



# HUAWEI MediaPad

User Guide

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# 1 Getting Started

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## 1.1 Welcome

Thank you for choosing MediaPad as your daily life assistant and partner.

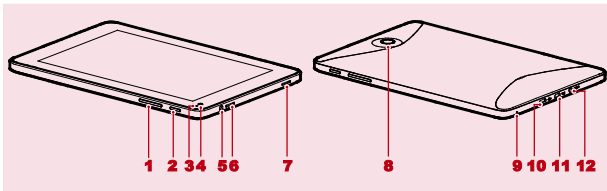
Your MediaPad is a smart tablet that delivers high quality images, audio and video, and convenient network and information services.



The figures in this guide are provided for your reference only. The appearance and display features may vary slightly depending on the actual product version.

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## 1.2 MediaPad at a Glance



- |   |                |    |                |
|---|----------------|----|----------------|
| 1 | Volume key     | 7  | Speaker        |
| 2 | Power button   | 8  | Main camera    |
| 3 | Light sensor   | 9  | Microphone     |
| 4 | Front camera   | 10 | Micro-USB port |
| 5 | Headphone jack | 11 | HDMI port      |
| 6 | Speaker        | 12 | Charger port   |



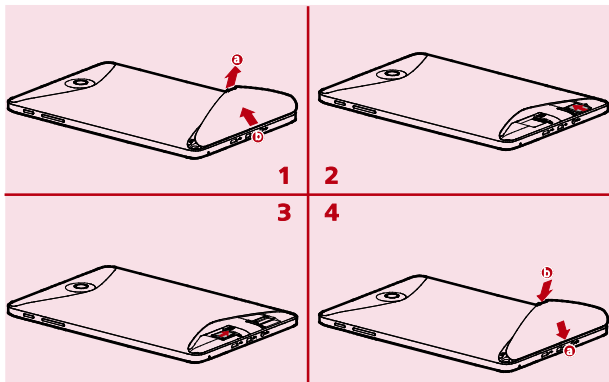


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You can use the USB adapter provided with your MediaPad to connect a keyboard, mouse or USB flash drive to your MediaPad.

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### 1.3 Installing the SIM and microSD Cards



1. Remove the back cover.
2. Install the SIM card.
3. Install the microSD card.

4. Replace the back cover.



---


Do not remove the cover for the main camera.

---



When installing the SIM card, insert the card gently until it clicks firmly into place.

When removing the SIM card, push the card further into its slot and then release it to make it pop out. Then remove the SIM card from the slot.

To remove the microSD card, touch  > **Settings** > **Storage** > **Unmount SD card**. Push the card further into its slot and then release it to make it pop out. Then the microSD card can be removed from the slot.

---

## 1.4 Switching Your MediaPad On or Off

Press and hold the Power button until your MediaPad vibrates to switch on your MediaPad. The first time you switch on the tablet, complete the setup by following the on-screen instructions.

To switch off your MediaPad, press and hold the Power button until the screen displays a dialog box, and then touch **OK** in the dialog box.



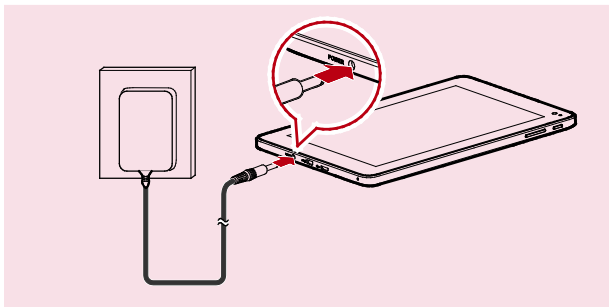
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When the MediaPad is switched on or malfunctions, press and hold the Power button for 10 seconds. After release, press and hold the Power button again until your MediaPad vibrates, indicating that it is restarting.

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## 1.5 Charging the Battery

To charge the MediaPad's battery, connect the charger to the charger port and plug the charger into a power outlet, as shown in the following figure.



## 1.6 Important Information About the Battery

- ✓ When charging the battery for the first time, charge it for at least 6 hours to ensure that your MediaPad displays the battery information correctly.
- ✓ If the battery has not been used for a long time or the battery power is exhausted, you may not be able to power on your tablet immediately after you begin charging the battery. This is normal. Allow the battery to charge for a few minutes with the tablet powered off before attempting to power it on.
- ✓ Using data services increases the power consumption of the tablet and will therefore reduce the length of time that the tablet can be used between battery charges.
- ✓ The time required to fully charge the battery depends on the ambient temperature and the age of the battery.


- ✓ When the battery power is low, your MediaPad will alert you and display a message. When the battery power is almost exhausted, your MediaPad will power off automatically.






## 1.7 Power-Saving Tips

- ✓ When your MediaPad is not in use, turn off the screen backlight.
- ✓ Reduce the time it takes for the screen backlight to turn off when your tablet is idle.
- ✓ Lower the screen brightness.
- ✓ Decrease the volume.
- ✓ Turn off Bluetooth when you are not using it.
- ✓ Turn off Wi-Fi when you are not using it.
- ✓ Turn off your tablet's GPS receiver when you are not using it.
- ✓ Turn off the data service when you are not using it.

## 1.8 Touchscreen Actions

On the touchscreen, you can use your finger to operate the applications and screen elements conveniently. Your MediaPad supports the following actions.






<b>Action</b>	<b>Description</b>
Touch 	Tap applications or other elements with your finger to open or select them. For example, touch the on-screen keyboard to enter letters, numbers and symbols.



<b>Action</b>	<b>Description</b>
Touch and hold 	Touch an item with your finger and do not release it until the tablet responds. For example, touch and hold an item to open its shortcut menu.
Drag 	Touch and hold an item and move it to a desired position. For example, drag a shortcut icon to the trash can to delete the icon.
Flick 	Move your finger quickly either vertically or horizontally across the screen. For example, flick up and down to scroll through a list, or flick left or right to switch between pictures.
Double-touch 	Quickly touch the screen twice. For example, double-touch a webpage to zoom in on the webpage.
Pinch 	Pinch your fingers together and move them apart. For example, when viewing pictures, pinch your fingers together to zoom out and move your fingers apart to zoom in.

## 1.9 Home Screen

### 1.9.1 Home Screen at a Glance



No.	Description
1	Touch  to open the text search box. Enter text in the box to search for matching content.
2	Touch  to open the voice search box. Speak to search as prompted.
3	Touch  to see recently used applications and running applications.
4	Touch  to return to the Home screen.
5	Touch  to return to the previous screen.

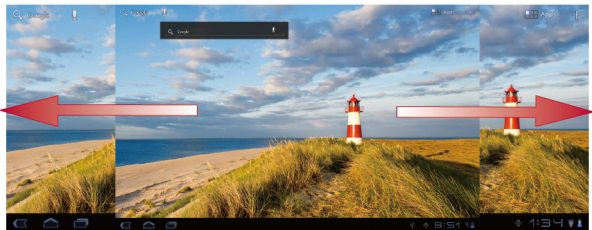
No.	Description
6	Displays the time, Wi-Fi status and signals, battery power, and more. To open the notification panel, touch the digital clock.
7	Displays widgets and application shortcuts.
8	Touch  to access the Apps screen.
9	Touch  to open the customization screen.



Depending on the presets of the product you have purchased, your Home screen might look a little different. The preceding figure is provided for your reference only.

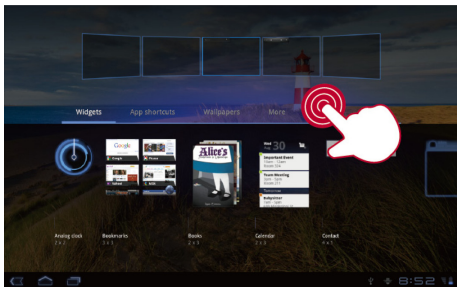
### 1.9.2 Home Screen Extensions

Flick left or right across the Home screen to switch between Home screen extensions.



You can also touch and hold a blank area of the Home screen or its extensions to display screen thumbnails. Then touch the thumbnail of the screen you want to view.



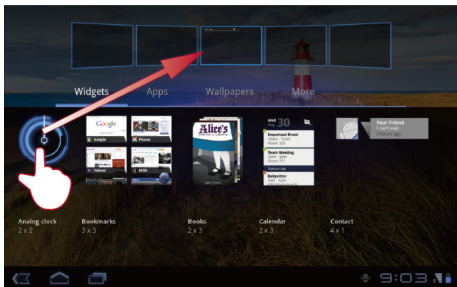


### 1.9.3 Customizing the Home Screen

If there is enough room, you can add items such as shortcuts and widgets to the Home screen. You can also change the wallpaper to suit your preference.

#### Adding an Item

1. Flick to the Home screen or extension where you want to add an item.
2. Touch **+** in the upper right corner of the screen.
3. Touch an item type option from those displayed, for example **Widgets** or **App shortcuts**.
4. Touch the item to be added to the Home screen. The icon for the selected item will be automatically added to the Home screen.



## Moving an Item

Touch and hold an icon on the Home screen, drag the icon to the desired position, and then release it.



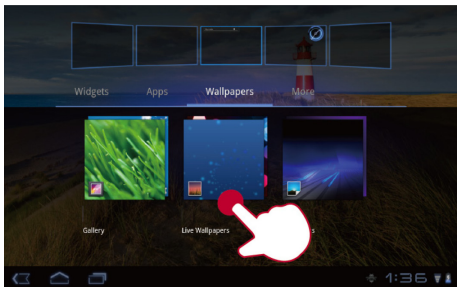
### Removing an Item

1. Touch and hold an icon to be removed until the trash can appears on the screen.
2. Without lifting your finger, drag the icon to the trash can.
3. When both the icon and the trash can are focused, release the icon by lifting your finger.



## Changing the Wallpaper

1. On the Home screen, touch **+** in the upper right corner of the screen.
2. Touch **Wallpapers** to select a picture and set it as the wallpaper.




## 1.10 Locking and Unlocking the Screen

### 1.10.1 Locking the Screen

- ✓ When your MediaPad is turned on, press the Power button to lock the screen.
- ✓ If your MediaPad is idle for a preset period of time, the screen will lock automatically.

### 1.10.2 Setting the Screen Timeout Period

To set the idle time after which the MediaPad automatically turns off and locks the screen, touch  > **Settings** > **Screen** > **Timeout**.

### 1.10.3 Unlocking the Screen

1. Press the Power button to wake up the screen.
2. Drag the unlock icon to any point of the circle that is around the icon.




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If you have set up a screen unlock pattern, draw the pattern to unlock the screen.

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
#### 1.10.4 Setting the Screen Unlock Pattern

1. Touch  > **Settings**.
2. Touch **Location & security** > **Configure lock screen** > **Pattern**.
3. Set the screen unlock pattern as prompted.








#### 1.11 Navigation Icons

The following icons are commonly used on the Home screen or other application screens. Touch the icons to perform the following operations.

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
Touch...	To...
	Return to the previous screen.

---


Touch...	To...
	Return to the Home screen.
	Open the list of recently used applications and running applications.
	View all applications installed on the tablet.
	Open the customization screen.
	Open an options menu. (When starting an application, you can see this icon in the upper right corner of the screen.)
	Close the keyboard. (When the keyboard is displayed, you can see this icon in the lower left corner of the screen.)
	Open a drop-down menu. (This icon appears in the lower right corner of some text boxes.)

## 1.12 Opening the Settings List

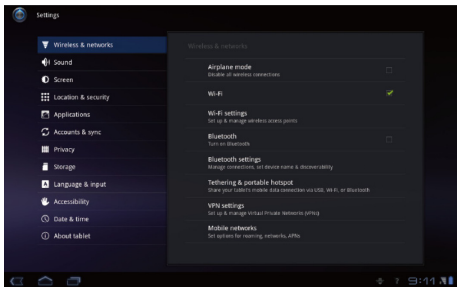
In the settings list, you can view and change the settings for the MediaPad's Wi-Fi, sounds, date and time, and more.

- ✓ On the Home screen, touch the digital clock in the lower right corner. In the displayed menu, touch  , then **Settings**.



- ✓ On the Home screen, touch  , then **Settings** to directly go to the settings screen.





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Date and time settings: Touch  > **Settings** > **Date & time**.

Screen settings: Touch  > **Settings** > **Screen**.

Language settings: Touch  > **Settings** > **Language & input** > **Select language**.

---

## 1.13 Connecting Your Tablet to a PC

You can connect your MediaPad to a PC to share resources between the devices. To set up a USB connection between your MediaPad and PC:

1. Connect your MediaPad to a PC using the USB cable that comes with the MediaPad.

2. The first time you connect the tablet to your PC, an installation wizard will run automatically. Follow the wizard to install the driver. After installation, reconnect the MediaPad to the PC.



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If the installation wizard does not run automatically when you connect your MediaPad to the PC, your MediaPad will appear as an additional drive on your PC. Double-click the corresponding drive to launch the installation wizard.

---

3. Select the MediaPad's file transfer mode:
  - Use Windows Explorer to browse files on MediaPad.
  - Use Windows Media Player (in Version 11 or later) to transfer media files between your PC and MediaPad.

## 1.14 Connecting Your Tablet to a TV

You can connect your MediaPad to a TV to output audio and video from the tablet to the TV. Playing pictures, videos, and music on your MediaPad via a TV delivers a better experience.

A High-Definition Multimedia Interface (HDMI) cable must be used to connect your MediaPad to a TV. As the HDMI cable is an optional accessory, it may not be included in the packing box. When purchasing an HDMI cable, check its connector types to ensure compatibility.

- ✓ Type of the connector connecting to your MediaPad's HDMI port: Type D
- ✓ Type of the connector connecting to your TV's HDMI port: depends on the type of the TV's HDMI port. Typically, it is a Type A connector.

To connect your MediaPad to a TV:



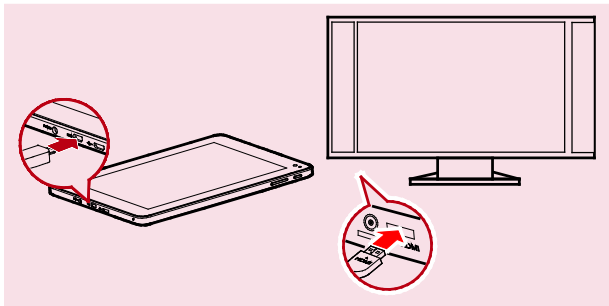
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Before using the HDMI function, turn HDMI on. To turn HDMI on, touch  >

**Settings > Screen**, and select HDMI.

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1. Connect the HDMI cable to the HDMI ports of your MediaPad and TV.




2. Select the program source of the TV, and then use the TV to play the signals received through the HDMI port.


## 2 Text Input

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Touch a text field to open the keyboard. Then touch letters and symbols on the keyboard to enter text.

To close the keyboard, touch  in the lower left corner of the screen.

### 2.1 Selecting a Text Input Method

1. Touch  > **Settings**.
2. Touch **Language & input** > **Current input method** to select a text input method.

## 2.2 Andriod Keyboard



No.	Description
1	Switch between uppercase and lowercase letters.
2	Switch to the number/symbol input mode.
3	Move to next item.
4	Enter a space.
5	Start a new line.
6	<ul style="list-style-type: none"><li>✓ Touch to delete the character to the left of the cursor.</li><li>✓ Touch and hold to delete all characters to the left of the cursor.</li></ul>

## 2.3 Huawei Keyboard



Huawei keyboard provides an optional text input method which may not be installed on your MediaPad. Download Huawei keyboard if you want to use it.



No.	Description
1	Switch between uppercase and lowercase letters.
2	Close the keyboard.
3	Select an input language.
4	Switch to the number/symbol input mode.
5	Enter a space.
6	Start a new line.
7	<ul style="list-style-type: none"><li>✓ Touch to delete the character to the left of the cursor.</li><li>✓ Touch and hold to delete all characters to the left of the cursor.</li></ul>

## 2.4 Swype Keyboard




Swype keyboard provides an optional text input method which may not be installed on your MediaPad. Download Swype keyboard if you want to use it.



No.	Description
1	Select an input language.
2	Switch between uppercase and lowercase letters.
3	View the Swype Help.
4	Open the symbol keyboard.
5	Open the number keyboard.
6	Enter a space.
7	Turn on voice input.
8	Switch to the small keyboard.
9	Start a new line.

No.	Description
10	<ul style="list-style-type: none"><li>✓ Touch to delete the character to the left of the cursor.</li><li>✓ Touch and hold to delete all characters to the left of the cursor.</li></ul>

## 2.5 Editing Text

1. Touch the text field where you want to edit text.  will appear at the cursor.
2. Move the cursor to the position where you want to edit text.
3. Drag the cursor to select the text you want to edit.
4. Touch **Copy**, **Cut** or **Select all** to edit the text, or touch the Delete key on the keyboard to delete the selected text.



## 3 Wireless Networks

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Your MediaPad allows you to connect to various wireless networks and devices via Wi-Fi or Bluetooth.



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Using a wireless device or accessory while driving may cause distraction and may be illegal. Always obey local laws and drive safely.

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### 3.1 Wi-Fi

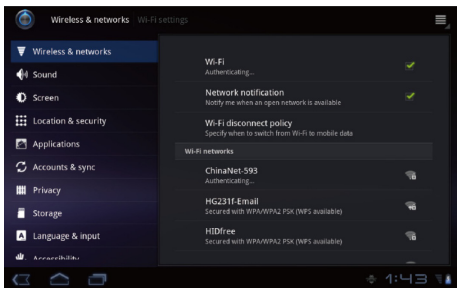
Wi-Fi is a wireless networking technology that allows users to access the Internet through wireless access points. Wi-Fi connectivity depends on wireless access points and your surroundings. To use Wi-Fi on your MediaPad, you must access a wireless access point or "hotspot".

#### 3.1.1 Turning Wi-Fi On or Off

Touch  > **Settings** > **Wireless & networks** > **Wi-Fi** to turn Wi-Fi on or off.


#### 3.1.2 Configuring Wi-Fi Settings

1. Touch  > **Settings**.
2. Touch **Wireless & networks** > **Wi-Fi settings**.



On the **Wi-Fi settings** screen, you can turn Wi-Fi on or off, turn open network notification on or off, connect to a Wi-Fi network, or add a Wi-Fi network.

### 3.1.3 Connecting to a Wi-Fi Network

1. Turn **Wi-Fi** on, and touch **Wi-Fi settings**.
2. Touch  > **Scan**. All available Wi-Fi networks nearby will be displayed in the **Wi-Fi networks** list.
3. Select a Wi-Fi network from the list to connect to.
  - If you select an open (unsecured) network, you can connect to it directly.
  - If you select a secured network, you must enter the access password before you can connect to it.



---

If a Wi-Fi network you connected to previously is in range and if your MediaPad's

Wi-Fi is turned on, you will automatically re-connect to the network.

After connecting to a Wi-Fi network, touch it in the **Wi-Fi networks** list to view detailed information about its speed, security, address, and other settings.

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## 3.2 Bluetooth

Your MediaPad supports wireless connections between devices using Bluetooth.

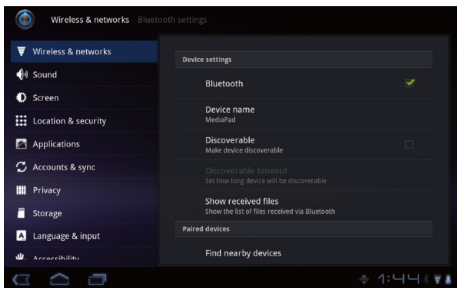
When using Bluetooth, keep the MediaPad within 10 meters of the other Bluetooth devices to which you want to connect. Bluetooth connectivity is affected by the surroundings. Obstacles like walls or other electronic equipment may interfere with your Bluetooth connection.

### 3.2.1 Turning Bluetooth On or Off

Touch  > **Settings** > **Wireless & networks** > **Bluetooth** to turn Bluetooth on or off.

### 3.2.2 Accessing Bluetooth settings

1. Touch  > **Settings**.
2. Touch **Wireless & networks** > **Bluetooth settings**.



On the **Bluetooth settings** screen, you can turn Bluetooth on or off, rename the MediaPad, connect the MediaPad to other Bluetooth devices, and scan for and view other Bluetooth devices within range.

### 3.2.3 Connecting to Another Bluetooth Device



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When pairing the MediaPad with another Bluetooth device, ensure that Bluetooth is turned on and the device is discoverable.

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1. Turn on **Bluetooth** on your MediaPad.
2. On the **Bluetooth settings** screen, select **Discoverable** to ensure that the MediaPad can be discovered by other Bluetooth devices.
3. Touch **Find nearby devices** > **Scan for devices**.
4. Touch the Bluetooth device to be connected to.

### 3.2.4 Disconnecting from or Unpairing with Another Bluetooth Device

To disconnect the MediaPad from another Bluetooth device, touch  on the right of the device, and select **Unpair**.

## 3.3 Mobile Networks

Your MediaPad with a SIM card can be configured to use mobile networks for Internet access.




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If your tablet does not connect to a network after you insert a SIM card and switch it on, contact your service provider to obtain access point details.


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### 3.3.1 Accessing Mobile Network Settings

1. Touch  > **Settings**.
2. Touch **Wireless & networks** > **Mobile networks**.

### 3.3.2 Turning Data Roaming On or Off

When **Data roaming** is on, your MediaPad can transmit and receive data over other operators' mobile networks when your own operator's network does not provide coverage. To turn **Data roaming** on or off:


1. Touch  > **Settings**.
2. Touch **Wireless & networks** > **Mobile networks**.
3. Touch **Data roaming**.

### 3.4 Sharing Your MediaPad's Data Connection


You can share your tablet's data connection with a PC using the **USB tethering** or **Portable Wi-Fi hotspot** function.

### 3.4.1 Sharing a Data Connection via USB

**USB tethering** only works with PCs running Windows XP, Windows Vista, or Windows 7.

1. Connect your MediaPad to a PC using the USB cable that comes with the MediaPad.
2. Touch  > **Settings**.
3. Touch **Wireless & networks** > **Tethering & portable hotspot**.
4. Select **USB tethering** to share your data connection.

### 3.4.2 Sharing a Data Connection as a Portable Wi-Fi Hotspot

1. Touch  > **Settings**.
2. Touch **Wireless & networks** > **Tethering & portable hotspot**.
3. Select **Portable Wi-Fi hotspot** to share your data connection.



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
If you select **Portable Wi-Fi hotspot** to share a data connection, you can touch **Configure Wi-Fi hotspot** to configure portable Wi-Fi hotspots.

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## 3.5 Turning Airplane Mode On or Off


Using a mobile device or accessory with wireless radios while on board an aircraft may interfere with the aircraft's electronic systems and is illegal in many countries. Always obey applicable laws and turn airplane mode on. When airplane mode is on, your MediaPad will disable mobile network services, and turn off Bluetooth and Wi-Fi.

To turn airplane mode on or off:


1. On the Home screen, touch the digital clock in the lower right corner. Then touch  on the displayed menu.
2. Touch **ON** or **OFF** next to **Airplane mode**.

# 4 Browser


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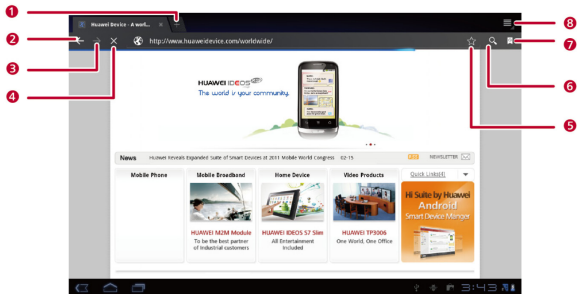
Touch  > **Browser**.

To access more **Browser** settings, touch  in the upper right corner of the **Browser** screen.

Your **Browser** also supports multi-webpage browsing. To open more webpages, touch  on the **Browser** screen.


## 4.1 Browsing a Webpage

1. Open **Browser**.
2. Enter a web address or touch  and speak a web address.
3. After opening the website, flick up or down to browse the webpage.




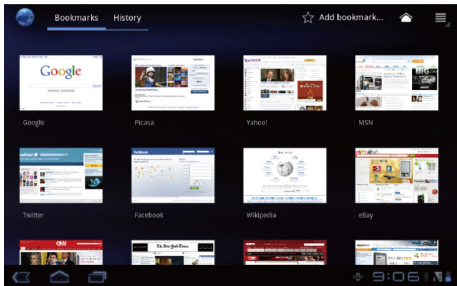
Touch...	To...
1	Open a new webpage.
2	Go back.
3	Go forward.
4	Stop loading a webpage.
5	Bookmark the current webpage.
6	Display the search box.
7	Access the bookmark screen.
8	View more menu options.

## 4.2 Bookmarks

When browsing a webpage, touch  to add the web address as a bookmark.



You can also touch  to open the bookmark screen. Then touch and hold a bookmark to view more options.




## 4.3 Downloading Files

You can download files, images, and even applications from webpages. The downloaded files will be stored on your MediaPad or microSD card.

For example, to download an image, touch and hold the image on a webpage, and then touch **Save image** in the displayed menu; to download a file, touch and hold the link to a file on a webpage, and then touch **Save link** in the displayed menu.



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To protect your MediaPad and personal data, set your tablet to download applications only from trusted sources: Touch  > **Settings** > **Applications**, and then clear the **Unknown sources** check box.

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# 5 Email


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## 5.1 Opening an Email

To open an email, touch  > **Email**.

## 5.2 Adding and Deleting Email Accounts

### 5.2.1 Setting Up an Email Account

1. Touch  > **Email**.
2. Enter account information, and touch **Next**. You can also touch **Manual setup** to manually configure server settings.





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If you touch **Manual setup** to manually set up your email account, contact your email service provider for specific settings.

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3. Set up your account as prompted.


### 5.2.2 Deleting an Email Account

1. Touch  > **Email**.
2. Touch  > **Account settings**.
3. Select the account to be deleted, and touch **Remove account**.


## 5.3 Sending and Receiving Emails

### 5.3.1 Editing and Sending an Email

1. Touch **Email**, then the email account you want to use.




2. Touch  in the upper right corner of the screen.
3. Enter the recipient's email address, the email subject, and the email content.
4. Touch **Send** in the upper right corner of the screen.

### 5.3.2 Reading an Email

1. Touch **Email**, and select the email account you want to use.
2. Touch  in the upper right corner of the screen to refresh the inbox, and then select the email you want to read.

### 5.3.3 Other Operations

When reading an email, you can touch the icons listed in the following table to reply to or forward the email.


Touch...	To...
	Reply to the email sender.
	Reply to the email sender and other recipients.
	Forward the email.

## 6 Contacts

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**Contacts** enables you to save and manage contact information such as the phone numbers and email addresses of your contacts. After you save contact information on your tablet, you have easy access to the people with whom you want to communicate.

### 6.1 Accessing Contacts

Touch  > **Contacts**.

### 6.2 Creating a Contact

1. Touch **Contacts**.
2. Touch **Create a new contact**. If you already have some contacts saved in **Contacts**, touch **New**.
3. Enter contact information.
4. Touch **Done**.




---

If you are accessing **Contacts** for the first time, you can touch **Sign in to an account** to log in to your email account and synchronize contact information from your email account.

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### 6.3 Importing Contacts

1. Open **Contacts**.
2. Touch  in the upper right corner of the screen.
3. Touch **Import/Export**.
4. Select the SIM or microSD card from which you want to import contacts.




---


The first time you open **Contacts**, you can touch **Import contacts from a file** or **Import from SIM card** to import contacts from the microSD or SIM card.

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## 6.4 Editing Detailed Contact Information

1. Touch **Contacts**.
2. Touch the contact for whom detailed contact information is to be edited, and touch  in the upper right corner of the screen.
3. Edit contact information, and touch **Done**.

## 6.5 Deleting a Contact

1. Touch **Contacts**.
2. Touch the contact to be deleted, and touch  in the upper right corner of the screen.
3. Touch **Delete contact**.

## 6.6 Combining Contacts




1. Select a contact, and touch .
2. Touch  > **Join**.
3. Touch the contact to be combined, and touch **Done**.

# 7 Multimedia

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## 7.1 Sound Recorder

On the Apps screen, touch **Sound Recorder** to open the **Sound Recorder** screen. To use the recorder:

- ✓ Touch  to start to record.
- ✓ Touch  to play the recording.
- ✓ Touch  to stop recording or pause.

## 7.2 Camera and Camcorder

On the Apps screen, touch **Camera** or **Camcorder** to launch the camera or the camcorder, and take pictures or record videos.

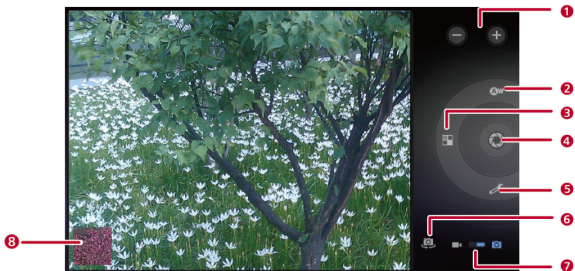


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Be sure to clean the protective lens cover with a microfiber cloth before you shoot pictures and videos. The lens cover with smudges from fingers can cause blurry pictures with a “halo” effect.

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## 7.2.1 Camera Screen



Touch...	To...
1	Zoom in and out.
2	Set the white balance.
3	Set the color effect.
4	Take a picture.
5	Configure the camera settings.
6	Switch between the front and rear cameras.
7	Switch between the camera (drag to the right) and camcorder (drag to the left) modes.
8	Review photos.

## 7.2.2 Camcorder Screen



Touch...	To...
1	Zoom in and out.
2	Set the white balance.
3	Set the color effect.
4	Record a video.
5	Set the video quality.
6	Set the time lapse interval.
7	Switch between the front and rear cameras.
8	Switch between the camera (drag to the right) and camcorder (drag to the left) modes.
9	Review videos.

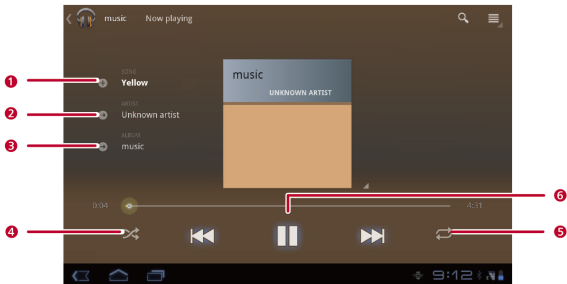


## 7.3 Music

On the Apps screen, touch **Music** to open your music library. In the music library, your music will be sorted by **Artists**, **Albums**, **Songs**, **Playlists** and **Genres**.



Touch...	To...
1	Open the drop-down menu to select a sorting mode.
2	Display the currently playing song.
3	Display the music search box.
4	View more menu options.



Touch...	To...
1	Add the track currently playing to a playlist.
2	View all artists.
3	View all songs in the album.
4	Turn Shuffle on or off.
5	Turn Repeat on or off.
6	Use playback controls.

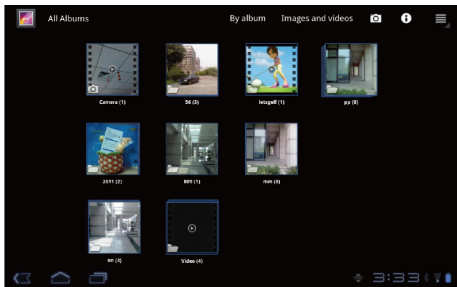
## 7.4 Gallery

**Gallery** displays pictures and videos stored on your MediaPad and microSD card, and sorts them into folders. Use **Gallery** to manage your pictures and videos.

## 7.4.1 Opening Gallery

Touch  > **Gallery**.

On the Gallery screen, touch **By album** for more sorting modes.



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If a large number of pictures are stored on your MediaPad or microSD card, the MediaPad may take several minutes to detect and organize the pictures the first time you open **Gallery**.

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## 7.4.2 Viewing Pictures

1. On the **Gallery** screen, touch a folder to view the pictures in that folder.
2. Touch a picture to view it in full-screen mode. Flick left or right across the screen to view the previous or next picture.

You can pinch to zoom in or out on a picture or rotate the tablet sideways to switch the screen orientation for viewing pictures.

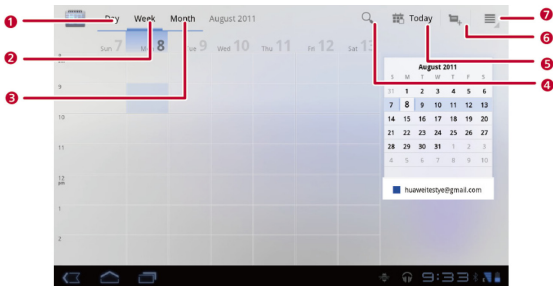


Touch...	To...
1	View more menu options.
2	Delete the currently displayed picture.
3	Share the picture via Bluetooth, email and so on.
4	Play a slideshow.

# 8 Applications

## 8.1 Calendar



Use **Calendar** to create and manage events, such as meetings and appointments. To open **Calendar**, touch **Calendar** on the Apps screen.

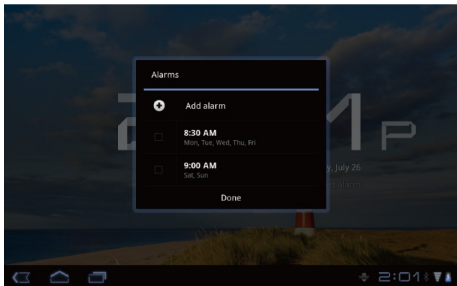


Touch...	To...
1	Display your calendar in day view.
2	Display your calendar in week view.
3	Display your calendar in month view.
4	Display the search box.
5	Display today's calendar view.

Touch...	To...
6	Create a new event.
7	View more calendar settings.

## 8.2 Alarms


1. Touch  > **Clock** to display the Clock screen.
2. Touch  to display the Alarm screen.
3. Select an alarm to enable it.  
Touch an alarm to set it. To add more alarms, touch **Add alarm**.




## 9 Security Settings

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### 9.1 Turning On the SIM Card PIN

1. Touch  > **Settings**.
2. Touch **Location & security** > **Set up SIM card lock**.
3. Touch **Lock SIM card**, and then enter the default SIM card PIN using the on-screen keyboard.
4. Touch **OK**.

### 9.2 Changing the SIM Card PIN

1. Touch  > **Settings**.
2. Touch **Location & security** > **Set up SIM card lock**.
3. Touch **Change SIM PIN**, and then enter the current SIM card PIN using the on-screen keyboard.
4. Enter the new SIM card PIN, and then touch **OK**.


## 10 FAQs

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### How Can I Prevent Automatic Change of Screen Orientation When Rotating My Tablet?

Touch  > **Settings** > **Screen**, and then clear the **Auto-rotate screen** check box.

### How Can I Set the Screen Lock?

Touch  > **Settings** > **Location & security** > **Configure lock screen**, and then select **Pattern**, **PIN** or **Password** as a method for locking your MediaPad's screen.



### How Can I Stop a Song Playing in the Background?

When your MediaPad is playing a song in the background,  is displayed in the notification bar. Touch  to open the music playback screen, and then touch  to stop playing the song.


### How Can I Create an Application Shortcut on the Home Screen?

On the Apps screen, touch and hold an application icon until the Home screen thumbnails are displayed. Then drag the icon to where you want to place it and release your finger.

### How Can I Set a Ringtone for an Alarm?


1. Touch  > **Clock** to display the Clock screen.
2. Touch  to display the Alarm screen.
3. Touch the alarm for which you want to set a ringtone. On the alarm settings screen, touch **Ringtone**.

### How Can I Use the GPS?


1. Touch  > **Settings** > **Location & security**.
2. Select **Use GPS satellites** to turn on the GPS receiver.



## How Can I View the Applications Running on My Tablet?

Touch  > **Running**.


## How Can I Uninstall an Application?

1. Touch  > **Settings** > **Applications** > **Manage applications**.
2. Touch the application you want to uninstall, and then touch **Uninstall**.

## How Can I Exit a Running Application?

After starting an application, if you touch  , the application will run in the background. To exit the applications running in the background, touch  > **Running** >  .

## What Can I Do When the MediaPad Runs Slowly?

- ✓ Access the settings menu of the browser, and clear the browser's cache.
- ✓ Touch  > **Settings** > **Applications** > **Manage applications**. Then uninstall unused applications or clear applications' caches.

# 11 Personal Information and Data Security

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The use of some functions or third-party applications on your device could result in your personal information and data being lost or becoming accessible to others. Several measures are recommended to help you protect personal and confidential information.

- ✓ Place your device in a safe area to prevent it from unauthorized use.
- ✓ Set your device screen to lock and create a password or unlock pattern to open it.
- ✓ Periodically back up personal information kept on your SIM/UIM card, memory card, or stored in your device memory. If you change to a different device, be sure to move or delete any personal information on your old device.
- ✓ If you are worried about viruses when you receive messages or emails from a stranger, you can delete them without opening them.
- ✓ If you use your device to browse the Internet, avoid websites that might pose a security risk to avoid theft of your personal information.
- ✓ If you use services such as Wi-Fi tether or Bluetooth, set passwords for these services to prevent unauthorized access. When these services are not in use, turn them off.
- ✓ Install or upgrade device security software and regularly scan for viruses.
- ✓ Be sure to obtain third-party applications from a legitimate source. Downloaded third-party applications should be scanned for viruses.
- ✓ Install security software or patches released by Huawei or third-party application providers.
- ✓ Some applications require and transmit location information. As a result, a third-party may be able to share your location information.

- ✓ Your device may provide detection and diagnostic information to third-party application providers. Third party vendors use this information to improve their products and services.
- ✓ If you have concerns about the security of your personal information and data, please contact [mobile@huawei.com](mailto:mobile@huawei.com).

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