it is also turned on.

1. While viewing the content that you want to share, hold HTC One max and the other phone back to back.
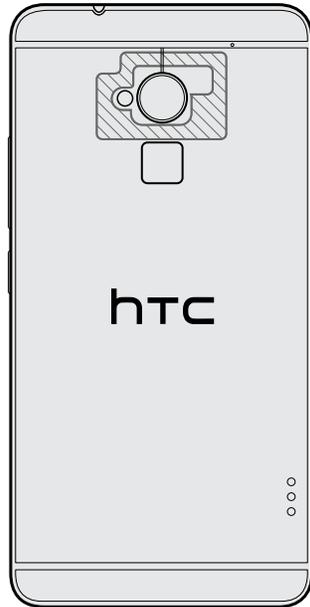
Make sure that the NFC area (shaded part) of HTC One max and the other phone's NFC area are close to one another. Experiment by slightly moving the phones until a connection is made.

2. Tap the screen.

The shared content appears on the other screen. For some items that you've shared (such as contact information), additional instructions on how to save the item will appear on the receiving device.

Settings and security

Checking your phone's HTC Sense version

You can view the HTC Sense version, as well as other information about your phone.

1. Go to Settings, and then tap **About**.

2. Tap **Software information** to view the HTC Sense version.

Turning Airplane mode on or off

When you enable Airplane (Flight) mode, all wireless radios on HTC One max are turned off, including the call function, data services, Bluetooth, and Wi-Fi.

When you disable Airplane mode, the call function is turned back on and the previous state of Bluetooth and Wi-Fi is restored.

> - You can manually turn Bluetooth and Wi-Fi back on after enabling Airplane mode.
>
> - If USB tethering is turned on, enabling Airplane mode turns it off. You need to manually turn USB tethering on after you disable Airplane mode.

Do any of the following to turn Airplane mode on or off:

- Press and hold POWER, and then tap **Airplane mode**.
- With two fingers, swipe down from the status bar to open Quick settings. Tap the **Airplane mode** tile to turn airplane mode on or off.

When enabled, the Airplane mode icon ✈ is displayed in the status bar.

Turning Do not disturb mode on and off

Use Do not disturb mode to reject calls, and silence audible alerts and notifications, but still want to have a data connection available.

1. Go to Settings, and then tap **Sound**.

2. Tap the Do not disturb **On/Off** switch to turn it on and off.

3. Tap **Do not disturb** to set an auto turn off time or to allow the Clock app alarm and timer sounds to play when Do not disturb is on.

The Do not disturb icon ✋ will appear in the notifications area of the status bar. Even when Do not disturb mode is on, you'll still see notification icons in the status bar to alert you of missed calls, new messages, calendar events, alarms, and other notifications.

Allowing incoming calls to bypass Do not disturb mode

Add important contacts to an exceptions list so that you can still receive their calls even when Do not disturb mode is on.

1. Go to Settings, and then tap **Sound**.

2. Tap **Do not disturb**.

3. Tap **Do not disturb exceptions** and then tap ✚.

4. Choose whether to select contacts or groups to add to the exceptions list, or to manually add a phone number that's not available in your contact info.

> To remove contacts or numbers from the exceptions list, tap ⋮ > **Remove contact**.

5. Select the checkbox to allow incoming calls from contacts on the exceptions list.

Turning automatic screen rotation off

> Automatic rotation is not supported in all applications.

1. Go to Settings, and then tap **Display, gestures & buttons (or Display & buttons)**.

2. Clear the **Auto rotate screen** option.

Screen not rotating?

Recalibrate the screen if you feel that the screen orientation does not respond properly to the way you hold HTC One max.

1. Go to Settings, and then tap **Display, gestures & buttons (or Display & buttons)**.

2. Tap **G-Sensor calibration**.

3. Place HTC One max on a flat and level surface, and then tap **Calibrate**.

4. After the recalibration process, tap **OK**.

Adjusting the time before the screen turns off

After a period of inactivity, the screen turns off to conserve battery power. You can set the idle time before the screen turns off.

1. Go to Settings, and then tap **Display, gestures & buttons (or Display & buttons)**.

2. Tap **Screen timeout**, and then tap the time before the screen turns off.

Adjusting the screen brightness

1. Go to Settings, and then tap **Display, gestures & buttons (or Display & buttons)**.

2. Tap **Brightness**.

3. With the **Automatic brightness** option selected, drag the slider to set the maximum brightness level. This sets a limit on how bright the screen will be when **Automatic brightness** is selected.

4. To set the brightness manually, clear the **Automatic brightness** option, and then drag the brightness slider to the left to decrease or to the right to increase the screen brightness.

Touch sounds and vibration

Some people like the sound or vibration feedback they get when touching the screen, and some don't. You can turn on or off various types of touch sounds and vibration on HTC One max.

- Touch tones when tapping the phone dial pad

- Touch sounds when tapping onscreen items

- Screen lock sounds

- Pull-to-refresh sounds

- Vibration when pressing hardware buttons

- Touch sound and vibration when tapping the HTC Sense keyboard

Turning touch sounds and vibration on and off

1. Go to Settings, and then tap **Sound**.

2. Under System, select the option you want to turn on or off.

Turning off keyboard sounds and vibration

1. Go to Settings, and then tap **Language & keyboard**.

2. Tap **HTC Sense Input**

3. Tap **Sound feedback** and then select **None** to turn off keyboard sounds.

4. Clear the **Vibration feedback** option to turn off keyboard vibration.

Changing the display language

Changing the language adjusts the keyboard layout, date and time formatting, and more.

1. Go to Settings, and then tap **Language & keyboard**.

2. Tap **System language**, and then choose the language you want to use.

Accessibility settings

Use these settings when you've downloaded and installed an accessibility tool, such as a screen reader that provides voice feedback. You can turn accessibility functions or services on or off.

1. Go to Settings, and then tap **Accessibility**.

2. Choose the settings you want.

Magnifying your phone's screen

If you're visually impaired or would just like to get a closer view of what's on the screen, use Magnification gestures to enlarge portions of your phone's screen.

Turning Magnification gestures on or off

1. Go to Settings, and then tap **Accessibility**.

2. Tap **Magnification gestures**, and then tap the **On/Off** switch to turn it on or off.

Using Magnification gestures

Make sure that **Magnification gestures** is turned on in Settings to use this feature.

Triple-tap on any area of the screen that you want to magnify. You can:

- Slide two fingers apart or together to adjust the magnification.
- Drag two fingers to pan across the screen.

To exit magnification mode, open another app or triple-tap the screen again.

Working with certificates

Use client and Certificate Authority (CA) digital certificates to enable HTC One max to access VPN or secured Wi-FI networks, and also to provide authentication to online secure servers. You can get a certificate from your system administrator or download it from sites that require authentication.

> Some apps such as your browser or email client let you install certificates directly in the app. See the app's help for details.

Installing a digital certificate

> You must set a lock screen PIN or password before installing a digital certificate.

1. Save the certificate file in the root folder on HTC One max.

2. Go to Settings, and then tap **Security**.

3. Tap **Install from storage**.

4. If you have more than one certificate in the root folder, select the certificate you want to install.

5. Enter a name for the certificate and tap **OK**.

Assigning a PIN to help protect your SIM card

You can help to protect your SIM card by assigning a PIN (personal identification number) that you enter before accessing your SIM.

> Make sure you have the default SIM PIN provided by your mobile operator before continuing.

1. Go to Settings, and then tap **Security**.

2. Tap **Set up SIM card lock**, then select **Lock SIM card**.

3. Enter the default SIM card PIN, and then tap **OK**.

4. To change the SIM card PIN, tap **Change SIM PIN**.

Restoring a SIM card that has been locked out

If you enter the wrong PIN more times than the maximum number of attempts allowed, your SIM card will become "PUK-locked."

You need a PUK code to restore access to HTC One max. Contact your mobile operator for this code.

1. On the Phone dialer screen, enter the PUK code, and then tap **Next**.

2. Enter the new PIN you want to use, and then tap **Next**.

3. Enter the new PIN again, and then tap **OK**.

Showing or hiding notifications on the lock screen

Choose the types of notifications to show or hide on the lock screen.

1. Go to Settings, and then tap **Security**.

2. Under Lock screen, tap **Notification settings**.

3. Choose whether to show or hide notifications such as missed calls, text messages, upcoming calendar events, and more.

Setting a screen lock to help protect HTC One max

Help protect your personal information and help prevent others from using HTC One max without your permission.

Choose to set a screen lock pattern, numeric PIN, or other means of securing your phone. You'll be asked to unlock the screen every time HTC One max is turned on or when it's idle for a certain period of time.

1. Go to Settings, and then tap **Security**.

2. Tap **Screen lock**.

3. Select a screen lock option and set up the screen lock.

4. Tap **Lock phone after**, then specify the idle time before the screen is locked.

You can also clear **Make pattern visible** or **Make passwords visible** if you don't want your screen lock to display as you enter it onscreen.

Forgot your screen lock pattern?

If you've forgotten your screen lock pattern, you have up to five attempts to try and unlock HTC One max.

If this fails, you can unlock HTC One max by entering your Google Account user name and password.

1. On the unlock screen, enter your lock pattern.

2. After the fifth attempt, when you're asked to wait for 30 seconds, tap **OK**.

3. If the display goes off, press the POWER button to turn the display back on, and then unlock the screen.

4. Tap the **Forgot pattern?** button when it appears.

5. Enter your Google Account name and password, and then tap **Sign in**. You'll then be asked to create a new screen lock pattern. If you no longer want to do so, tap **None** or press < .

Setting up a face unlock on your phone

Set up face unlock if you want to unlock HTC One max using the front camera.

1. Go to Settings, and then tap **Security**.

2. Tap **Screen lock** > **Face Unlock**.

3. Tap **Set it up** and follow the onscreen instructions.

4. Choose a backup unlock method to use in case the phone doesn't recognize you.

5. Tap **Lock phone after**, and then specify the idle time before the screen is locked.

To help make face unlock more reliable and more secure, you can:

- Tap **Improve face matching** to train HTC One max to recognize your face in different situations, such as when you're wearing glasses or sporting a beard.

- Select the **Liveness check** option and you will be asked to blink to unlock the screen.

Bypassing the lock screen

If you've set a screen lock for HTC One max, you can just skip the lock screen and go straight to the security screen for unlocking HTC One max.

1. Go to Settings, and then tap **Security**.

2. Select the **Bypass lock screen on wake** option.

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